

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

Minutes

Regular Meeting

March 25, 2015

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CALL TO ORDER

TIME: 7:37pm

Location: Memorial School

Flag Salute

Roll Call

Mrs. Contegiacomo, Mrs. DeNova, Mr. Gorga, Mr. Jordan, Mrs. Koblick, Mrs. Melone, Mr. Valenti and Mrs. Antropow

Absent:

Mrs. Lampe

Other Present:

Mr. Coffaro, Superintendent, Mrs. Viola Lordi, Esq., Mrs. Mioli, Bus. Admin/Bd. Sec.

OPEN PUBLIC MEETING NOTICE

In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building and Memorial and High Mountain Schools and mailed to The Hawthorne Press, January 13, 2015, which has been designated as the Board's official newspaper and to The Star Ledger, alternate newspapers. Notice was also filed with the Borough Clerk and will be sent to those persons requesting that such notice be mailed to them.

Superintendent's Report

Monthly enrollment:

MS	KTG	89	HMS	Gr 5	68
	GR 1	69		Gr 6	61
	Gr 2	89		Gr 7	88
	GR 3	82		Gr 8	75
	Gr 4	72			
		411			292
			Total	703	

HIB Report:

Mr. Coffaro reported that there was one instance of harassment, intimidation and bullying for the month of March and it has been determined to be unsubstantiated.

Mr. Coffaro reported on the following monthly Activities:

PARCC testing is finishing up its first round. The next round of PARCC will begin on April 27th, with makeups on May 22nd.

Parent University will take place at High Mountain School on April 15nd. Topic of discussion will be RTI – Response to Intervention.

Revisions to the 2014-2015 school calendar will be discussed.

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Coffee & Conversation will take place at High Mountain School on April 22nd, 7:30PM,
Memorial School Media Center.

Memorial and High Mountain Schools important dates and events monthly events.

Business Administrator's Report

Finance

Investment report as of November 30, 2014

Total Governmental Funds \$680,491.51

Communications

Any communication received in the board office have been distributed to the board of education in their packets.

Committee Reports

Facilities -: Mr. Gorga reported that the committee had recently met and discussed the lightening protection system, future use of facilities by outside organizations, vestibules and security, rekeying lock at High Mountain School and air-conditioning in the main office of HMS.

Curriculum: Mrs. Melone reported discussed budget items

Finance: Mr. Jordan reported met a couple of weeks and reviewed the progress of the budget and will meet again in April.

Personnel: Mr. Gorga – No Report

Policy: Mr. Valenti reported that the committee did not meet this month, however the committee did receive the new Policy alert from Strauss Esmay. The committee will look at the facilities policy that will address fees for use by outside organizations.

Public Relations: No report

Technology: Mr. Jordan – No report

Negotiations: Mrs. Contegiacomo reported that negotiations is ongoing.

Representative's Reports

Board of Recreation: Mr. Gorga – No report

Borough Council: No report

Planning Board: Mr. Gorga - No report

PCSBA/NJSBA: Mrs. Melone - No report

P.C. Educational Service Commission: Mr. Coffaro - No report

Accept Reports

Motion: Mr. Jordan

Second: Mrs. Contegiacomo

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BE IT RESOLVED, the Superintendent's, Business Administrator's, Committee and Representatives reports be accepted.

Vote: 8-0

Petition of Citizens

No public comments.

Motion to Close the Floor: Mrs. Contegiacomo

Second: Mrs. Melone

Vote: 8-0

New Business:

Finance:

The Finance Committee recommends the following motions for approval by the Board:

Motion: Mr. Jordan

Second: Mrs. Contegiacomo

Vote: 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions **1) District Claims 2) Financial Reports 3) Budget Transfers 4) March payroll 5) Approval of Passaic County Educational Services Commission Transportation Services Agreement 6) Submission of Amended FY15 IDEA Grant Application**

1). Approval of District Claims

BE IT RESOLVED, that the attached list of claims in the amount of \$605,596.44 be approved for payment immediately or as funds of this Board become available. This list includes the following payments per fund \$586,881.89 General Fund, \$1,501.46 Special Revenue Fund, \$17,213.09 Cafeteria Fund.

