

BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON
Memorial Elementary School: 201 Squaw Brook Road North Haledon, New Jersey

Minutes

Work Session of the Board of the Education

Wednesday, September 13, 2017

Ten members of the public were present. President Griffio called the meeting to order at 7:03 p.m. with the Flag Salute and Roll Call.

Roll Call Present: Mr. L. Colli, Ms. L. DeNova, Mr. A. Griffio, Ms. H. LaCognata, Ms. M. Manning, Mr. J. Mannino, Ms. M. Melone, and Mr. P. Ten Kate.

Absent: Dr. C. Badami.

Also present were the Superintendent of Schools, Mr. N. Coffaro and Board Secretary, Ms. Debra Andreniuk

Open Public Meeting Notice

President Griffio read the Open Public Meeting Notice, noted below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Meetings Law, the public notice of this meeting, which included time, date and location, was posted at the North Haledon Municipal Building, Memorial and High Mountain Schools, emailed to The Hawthorne Press, the Board's official newspaper, and e-mailed to The Record and Star Ledger, alternative newspapers, on January 10, 2017. The Notice was also filed with the Borough Clerk, posted on the District's website and sent to those requesting that such a notice be mailed to them.

Approval of Minutes

Approval of Minutes

The Board reviewed the minutes, with no revisions. The minutes will be placed on the voting agenda for September 27, 2017.

BE IT RESOLVED, that the Board of Education approves the minutes from the Regular and Executive Meetings held on August 23, 2017.

Correspondence

There was no correspondence received.

Superintendent Report

Enrollment

- Memorial (364)
- HMS (281)
- Total in District (645)

HIB Report- June

- No HIB incidents to report in the month of June.

Back to School Night (dates & times)

- October 3, 2017
 - HMS dismissal at 12:49 pm
 - HMS Back to School Night from 7:00 pm to 9:00 pm
- October 4, 2017

September 13, 2017-Workshop Meeting

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- Memorial School dismissal at 12:59 pm
- Memorial School Back to School Night from 7:00 pm to 9:00 pm

Facility- Update- Mr. Maguire, Supervisor B&G

Mr. John Maguire provided the following update on the facilities work that has been done: a/c in the gymnasium at HMS is up and running. This was a concern that was voiced by a member of the public at the BOE meeting in August; signs were added to direct visitors to the main office at both schools.

Mr. Mannino questioned what the plan was for September. Mr. Maguire responded to finish up what wasn't done over the summer. There was major cleaning done but no painting was done except for doorways. He is hoping to do the rest of the painting during the Holiday break.

Presentation: Professional Development- Mrs. Lind, Director of CIA/Student Services

Mrs. Lind, provided a comprehensive list of what professional development workshops have been planned for the month of September through the middle of October. The list included the following:

- As of September 11, mandatory updates for AchieveNJ and Stronge have been completed
- Within the next week she will be meeting with K-2 teams and SP Ed teachers to review Foundations and set up their Academy registration.
- CST will meet to review all IEP's for modifications and programming
- Sept 18 & 25 there will be PD for SGO's and PDP's.
- Sept 29 Damian Petino will be here to provide PD with CST on LRE statements.
- Oct 9 is a full of PD with training on Foundations-Phonics, Smartboard and Google
- Oct 16 is Safe Schools PD
- PARCC & NJASK presentations will take place in October
- Oct 19 Empower workshop with guest speakers Paul Tough and Angela Duckworth.

Presentation: Technology- Mrs. Mazzola, Principal (HMS)

Mrs. Mazzola discussed the progress of the chrome book 1:1 meetings that have been taking place. She has been reviewing the permission slips and going over school policy with parents and students in grades 5-8 who will be participating in the 1:1 chrome book initiative. She also stated that HMS will be sending 3 carts (2 with dell laptops and 1 with chrome books) to Memorial School as well as approx. 30 IPADS.

Mr. Mannino questioned whether all of the chrome books have been working fine. Mrs. Mazzola responded that yes the only issues have been with passwords.

Presentation: Affirmative Action- Mrs. Tait, Principal (Memorial)

Mrs. Tait reported that all staff have been provided access to the BOE policies and regulations related to AAO. All were required to acknowledge with signature that they have reviewed and aware of procedures and policies. We are utilizing Safe Schools for our Professional Development and Affirmative Action training. Safe Schools is a free web based service and will provide an opportunity for our faculty and staff to fulfill PD requirements. All staff have been registered in Safe Schools and will be completing specific mandatory trainings.

Mr. Mannino questioned what the status is of the maker space. Mrs. Tait responded that they are working on getting everything up. Kick off will be as soon as wall is ready and items are up but definitely by Back to School night.

