

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

Minutes – Regular Meeting

February 25, 2015

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CALL TO ORDER

TIME: 7:32pm

Location: High Mountain School

Flag Salute

Roll Call

Mrs. Contegiacomo, Mrs. DeNova, Mr. Gorga, Mrs. Lampe, Mrs. Koblick, Mrs. Melone, Mr. Valenti, Mr. Jordan, Mrs. Antropow

Others Present:

Mr. Coffaro, Superintendent, Mrs. Viola Lordi, Esq., Mrs. Mioli, BA/BS

OPEN PUBLIC MEETING NOTICE

In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building and Memorial and High Mountain Schools and mailed to The Hawthorne Press, January 13, 2015, which has been designated as the Board's official newspaper and to The Star Ledger, alternate newspapers. Notice was also filed with the Borough Clerk and will be sent to those persons requesting that such notice be mailed to them.

Superintendent's Report:

Mr. Coffaro reported on the district's enrollment.

MS:		HMS:		
Grade K:	89	Grade 5:	69	
Grade 1:	70	Grade 6:	61	
Grade 2:	89	Grade 7:	88	
Grade 3:	82	Grade 8:	75	
Grade 4:	72			
Total :	413	Total:	293	Grand Total of 706

HIB Report for the month of February:

There were no incidents of HIB to report for the month of February

PARCC News: There will an ALE offered, however there will not be an alternate assessment provided. The only requirement would be a written request, hard copy, to the building principal prior to the first test day.

QSAC: The district has received a waiver which extends for three years.

Principals Reports:

Mr. Giancaspro, Principal of Memorial School and Mrs. Tait, Principal of High Mountain School reported on the monthly events at their respective schools.

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Business Administrator's Report:

Finance

Investment report as of October 31, 2014
Total Governmental Funds \$ 824,215.58

Communications

Mrs. Mioli read a portion of a memo received from Sherry Tracy, Phoenix Advisors, LLC regarding the refinancing results of the Series 2014 and 2015 Refunding School Bonds. The board experiences another successful sale of their bonds. The sale results in a net present value savings of \$677,290 or 8.953%. When added to the savings of the 2014 refunding, the aggregate savings was \$1,681,306.

Committee Reports

Facilities -: Mr. Gorga – no report

Curriculum: Mrs. Melone reported on the Feb 11, 2015 meeting where the following was discussed Worldly Wise, Algebra program to use for the Algebra 1 classes, professional development, Gifted & Talented requesting 30 iPads, Science \$500 each grade level to support the hands on learning, reviewed the packet distributed to parents at the first Parent University, tour of the Franklin Lakes Colonial School Discovery Room.

Finance: Mr. Jordan – no report

Personnel: Mrs. Lampe reported met recently.

Policy: Mr. Valenti reported that there are two policies on the agenda for second reading, Strauss Esmay has put out a pre-release of the student assessment policy, we are required to administer the test and all student required to take the test.

Public Relations: Mrs. Lampe reported that she will call a meeting.

Technology: Mr. Jordan – no report

Negotiations: Mrs. Contegiaco reported that the committee is meeting.

Representative's Reports

Board of Recreation: Mr. Gorga – no report

Borough Council: Mrs. Lampe reported that the Council is working on the development of Belmont Ave. If there are any developments she will let the board know.

Planning Board: Mr. Gorga – no report

PCSBA/NJSBA: Mrs. Melone – no report

P.C. Educational Service Commission: Mr. Coffaro – no report

Accept Reports

BE IT RESOLVED, the Superintendent's, Business Administrator's, Committee and Representatives reports be accepted.

Motion: Mrs. Lampe

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Second: Mrs. Koblick

Vote: 8-0

Petition of Citizens

No comments

Motion to Close the Floor:

Motion: Mrs. Lampe

Second: Mrs Contegiacomo

Vote: 9-0

New Business

Finance:

The Finance Committee recommends the following motions for approval by the Board:

Motion: Mr. Jordan

Second: Mr. Gorga

Vote: 9-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions 1) Approval of February 2015 District Claims 2) Approval of the February 2015 payroll 3) Approval of Budget Transfers 4) Financial Reports 5) Tuition Contract – Bloomingdale Board of Education

1) February 2015 District Claims

BE IT RESOLVED, that the attached list of claims in the amount of \$1,985,290.07 be approved for payment immediately or as funds of this Board become available. This list includes the following payments per fund \$693,406.86 General Fund, \$20,405.49 Special Revenue Fund, \$1,252,803.12 Debt Service and \$18,674.90 Cafeteria Fund.