2). Approval of Financial Reports

BE IT RESOLVED, that the Board Secretary and Treasurer of School Monies reports for November 2014 be received as per copies distributed to each member and their totals spread in the minutes. Included within the Secretary's report is the budgetary account status and pursuant to N.J.A.C. 6A:23A-16.10(c)3 which requires certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a), the Business Administrator so certifies, and be it further resolved: the Board hereby certifies that, after review of the Secretary's monthly financial report for November 2014, to the best of its knowledge, no major accounts or funds have been over expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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3). Approval of Budget Transfers

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the attached list of budget transfers in the amount of \$4,264 and authorizes the superintendent and business administrator/board secretary to make additional transfers that would be ratified at the next Board meeting as necessary to comply with State requirements in accordance with Policy 6422.

4) Approval of the March 2015 payroll

BE IT RESOLVED, the Board approves the March payroll in the amount of \$637,131.86 having been duly audited by the business administrator and previously paid.

5) Approval of Passaic County Educational Services Commission Transportation Services Agreement

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the PCESC Transportation Services Agreement:

Route #	School(s)	Contractor	# of Students	Est Cost per	Start Date
8093	South Bergen Jointure Comm.	Rudco, Inc.	1	\$6290.52+251.62	12/01/2014

6) Submission of Amended FY15 IDEA Grant Application

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the submission of the amended FY 15 IDEA Grant Application, reflecting the FY 14 carry over amount of \$14, 971 – IDEA Basic.

Personnel:

The Personnel Committee recommends the following motions for approval by the Board.

Motion: Mr. Gorga

Second: Mrs. Contegiacomo

Vote: 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: 1) Approval of Substitute Teachers 2) Admission of a Child of a Non-Resident Teacher 3) Admission of a Child of a Non-Resident Teacher 4) Admission of a Child of a Non-Resident Teacher 5) Admission of a Child of a Non-Resident Teacher 6) Classroom Observations – Ms. Brittany Faber 7) Accept Notice of Retirement from Ms. Roseann Hood 8) Maternity/Child Rearing Leave – Mrs. Dana Tinari 9) Approve a Family Medical Leave/NJ Family Leave – Mrs. Jean Ring

1) Approval of Substitute Teachers

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the March Substitute Agenda List (as attached) effective March 25, 2015 through June 30, 2015 at the approved daily rate of pay per day.

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2) Admission of a Child of a Non-Resident Teacher

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves admission of the children of a non-resident teacher according to Article 10 of the NHEA Agreement. Admission includes one (1) second grade student and one (1) third grade student.

3) Admission of a Child of a Non-Resident Teacher

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves admission of a child of a non-resident teacher according to Article 10 of the NHEA Agreement. Admission includes one (1) fifth grade student.

4) Admission of a Child of a Non-Resident Teacher

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves admission of the children of a non-resident teacher according to Article 10 of the NHEA Agreement. Admission includes one (1) third grade student and one (1) fourth grade student.

5) Admission of a Child of a Non-Resident Teacher

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves admission of a child of a non-resident teacher according to Article 10 of the NHEA Agreement. Admission includes one (1) kindergarten student.

6) Classroom Observations – Ms. Brittany Faber

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Ms. Brittany Faber, New Pathways to Teaching in New Jersey, Bergen Community College, to observe 15 hours of classroom instruction in Ms. Petrillo’s Science classroom.

7) Accept Notice of Retirement from Ms. Roseann Hood

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby accepts Ms. Roseann Hood’s letter as her official notice of retirement, effective July 1, 2015.

8) Amend Prior Resolution Approving Maternity/Child Rearing Leave – Mrs. Dana Tinari

BE IT RESOLVED that the Board of Education hereby amends its prior resolution approving a maternity/child rearing leave of absence for teaching staff member Mrs. Dana Tinari dated February 25, 2015, to delete the reference to medical benefits in the aforementioned resolution.

9) Approve a Family Medical Leave/NJ Family Leave – Mrs. Jean Ring

BE IT RESOLVED that the Board of Education hereby approves, retroactively, a family leave of absence for aide Jean Ring for the period from February 26, 2015 through March 23, 2015. Mrs. Ring shall utilize 27 paid sick leave days during this leave of absence. The remaining ten (10) days of Mrs. Ring’s leave shall be unpaid. Mrs. Ring’s unpaid leave will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C., 2601 et seq., and the New Jersey Family Leave Act, N.J.S.A. 34:11B-1 et seq., as appropriate. The Superintendent of Schools and the Board’s Business Administrator/Board Secretary are hereby authorized to take all necessary steps to implement this action of the Board.

