

North Haledon Public Schools

201 Squaw Brook Road • North Haledon, NJ 07508 • (973) 427-8993 (Phone) • (973) 423-1514 (Fax)

Nicholas S. Coffaro
Superintendent of Schools

Debra Andreniuk
Business Administrator
Board Secretary

POSTING

Elementary Education Teacher

MATERNITY POSITION

Qualifications:

- **Valid New Jersey Instructional Certificate and Elementary Education endorsement or eligibility;**
- **Demonstrated knowledge of appropriate and effective instructional methods and activities;**
- **Ability to maintain a positive learning environment;**
- **Strong interpersonal and communication skills; and**
- **Required criminal history background check and proof of U.S. citizenship or legal resident alien status.**

Responsibilities:

- **Modify the general education curriculum for all students based upon a variety of instructional techniques and technologies;**
- **Assesses pupil academic progress and personal growth toward stated objectives of instruction;**
- **Sets specific objectives wherever possible in lesson preparation and weekly lesson plans;**
- **Meet with parents to discuss their children's progress and to determine priorities for their children and their individualized educational needs;**
- **Develop plans for effective communication, monitoring, and follow-up of students in a particular classroom setting;**

- **Maintain professional competence by participating in staff development activities, curriculum development meetings, and other professional opportunities; and**
- **Any duties or responsibilities assigned by the Building Principal or his/her designee.**

Please submit letter of interest, current resume, references and certification by Wednesday November 22, 2017 to:

**Mr. Nicholas S. Coffaro
Superintendent of Schools
North Haledon Public Schools
201 Squaw Brook Road
North Haledon, NJ 07508
Email: Ncoffaro@nhschools.net
FAX: 973-423-1514**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER