

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

MINUTES - Regular Meeting

October 22, 2014

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CALL TO ORDER

TIME: 7:30pm

Location: High Mountain School

Flag Salute

Roll Call:

Present: Mrs. Antropow, Mrs. Contegiacomo, Mr. Gorga,
Mrs. Lampe, Mrs. Koblick, Mrs. Melone, Mr. Valenti, Mr. Jordan

Absent: Mr. Dudas

Others Present: Mr. Coffaro, Superintendent, Mrs. Viola Lordi, Esq., Mrs. Mioli, BA/BS

OPEN PUBLIC MEETING NOTICE

In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building and Memorial and High Mountain Schools and mailed to The Hawthorne Press on January 8, 2014 which have been designated as the Board's official newspapers. Notice was also filed with the Borough Clerk and will be sent to those persons requesting that such notice be mailed to them.

Superintendent's Report

Mr. Coffaro reported that there were 5 HIB investigations: 4 unsubstantiated, 1 substantiated. He also reported on the monthly events that were occurring district wide – report attached.

Mr. Giancaspro, Memorial School Principal reported on the monthly events at the Memorial School – report attached.

Mr. Sean Bowe, Assistant Principal, reported on the monthly events at the High Mountain School – report attached.

Mr. Sean Bowe also presented the NJASK scores. A student comparison, our district results compared to similar district factor groups and strategies to improve scores were all topics of the presentation.

Business Administrator's Report

Finance

Revised Investment report as of June 30, 2014

Total Governmental Funds \$ 86,856.36

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Communications**

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The board received a Thank You from Mr. J Petrelli, former Interim Superintendent.

Committee Reports

Committee Reports

Facilities & Services: Mr. Gorga reported that the committee will be meeting this evening.

Curriculum: Mrs. Antropow reported that there were two meetings, October 1st and 13th; discussed were the intensive reading program and advanced math criteria, algebra for the 8th grade, there will be professional development on October 13th. At the committee meeting on the 13th the criteria G&T and BSI, criteria for advanced math, additional smart boards for the 2nd grade and an alternative to mid-term and final exams.

Finance: Mrs. Lampe reported that the committee recently met to discuss budget needs and outlined budget procedures.

Personnel: Mrs. Lampe reported that the committee has met on October 15th and the 22nd.

Policy: Mrs. Melone reported that the committee met this evening with the board attorney. As a result of the meeting the committee has determined that all policies and regulations on Alert 203 with the exception of Policy 3282 would be tabled this evening.

Public Relations: Mrs. Koblick – no report

Technology: Mrs. Antropow reported that the committee met on September 29, 2014. Met with PC tech and discussed the districts WiFi. At this point we will not be providing a guest network. Laptops are all up and running.

Negotiations: Mrs. Contegiacomo - no report

Representative's Reports

Board of Recreation: No report

Borough Council: Mrs. Lampe – no report

Planning Board: Mr. Gorga – no report

PCSBA/NJSBA: Mrs. Melone – no report

P.C. Educational Service Commission: Mr. Coffaro – no report

Accept Reports

Motion: Mrs. Lampe

Second: Mrs. Contegiacomo

BE IT RESOLVED, that the Superintendent's, Business Administrator's, Committee and Representatives reports be accepted.

Vote: 8-0

Petition of Citizens

Mrs. House asked is there is any consideration being given to opening the library in High Mountain School?

Mr. Coffaro responded that our librarian is teaching enrichment in Memorial School. We have a long term solution, but it will not be implemented until March. The library is available and should be utilized

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by the teachers as best they can. If a child would like to take a book out, they can bring it to the attention of the building principal.

Mrs. Krazinski asked what was the reason the library was gotten rid of. Mr. Coffaro will address the issue at the building level as to why it is not being used.

Mrs. Krazinski also asked about the 20 minute period after lunch at HMS. What is it? Mr. Coffaro explained that it is a period used to enrich every child. Looking to extend in HMS to 40 minutes.

Mrs. Krazinski also looked for clarity on the summer work from this past summer.