2) Approval of the February 2015 payroll

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the February 2015 payroll in the amount of **\$638,892.10** having been duly audited by the business administrator and previously paid.

3) Approval of Budget Transfers

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the attached list of January 2015 budget transfers in the amount of **\$170,385.61** and authorizes the superintendent and business administrator/board secretary to make additional transfers that would be ratified at the next Board meeting as necessary to comply with State requirements in accordance with Policy 6422.

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4) Financial Reports

BE IT RESOLVED, that the Board Secretary and Treasurer of School Monies reports for September & October 2014 be received as per copies distributed to each member and their totals spread in the minutes. Included within the Secretary's report is the budgetary account status and pursuant to N.J.A.C. 6A:23A-16.10(c)3 which requires certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a), the Business Administrator so certifies, and be it further resolved: the Board hereby certifies that, after review of the Secretary's monthly financial reports for September & October 2014, to the best of its knowledge, no major accounts or funds have been over expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5) Tuition Contract – Bloomingdale Board of Education

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the Special Education Tuition Contract Agreement with the Bloomingdale Board of Education in the amount of \$52,473 for student # 5648226461.

Personnel:

The Personnel Committee recommends the following motions for approval by the Board.

Motion: Mrs. Lampe

Second: Mr. Gorga

Vote: 9-0

Mrs. Contegiacomo asked Mr. Coffaro for details regarding the long term substitute teacher.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: 1) Approval of Substitute Teachers 2) Approval of Long Term Substitute Teacher – Jennifer Stessel 3) Revised Maternity Leave of Absence 4) Admission of a Child of a Non-Resident Teacher 5) Approve Part Time Aide – Lauren Tumminia 6) Maternity Leave Absence – Mrs. Dana Tinari 7) Appointment of Home-Instruction Teacher – Alexandra Madura

1) Approval of Substitute Teachers

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the following substitute teachers (as attached) effective January 28, 2015 through June 30, 2015 at the approved daily rate of pay per day.

2) Approval of Long Term Substitute Teacher – Jennifer Stessel

Be IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following long term substitute at a daily rate of \$100 with no benefits:

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Substitute	Assignment	Start Date
Jennifer Stessel	Special Education	Feb 23, 2015

3) Revised Maternity Leave of Absence

BE IT RESOLVED that the Board of Education hereby approves a revised maternity/child rearing leave of absence for teaching staff member Mrs. Carrie Rohlf for the period from February 23, 2015 through the conclusion of the 2014-2015 school year in accordance with Part Two, Article 3 of the Collective Negotiations Agreement between the Board and the North Haledon Education Association. Mrs. Rohlf shall utilize 41 paid sick leave days during this leave of absence. Mrs. Rohlf's unpaid leave shall commence thereafter and shall continue through the conclusion of the 2014-2015 school year. Mrs. Rohlf's unpaid leave will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C., 2601 et seq., and the New Jersey Family Leave Act, NJSA 34:11B-1 et seq., as appropriate, and Ms. Rohlf's medical benefits shall continue during this period of time. The Superintendent of Schools and the Board's Business Administrator/Board Secretary are hereby authorized to take all necessary steps to implement this action of the Board.

4) Admission of a Child of a Non-Resident Teacher

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves admission of a child of a non-resident teacher according to Article 10 of the NHEA Agreement. Admission includes one (1) kindergarten student.

5) Approve Part Time Aide - Lauren Tumminia

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of Ms. Lauren Tumminia as a Part Time Aide at 25 hours per week, at an hourly rate of \$15.00.

6) Maternity Leave Absence – Mrs. Dana Tinari

BE IT RESOLVED that the Board of Education hereby approves a maternity/child rearing leave of absence for teaching staff member Mrs. Dana Tinari for the period from May 18, 2015 through June 30, 2016, in accordance with Part Two, Article 3 of the Collective Negotiations Agreement between the Board and the North Haledon Education Association. Mrs. Tinari shall utilize **28** paid sick leave days during this leave of absence. Mrs. Tinari's unpaid leave shall commence thereafter and shall continue through the conclusion of the **2015-2016** school year. Mrs. Tinari's unpaid leave will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C., 2601 et seq., and the New Jersey Family Leave Act, NJSA 34:11B-1 et seq., as appropriate, and Mrs. Tinari's medical benefits shall continue during the 12-week period of her FMLA/FLA. The Superintendent of Schools and the Board's Business Administrator/Board Secretary are hereby authorized to take all necessary steps to implement this action of the Board.

