

**BOARD OF EDUCATION  
BOROUGH OF NORTH HALEDON**

*Agenda*

*Special Meeting*

*June 8, 2016*

**CALL TO ORDER**

**TIME: 7:30**

**Location: Memorial School**

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**Flag Salute**

**Roll Call**

**Dr. Badami (Absent)**, Mr. Colli, Mrs. Lacognata, **Mrs. Lampe (Absent)**, Mrs. Manning,  
Mr. Ten Kate, Mr. Valenti, Mrs. DeNova, and Mrs. Melone.

**Others Present:**

Mr. Coffaro, Superintendent of Schools/Acting Board Secretary; Mrs. Viola Lordi,  
Board Attorney

Michelle Melone read the OPEN PUBLIC MEETING NOTICE:

In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building and Memorial and High Mountain Schools and transmitted by facsimile to the following newspapers: The Star Ledger and The Record. Notice was also filed with the Borough Clerk and sent to those persons, if any, requesting that such notice be mailed to them.

**Superintendent's Comments:** Welcome to all, and I would like to officially congratulate Mrs. Michele Mazzola, who will be taking over as Principal for High Mountain School.

Motion for Michele Manning to record the minutes: Lucy DeNova

Second: Peter Ten Kate

**Petition of Citizens** – opened at 8:41 pm

Motion to Open the floor: Lucy DeNova

Second: Heather LaCognata

Vote: 7-0

Cyndi Cavagnaro: 44 Rothesay Court, wanted to let BOE and Martin Mariani that her husband works for BTC and could be a point of contact for Martin with respect to the system in Memorial. Also Michael Joseph's from NH is the President of BTC. Lauren Primavera, 53 Walray Ave., asked questions in regard to the Chrome books in which Michele Mazzola addressed those questions. The goal is to expand our laptop / Chrome book initiative as it is an internet based program. Some of our books will be online but not all. The Science program she is currently looking into is a web based program and hopefully there will be more labs. Mrs. Primavera likes the Health initiative as well as students have recess.

Motion to Close the Floor: Heather LaCognata at 8:54 pm

Second: Peter Ten Kate

Vote: 7-0

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**Committee Discussion:**

No discussion, right into reports

**Technology:**

- Server update
  - Scott is estimating the cost at \$6500 and is getting formal quotes for a Requisition. This is less than the original estimate.
- Summer projects
  - Inventory of devices for accountability and sign out
  - Reimaging computers to optimize performance
- Consideration for the 2017-2018 school year – looking at the desktop computers in labs for possible replacement.
- Chrome books from NHEF/PTO (each contributing \$6500.00)
  - \$13,000 for Chrome books to begin one to one with Grade 8.
  - Taking devices home
  - Working on implementation plan to present information to parents and students with responsibility and accountability. (Mandatory workshops for parents in which they would sign the Chrome books out. Looking to have multiple meetings to accommodate parents to come in. Looking into mandatory fee for accidental insurance, so that if anything were to happen to the Chrome book, it's already taken care of. The cost could run between \$35 to \$50
- Real Time
  - Decisions on whether to officially move to digital report cards (HMS only or both schools), do we want to add notifications feature?

**Curriculum**

- Science Curriculum
  - Will be sharing as a Google Doc with all of the Board of Education for review
  - If possible to approve at June 29 so that it can be sent to teachers officially, for planning purposes.
  - Grades K-5 will be implemented but as a working document so changes can be made throughout the year, if needed – cannot change what is taught but can add supplemental documents
- Health at HMS
  - Consideration to teach Health as a Marking Period Course instead of weekly. Students would have Health 3x per week for one marking period and Gym 3x per week for remaining 3 marking periods.
  - Continuity of content, assessments, and unit plans
- Request from Judy Russo

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- Would like to swap out Murder on the Orient Express, we already have copies for Grade level but wants approval to use in place of the Misfits.
- Higher reading level, higher interest level, different genre than other.
- Would also like approval for showing the movie versions of these texts as aligned with the CCSS.

Facilities:

- Smoke detectors in A/C system AHU-1 & AHU-2 found to be never connected from installation in HMS.
- Heat / smoke detector in the boiler room missing.
- Small gas leak present in the boiler room.
- Clocks in Memorial School not working due to an apparent lighting strike or power surge over the weekend of June 4<sup>th</sup> & 5<sup>th</sup>.
- Bingham Communications looked at bells and intercom in HMS again. They are under repair at this time.
- Industrial Arts room Classmate A/C was repaired today. Contractor found condenser coils very backwards. Checked sensors and refrigerant levels. All major components in working order. System computer is not responding properly. This system contains 41 switches, relays, sensors, transformers, actuators, flow switches, freezestats, controllers, and displays alone. This system is an extremely complex system.
- Home Economics room oven parts have arrived. Will be repaired ASAP.
- All Classmate A/C systems need to be cleaned thoroughly. Broken parts replaced, and cooling systems check for proper operation.
- The HVAC computer system at HMS is not functioning properly. In order to rectify this situation, a service contract needs to be purchased. The system can only be repaired by an authorized dealer, Mrs. Melone asked for Mr. Mariani to get estimates and report back to the Board. Several questions were asked and answered by Mr. Mariani.