Motion to Close the Floor: Mrs. Lampe

Second: Mrs. Contegiacomo

Vote: 8-0

New Business

Finance:

The Finance Committee recommends the following motions for approval by the Board:

Motion: Mrs. Lampe

Second: Mrs. Antropow

Vote: 8-0

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves motions
1) Approval of District Claims 2) Financial Reports 3) Approval of the October 2014 payroll 4) Approve Amended September District Claims 5) Acceptance and Appropriation of Revised Extraordinary Aid 6) Auditors Retro Pay Calculations

1) Approval of District Claims

BE IT RESOLVED: That the attached list of claims, dated **October 22, 2014** in the amount of \$509,321.47 be approved for payment immediately or as funds of this Board become available. This list includes the following payments per fund General Fund, \$476,090.41, Special Revenue Fund, \$33,231.06.

2) Approval of Revised Financial Reports

BE IT RESOLVED: That the Board Secretary and Treasurer of School Monies reports for June 30, 2014 Included within the Secretary's report is the budgetary account status and pursuant to N.J.A.C. 6A:23A-16.10(c)3 which requires certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a), the Business Administrator so certifies, and be it further resolved: the Board hereby certifies that, after review of the Secretary's monthly financial report for 30, 2014, to the best of its knowledge, no major accounts or funds have been over expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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3) Approval of the October 2014 payroll

BE IT RESOLVED: The Board approves the October, 2014 payroll in the amount of \$735,217.89 having been duly audited by the business administrator and previously paid.

4) Approve Amended September District Claims

BE IT RESOLVED: That the attached list of claims, dated **September 24, 2014** in the amount of \$114,486.58 be approved for payment immediately or as funds of this Board become available. This list includes the following payments per fund General Fund, \$112,648.51, Special Revenue Fund, \$1,838.07.

5) Acceptance and Appropriation of Revised Extraordinary Aid

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby accepts the revised 2013-2014 awards detailed below:

\$97,911	Extraordinary Aid
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BE IT FURTHER RESOLVED: Upon the recommendation of the Superintendent the Board hereby approves the appropriation of the revised Extraordinary aid as follows:

Special Education Tuition:	\$97,911
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6) Auditors Retro Pay Calculations

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby accepts the retro pay calculations for the 2012-2013, 2013-2014 and 2014-2015 school years, including Chapter 78 calculations, as calculated by the districts auditors Lerch, Vinci & Higgins.

Personnel:

The Personnel Committee recommends the following motions for approval by the Board.

Motion: Mrs. Lampe

Second: Mrs. Contegiacomo

Vote: Resolutions 1-2 & 4-12: 8-0

Resolution 3: 7-0, 1 abstention – Mrs. Antropow

BE IT RESOLVED: Upon the recommendation of the Superintendent. The Board hereby approves motions:

1) Substitute Teachers 2)Appoint - Supervisor of Academic Affairs - Student and Personnel Services – Michele Mazzola 3) Appoint – Part Time Special Education Aide 4) Appoint – Part Time Clerical Aide – Memorial School 5) Student Teacher Observation – Ms. Lila Morreale 6) Payout of Termination Pay (Unused Sick Pay) 7) Student Teacher Observation – Ms. Suzanne Lucas 8) Practicum Cooperative Teacher – Amani Kattaya 9) Student Teaching Cooperative Teacher – Gina Giampa 10) Special Education and Special Area Team Leaders 11) Movement on Guide for Ms. Christine Blashford 12) Hourly Evening Custodians

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Mrs. Koblick thanked Mr. Coffaro for accepting the student teachers.

1) Substitute Teachers

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the following substitute teachers (as attached) effective October 22, 2014 through June 30, 2014 at the approved daily rate of pay per day.

2) Appoint - Supervisor of Academic Affairs - Student and Personnel Services-Michele Mazzola

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby appoints Michele Mazzola as Supervisor of Academic Affairs - Student and Personnel Services effective a maximum of 60 days from today's date and the board president and business administrator, as the attesting witness, are authorized to execute the employment contract with supervisor; subject to approval of contract by the board attorney.

3) Appoint – Part Time Special Education Aide – Michele Stansfield

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby appoints Michele Stansfield as part time special education aide, effective October 6, 2014 to June 30, 2015 at an hourly rate of \$15.00 not to exceed 25 hours per week.