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Representative's Reports

Committee	Members	Reports
Board of Recreation	Ms. Manning	Ms. Manning attended the 1st meeting. Soccer program has started. The volleyball sign-ups are complete with about 50 girls in the program.
Borough Council	Ms. LaCognata	The committee has nothing new to report. There will be a meeting on September 20, 2017.
Planning Board	Ms. LaCognata	The committee has nothing new to report. There will be a meeting on September 24, 2017.
PCSBA/NJSBA	Ms. DeNova	Ms. DeNova attended a social media training given by NJSBA which discussed what BOE members should and should not post on social media and also NJSBA will be coming out with a new superintendents review.
P.C.E.S.C.	Mr. Coffaro	The committee has nothing new to report.

Petitions of Citizens

A motion was made by Ms. Manning and seconded by Ms. LaCognata to open the floor to public comment on any items. The motion passed, all members present voting yes.

No members of the public had any comment.

A motion was made by Ms. Manning and seconded by Ms. LaCognata to close the floor to public comment on any items. The motion passed, all members present voting yes.

Regular Meeting Agenda

Finance: The Board reviewed the below Finance Resolutions. These resolutions will be placed on the voting agenda for September 27, 2017.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: 1) District Claims;

1: Approval of the District Claims

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Resolve that upon the recommendation of the Business Administrator, the Board of Education approves the attached lists of claims for September in the total amount of \$ XXXX be approved for payment, as follows:

General Operating Fund	(Funds 11, 12, & 13)	\$	0.00
Special Revenue Fund	(Fund 20)	\$	0.00
Capital Projects Fund	(Fund 30)	\$	0.00
Debt Service Fund	(Fund 40)	\$	0.00
Enterprise Fund	(Fund 60)	\$	0.00

Technology:

No Technology Actions Required.

Personnel: The Board reviewed the below Personnel Resolutions. These resolutions will be placed on the voting agenda for September 27, 2017.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions:
1) Resignation- Instructional Aide; 2) Approval- District Mentoring Coordinator, 3) Amendment of the Approval of Salary, 4) Approval of Substitute List for September***

1: Resignation- Instructional Aide

Resolve that upon the recommendation of the Superintendent, the Board of Education accept the resignation letter of Mrs. Maria Sole, Instructional Aide, effective September 5, 2017.

2: Approval- District Mentoring Coordinator

Resolve that upon the recommendation of the Superintendent, the Board of Education approve Ms. Kim Tanis as District Mentoring Coordinator, at a stipend of \$1,000 for the 2017-2018 School Year.

3: Amendment of the Approval of Salary

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the amendment of salary, starting September 1, 2017 for part time custodian, Nazaet Tela at a salary of \$13,500, representing 5.00 hours a day for the 2017-2018 School Year.

Ms. Melone questioned if this is still a part time position. Mr. Coffaro answered yes the employee received her black seal license which now entitles her to a higher hourly rate.
No public comment was made.

ACTION ON ITEM #4:

Motion: Mr. Ten Kate
Second: Mrs. LaCognata
Vote: 7 – 0

4: Approval of Substitute List ***

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the attached list of Substitutes for the 2017-2018 School Year.

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Policy: The Board reviewed the below Policy Resolutions. These resolutions will be placed on the voting agenda for September 27, 2017.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motion: 1) First Reading of Policy Alert 213.

1: First Reading of Policy Alert 213

Resolve that upon the recommendation of the Superintendent, the Board accept first reading of Policy Alert 213, as noted below:

- P2700- Services to Nonpublic School Students (Revised)
- P&R 7100- Long Range Facilities Planning (Revised)
- P&R 7101- Educational Adequacy of Capital Projects (Revised)
- P7102- Site Selection and Acquisition (Revised)
- R7102- Site Selection and Acquisition (New)
- P7130- School Closing (Revised)
- P7300- Disposition of Property (Revised)
- R7300.1- Disposal of Instructional Property (Abolished)
- R7300.2- Disposal of Land (Revised)
- R7300.3- Disposition of Personal Property (Revised)
- R7300.4- Disposition of Federal Property (Revised)

Facilities & Services: The Board reviewed the below Facility & Service Resolutions. These resolutions will be placed on the voting agenda for September 27, 2017.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: 1) Approval of District Facilities Use, as noted below:

1. Approval of District Facilities Use

Resolve that upon the recommendation of the Superintendent, the Board of Education hereby approves the following use of district facilities subject to non-conflicting events.