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Policy:

The Policy Committee recommends the following motions for approval by the Board.

Motion: Mr. Valenti
Second: Mrs. Melone
Vote: 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions

1). Minutes

BE IT RESOLVED: the minutes listed below approved as per copies distributed to each Board Member:

February 25, 2015 – Regular Meeting
February 25, 2014 – Private Session

Curriculum:

The Curriculum Committee recommends the following motions for approval by the Board

Motion: Mrs. Melone
Second: Mrs. Contegiacomo
Vote: 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

1). Travel and Related Expenses 2) Field Trip and Event Destinations 3) 2015-2016 School Calendar

1). Travel and Related Expenses

Approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified:

Date	Participant	Workshop	Location	Fee	Estimated Lodging & M&IE
March 31, 2015	G Giancaspro, M Tait, S Cubicciotti	Preparing for 14-15 Summative Evals	Ramapo College, Mahwah, NJ	\$149 per participant	OMB Rate

2) Field Trip and Event Destinations

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the following Field Trip and Event destination(s):

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Franklin Mineral Museum – Franklin, NJ
Latin Rhythm and Viva Flamenco – Morristown, NJ
World of Wings – Teaneck, NJ
Medieval Times – Lyndhurst, NJ
Pine Forest Camp – Greely, PA
American Museum of Natural History/Hayden Planetarium – NYC

3) 2015-2016 School Calendar

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the 2015-2016 School Calendar.

Facilities & Services:

The Facilities & Services Committee recommends the following motions for approval by the Board.

Motion: Mr. Gorga

Second: Mrs. Contegiacomo

Vote: 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

1) Use of District Facilities 2) 2015 -2016 School Photographer – Image Art Studio 3) Accept a Donation of Paper Supplies

1). Use of District Facilities

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the following use of district facilities subject to non-conflicting events:

Organization	Date	Times	Location	Purpose
New Beginnings @ Memorial School	March 31, 2015	5:30PM-8:30PM	Room 114 -MS	Parent Evening Event
Milestones Child Care Academy	June 13, 2015	9Am-12Pm	MS- Auditorium/Gym	Preschool Graduation
Boys & Girls Club of Hawthorne	Wednesdays 4/15-6/10	6PM – 8PM	HMS - Gym	Indoor soccer league, Ktg-2 nd Grade
Boys & Girls Club of Hawthorne	Wednesdays 4/15-6/10	6PM – 8PM	HMS – Boys & Girls Club Rm	Wood Crafting, Grades 3 & 4
Boys & Girls Club of Hawthorne	Thursdays 4/16-6/4	6:30PM – 8PM	HMS - Gym	Dodgeball league

2) 2015 -2016 School Photographer – Image Art Studio

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Image Art Studio as school photographer for the 2015-2016 school year, at no cost to the board of education.

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3) Accept a Donation of Paper Supplies

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby accepts the donation of paper supplies to the High Mountain School from Marc Gosiker, Manager, The UPS Store, N Haledon, NJ.

Private Session:

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting for purposes of conducting a grievance hearing, discussing negotiations and to receive attorney advice regarding the aforementioned matters.
2. The matter discussed will be made public when confidentiality is no longer required.
3. Action will be taken.

PRIVATE SESSION

Motion: Mrs. Antropow

Second: Mrs. Contegiacomo

Time: 7:52 PM

Vote: 8-0

Re-open Public Meeting

Motion: Mr. Jordan

Second: Mr. Gorga

Time: 9:35 PM

Vote: 8-0

Denial of Grievance:

Be it resolved that, having conducted a hearing on the North Haledon Education Association's grievance regarding the employment status – either part time or full time of employees Alexandra Madura and Cindy Yin, the Board of Education hereby denies the said grievance.

Motion: Mr. Gorga

Second: Mrs. Contegiacomo

Vote: 8-0

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Mr. Gorga reported that the facilities committee discussed the HVAC quote and that it will be confirmed that it is on state contract and the project will be moved forward as quickly as possible.

ADJOURNMENT

Motion: Mr. Gorga
Time: 9:43 PM
Vote: 8-0

Second: Mrs. Contegiacomo

Respectfully Submitted,

Audrey Mioli, RSBA
Board Secretary