4) Appoint – Part Time Clerical Aide – Memorial School – Linda Panagia

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby appoints Linda Panagia as part time clerical aide – Memorial School, effective October 20, 2014 to June 30, 2015 at an hourly rate of \$15, not to exceed 4 hours per day.

5) Student Teacher Observation – Ms. Lila Morreale

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Ms. Lila Morreale to be placed with Ms. Jennifer Lally for the purpose of observing Ms. Lally's classroom on the following dates: October 28th and November 4, 2014 and with Ms. Judy Russo on November 11, 2014.

6) Payout of Termination Pay (Unused Sick Pay)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board as per Part Three Article 9 of the Agreement between the NHEA and NH BOE approves the "Termination Pay" payout to Ms. Arlene Pezzuti, retired effective September 30, 2014, for 199 unused sick days in the amount of \$2,485.

7) Student Teacher Observation – Ms. Suzanne Lucas

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Ms. Suzanne Lucas to be placed with Mr. Dan Onave for the purpose of observing a 45 minutes social studies lesson, date to be determined.

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8) Practicum Cooperative Teacher – Amani Kattaya

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the following Practicum Cooperative Teacher:

Amani Kattaya William Paterson University Program: P-3(Spec. Ed.) March 2, 2015-April 27, 2015
(1 or 2 days per week)

9) Student Teaching Cooperative Teacher – Gina Giampa

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the following Student Teaching Cooperative Teacher:

Gina Giampa William Paterson University Program: K-6 January 13, 2015 – April 30, 2015

10) Special Education and Special Area Team Leaders

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the following Special Education and Special Area Team Leaders and their stipend:

Jennifer Lally \$300
Roseanne Morgantini \$300
Linda Khoyan \$300
Joshua Schneider \$300

11) Movement on Guide for Ms. Christine Blashford

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board hereby approves the advancement on the teacher salary guide for Christine Blashford from B.A. Step 4 to M.A. Step 4 The aforementioned advancement on the teacher salary guide shall be effective, retroactively, as of September 1, 2014.

12) Hourly Evening Custodians:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board hereby approves the following hourly evening custodians:

Dianne Del Vecchio	\$11.00	20 hours per week
Mario Silvera	\$11.00	20 hours per week
Erasmus Colon	\$11.00	20 hours per week
Christopher Waanders	\$11.00	4 hours per week
Kenneth Bergstrom	\$11.00	16 hours per week
Fikrijie Zhaku	\$11.00	20 hours per week
Mungi Zhaku	\$11.00	20 hours per week

Policy:

The Policy Committee recommends the following motions for approval by the Board.

Motion: Mrs. Melone

Second: Mrs. Koblick

Vote: 8-0

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BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves motions:

1) Minutes 2) Policy – Second Reading 3) Policy – First Reading

1). Minutes

BE IT RESOLVED: The minutes listed below be approved as per copies distributed to each Board Member:

Regular Meeting – September 24, 2014

Closed Session – September 24, 2014

2) Policy – Second Reading

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the second reading of the following policies:

P3283 Electronic Communications Between Teaching Staff Members and Students (M)

3) Policy – First Reading

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the second reading of the following policies:

P 1522 School-level Planning (M) (Abolished)

P 5305 Health Services Personnel (Revised)

P & R 5306 Health Services to Non Public Schools (M) (Revised)

P & R 5308 Student Health Records (M) (Revised)

P & R 5310 Health Services (M) (Revised)

P 5339 Screening for Dyslexia (M) (New)

P & R 5530 Substance Abuse (M) (Revised)

P & R 5600 Student Discipline/Code of Conduct (M) (Revised)

P 8505 Wellness Policy/Nutrient Standards for Meals and Other Foods (M)
(Revised)

Curriculum:

The Curriculum Committee recommends the following motions for approval by the Board

Motion: Mrs. Antropow

Second: Mrs. Lampe

Vote: Resolutions 1; 8-0

Resolutions 2; 7-0, 1 Abstention - Mrs. Antropow abstain from the approval of the travel expenses related to her attendance at the NJSBA conference.