Organization	Date	Times	Location	Purpose
PTO (SEE ATTACHED)	2017-2018 SY	Varying	Memorial School & HMS	PTO Events & Meetings
Student Council Dances	Oct 27, 2017 Jan 26, 2018	6:30pm-10:00pm	All-Purpose Room (HMS)	Student Dance
Little Ivy Academy	Oct 5,12 19,26 Nov 2,9,16,23,30 Dec 7,14,21	2:45pm-4:30pm	Science Lab (HMS)	STEM/STEAM
Little Ivy Academy	Oct 2, 9,16,23,30 Nov 6,13,20,27 Dec 4, 11	2:45pm-4:30pm	Memorial School Room 201 & 211	STEM/STEAM
Borough of North Haledon	Dec 9, 2017	3:30pm-8:00pm	Kitchen & APR (HMS)	Mayor's Holiday Party
PTO	Nov 15, 2017	1:30pm-6:30pm	Kitchen (Memorial School)	Fall fundraiser product pickup
GS Troop #95934 Meetings	Sept 29, Oct 20, Nov 17,	4:00pm-6:15pm	HMS - 1 Classroom	

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	Dec 8, Jan 19, Feb 23, Mar 23, April 20, May 17, June 8			GS Meeting
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Mr. Coffaro commented that the Volleyball facilities request needs to be added. Please send the request to Mrs. Casano. No public comment was made.

Curriculum: The Board reviewed the below Curriculum Resolutions. These resolutions will be placed on the voting agenda for September 27, 2017.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: 1) Approval of Field Trips; 2) Approval of Travel, Conferences, Workshops and Related Expenses, as noted below, 3) Approval of Author & Illustrator Visit

1: Approval of Field Trips

Resolve that upon the recommendation of the Superintendent, that the Board of Education approves the following field trips, as noted below:

Date	Grade	Location	Fee
October 2017	Kindergarten	North Haledon Firehouse	No Cost
Spring 2018	Kindergarten	North Haledon Library	No Cost

2: Approval of Travel, Conferences, Workshops & Related Expenses for the 2016-2017 School Year:

Resolve that upon the recommendation of the Superintendent, that the Board of Education approves reimbursement and expenses previously approved by the Superintendent for the following staff development, training, workshops conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs and/or efficient operation of the district. The travel and expenses are justified and within the guidelines established by the New Jersey Department of Education accountability regulations.

Date	Participant	Workshop	Location	Fee	Other Cost
Sept 8, 2017	Mrs. Antonella Lind	County Roundtable	Wayne, NJ	No Cost	None

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3: Approval of Author & Illustrator Visit:

Resolve that upon the recommendation of the Superintendent, that the Board of Education approves book author Anna Kang and Illustrator, Christopher Weyant, for a visitation with our Kindergarten through Second Grade students on October 18th, 2017 at no cost to the Board of Education.

Ms. Melone questioned if this author had ever visited here before. Mrs. Tait responded no.
No public comment was made.

Petitions of Citizens

A motion was made by Ms. Manning and seconded by Ms. La Cognata to open the floor to public comment on any items. The motion passed, all members present voting yes.

No one from the public commented.

A motion was made by Ms. Manning and seconded by Ms. La Cognata to close the floor to public comment on any items. The motion passed, all members present voting yes.

Old Business

No Old Business was discussed.

New Business

Mr. Griffo and Mrs. Mannino attended HMS for lunch today. Mac & Cheese was served and had a brown coloring which was not appealing but has the brown coloring because it is made with whole wheat pasta. There are a lot of regulations in regards to the food that can be served. A lot of uneaten food is going in the garbage. Mr. Griffo would like a committee put together to review the lunch program. The committee should exist of both school principals, school nurses and a few parents. Look to see if any changes can be made with vendors and food being served. Ms. Andreniuk will assist in the financial information as to the cost of other vendors and food choices. Mashio's should be invited to the first committee meeting.

Comment was made that the other vendor: Pomptonian offers same food.

Discussion also followed that if you leave the free and reduced program the food will be better but will also be more expensive. Suggestion was made to see if additional vendors can be added and keep free and reduced program. Committee needs to know what the rules are regarding the free and reduced program and introducing outside vendors.

Question was asked if Mashio's can show all the food items that can be ordered on the website. How come there aren't choices like fruit and raisins in the snack area?

It was also mentioned that dishwashers are needed in cafeteria kitchens. Finance and B&G should look into this for next year.

Executive Session

September 13, 2017-Workshop Meeting

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WHEREAS C231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain, limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

THEREFORE, BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION that:

1. The Board has determined that it is necessary to meet in Executive Session on August 23, 2017 at 7:45 p.m. to discuss:
 - a. matters of pending litigation or items falling within attorney-client privilege; **update on Ferrante v. Passaic County Clerk, et al.**
 - b. personnel matters related to employment, unless the individuals involved have requested in writing that the matter be discussed in public; **Superintendent evaluation**

2. The Board will make public the matter(s) discussed if and when confidentiality is no longer required.

**Motion: Ms. Manning
Second: Ms. LaCognata**

Vote: 8-0

The motion passed.

President Griffo reconvenes the meeting at 8:54 p.m. All members of the Board were still present except Ms. Melone and Dr. Badami (absent).

Adjournment

A motion was made by Ms. Manning seconded by Ms. LaCognata to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 8:54 p.m.

Respectfully Submitted,



Debra Andreniuk, CPA
Board Secretary