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7) Appointment of Home-Instruction Teacher – Alexandra Madura

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby appoints Ms. Alexandra Madura as Home Instruction Teacher for student # 1679814194 at a rate of \$45 per hour, not to exceed 20hrs per week, start date February 10, 2015 and continues through the end of the 2014-2015 school year

Policy:

The Policy Committee recommends the following motions for approval by the Board.

Motion: Mr. Valenti

Second: Mrs. Melone

Vote: 9-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions

1) Minutes 2) Second Reading of Policy

1). Minutes

BE IT RESOLVED: The minutes listed below approved as per copies distributed to each Board Member:

Regular Meeting – January 28, 2015

Private Session – January 28, 2015

Private Session – January 28, 2015

2) Second Reading of Policy

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the second reading of:

P & R 5600 Student Discipline/Code of Conduct

P 8505 Wellness Policy/Nutrient Standards for Meals and Other Foods

Curriculum:

The Curriculum Committee recommends the following motions for approval by the Board

Motion: Mrs. Melone

Second: Mr. Jordan

Vote: 9-0

Mrs. Contegiacomo asked if the programs have taken place or will they be taking place. She asked if more people could go the free work shop offered at Ramapo College and how are the staff chosen?

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: 1) **Affirmation of the January 2015 Harassment Intimidation and Bullying Report** 2) **Approval of Travel Expenses**

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1) Affirmation of the January 2015 Harassment Intimidation and Bullying Report
BE IT RESOLVED that the Board of Education hereby: affirms the decision of the Superintendent of Schools regarding the Harassment, Intimidation & Bullying (“HIB”) report and affirms the report of the Unsubstantiated Harassment, Intimidation & Bullying (“HIB”).

2) Travel and Related Expenses
 Approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant’s duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified:

Date	Participant	Workshop	Location	Fee*	Lodging & M&IE*
3/19/2015	Daniella Di Mezza	Improve Behavior & Increase Learning	Newark, NJ	\$229.00	OMB Rate
3/23/2015	Daniella Di Mezza	Further Engage your Students & Enhance Classroom Management	Ramapo College	\$0	OMB Rate
3/26/2015	Megan Petrillo	Practical Strategies for Making the Best Use of iPads to Strengthen Science Instruction	Newark, NJ	\$229	OMB Rate
4/24/2015	Stephanie Macalle & Louise Nordyk	31 st Annual WINNERS! Workshop	Whippany, NJ	\$199	OMB Rate

Facilities & Services: -

The Facilities & Services Committee recommends the following motions for approval by the Board.

- Motion: Mr. Gorga
- Second: Mrs. Contegiacomo
- Vote: 9-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions **1) Donation of Practice Tying Shoes**

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1) Donation of Practice Tying Shoes

BE IT RESOLVED: the Board hereby accepts a donation of practice tying shoes for Mrs. Finkelstein's program at Memorial School from the Mr. and Mrs. Paul Gorga.

ADJORN TO EXECUTIVE OR PRIVATE SESSION:

AS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and **WHEREAS**, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,
NOW THEREFORE BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting for the purpose of the Superintendent's HIB report and receiving attorney advice with regards to personnel , student matters and collective negotiations.
2. The matter discussed will be made public when confidentiality is no longer required.
3. Action may be taken.

PRIVATE SESSION

Motion: Mrs. Lampe
Time: 8:09PM

Second: Mrs. Contegiacomo
Vote: 9-0

Re-open Public Meeting

Motion: Mrs. Lampe
Time: 9:35PM

Second: Mrs. Contegiacomo
Vote: 9-0

Unfinished Business-

Mrs. Antropow distributed the Art Auction flyer.

ADJOURNMENT

Motion: Mrs. Lampe
Time: 9:37PM

Second: Mrs. Koblick
Vote: 9-0

Respectfully submitted,

Audrey Mioli, RSBA
Board Secretary