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves motions: **1) Field Trip & Chaperones 2) Travel and Related Expenses 3) Affirmation of the Harassment Intimidation and Bullying Report - TABLED**

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1) Field Trip

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the following Field Trip and Event destinations:

G&T Passaic County Consortium Events & Chaperones for the 2014-2015 School Year

Date	Grade & Event	Chaperone
December 5	Grade 5 Quiz Bowl	Taormina
January 23	Grade 8 Logic Problem Solving	Carapezza
February 4	Grade 7 Math Day	Ajaimy
February 23	Grade 8 Quiz Bowl	Taormina
February 26	Grade 5 Battle of the Books	Blashford
March 30	Grade 6 Battle of the Books	Valdivia
March 31	Grades 7/8 Battle of the Books	Russo
April 16/17	Grade 5 Arts Symposium	Brooks
April 21	Grade 6 String Art/Math	Taormina
June 1	Grade 6 CSI	Taormina

2). Travel and Related Expenses

Approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified:

Date	Participant	Workshop	Location	Fee	Lodging & M&IE*
Jan 14, 2015	Audrey Dean	Understanding Functional Behavior Assessments	Paramus, NJ	\$0	Per OMB Rate
Nov. 25, 2014	Margaret Peschel	Engaging Motivating Timesaving Work Stations	Fairfield, NJ	\$229	Per OMB Rate

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Nov. 21, 2014	Melissa Tait Giovanni Giancaspro	I & RS Follow Up Training	Kean University		Per OMB Rate
Oct 28-30, 2014	Lisa Antropow	NJSBA Conference	Atlantic City, NJ	\$200	Per OMB Rate
Oct 28-30, 2014	Nick Coffaro	NJSBA Conference	Atlantic City, NJ	\$200	Per OMB Rate
Oct 20, 2014	Dan O'Marra	NJAHPERD- A Day in a LMAS!	Wyckoff, NJ	\$50	Per OMB Rate
Jan 30, 2015	Corrie Pagano	Gr 5-8 Common Core Content & Math Practices	PRISM	\$130	Per OMB Rate
Oct 17, 2014	Audrey Dean	Anxiety and School Refusal	Butler, NJ	\$0	Per OMB Rate
Nov 25, 2014	Mary Van Horn	Work Stations to help KTG Students	Newark, NJ	\$229	Per OMB Rate
* Plus Mileage and Tolls if Applicable					

Tabled:

3) Affirmation of the Harassment Intimidation and Bullying Report

BE IT RESOLVED that the Board of Education hereby: affirms the decision of the Interim Superintendent of Schools regarding the Harassment, Intimidation & Bullying ("HIB") report and affirms the report of the Unsubstantiated Harassment, Intimidation & Bullying ("HIB").

Facilities & Services:

The Facilities & Services Committee recommends the following motions for approval by the Board.

Motion: Mr. Gorga
Second: Mrs. Contegiacomo
Vote: 8-0

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves motions:

1) Assemblies/Programs

1) Assemblies/Programs

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the following assemblies:

Assembly/Program	Date	Location	Cost/Funding
Officer Phil Program	Nov. 5, 2014	MS – Auditorium	\$0
Babes	Oct 28, Nov. 4, 11, 25, Dec. 2, 9, 16, 2014, Jan 6, 13, 20, 27, Feb 3, 10 and 24, 2015	Grade level classrooms	Municipal Alliance
Mentor Training	October 29, 2014	HMS Media Center	\$0

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WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and **WHEREAS**, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,
NOW THEREFORE BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting for purpose of the Superintendents HIB report and to receive attorney advice on student matters, contract matters – representation petition received from the NHEA and negotiations.
2. The matter discussed will be made public when confidentiality is no longer required.
3. Action May be taken.

PRIVATE SESSION

Motion: Mrs. Lampe
Second: Mr. Gorga
Time: 8:39 PM
Vote: 8-0

Re-open Public Meeting

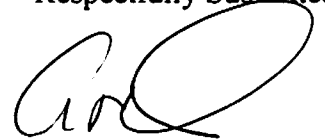
Motion: Mrs. Lampe
Second: Mr. Gorga
Time: 9:41 PM
Vote: 8-0

Unfinished Business- None

ADJOURNMENT

Motion: Mrs. Lampe
Second: Mr. Gorga
Time: 9:45 PM
Vote: 8-0

Respectfully Submitted,



Audrey Mioli, RSBA
Board Secretary