Finance: This past Monday, June 6<sup>th</sup> mailed the original documents to Lakeland Bank who won the bid for Sale to Lease program. It's in the process of reviewing the paperwork and hopefully they will cut a check for \$250K very soon.

Policy: No Report

Public Relations: Michele Manning is looking in to a Blackboard app for the North Haledon School District that works directly with Realtime for grade updates, calendar, staff directories, social media, school and district news. Michele Manning will work with Michele Mazzola and Lucy DeNova to try to bring this technology to our district. Our contact is Krista Ray at Blackboard and we are in the process of connecting with her for pricing options.

During the summer months, Michele Manning will work on creating a Facebook and possible Twitter account for the District as well.

**Designation of Additional Official Newspaper**

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**The Superintendent of Schools recommends the following motion for approval by the Board.**

Motion: Lucy DeNova

Second: Heather LaCognata

Vote: 7-0

**BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board hereby approves the following motion: 1) Designation of Additional Alternate Newspaper.**

**1) Designation of Additional Alternate Newspaper**

**BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board hereby designates The Record as an additional alternate newspaper of the Board of Education, retroactive to June 2, 2016.**

**ADJORN TO CLOSED SESSION:** Lucy DeNova took notes for the closed session.

**WHEREAS, P.L. 1975, chapter 231, also known as the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.), authorizes a public body to meet in closed or executive session under certain limited circumstances (set forth at N.J.S.A. 10:4-12) and**

**WHEREAS, said law (at N.J.S.A. 10:4-13) requires the Board of Education to adopt a resolution at a public meeting before it can meet in such a closed or executive session.**

**NOW, THEREFORE, BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION AS FOLLOWS:**

1. The Board does hereby determine that it is necessary to meet in closed session prior to adjournment of this meeting to: (a) Discuss negotiations with the North Haledon Education Association and (b) Receive attorney advice regarding the Section 125 Cafeteria Plan and the Flexible Spending Account for Unreimbursed Medical Expenses and the Flexible Spending Account for Dependent Care.
2. The matters discussed in closed session will be made public when the need for confidentiality no longer exists.
3. Action will be taken when the Board of Education reopens its public meeting.

**CLOSED SESSION**

Motion: Peter Ten Kate

Second: Lucy DeNova

Time: 8:57 PM

Vote: 7-0

**Re-open Public Meeting**

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Motion: Michele Manning  
Second: Louis Colli  
Time: 9:50 PM  
Vote: 7-0

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**Negotiations**

**The Negotiations Committee recommends the following motion for approval by the Board.**

Motion: Paul Valenti  
Second: Heather LaCongnata  
Vote: 7-0

**BE IT RESOLVED, upon the recommendation of the Negotiations Committee, the Board hereby approves the following motion: 1) Rescinding of Predicate Condition to, and Ratification of, Prior Approval of Memorandum of Agreement between North Haledon Board of Education and North Haledon Education Association.**

**1) Rescinding of Predicate Condition to, and Ratification of, Prior Approval of Memorandum of Agreement between North Haledon Board of Education and North Haledon Education Association.**

**BE IT RESOLVED, upon the recommendation of the Negotiations Committee, the Board hereby rescinds the predicate condition to its May 25, 2016 approval of the Memorandum of Agreement between the North Haledon Board of Education and the North Haledon Education Association dated May 17, 2016, and unconditionally ratifies its prior approval of the aforementioned Memorandum of Agreement.**

**Finance:**

**The Finance Committee recommends the following motions for approval by the Board:**

Motion: Lucy DeNova  
Second: Heather LaCognata  
Vote: 7-0

**BE IT RESOLVED, upon the recommendation of the Finance Committee, the Board hereby approves motion: (1) Renewal of Section 125 Cafeteria Plan, retroactively, for the 2015-2016 school year; (2) Renewal of Section 125 Cafeteria Plan for 2016-2017 school year; 3) Approval of Flexible Spending Account for Unreimbursed Medical Expenses, and appointment of Flex Facts to provide Third Party Administrative Services regarding Flexible Spending Account, retroactively, for 2015-2016 school year; 4) Approval of Flexible Spending Accounts for (a) Unreimbursed Medical Expenses, with \$500.00 carry-over component, and (b) Dependent Care Expenses for 2016-2017 school year, and appointment of Flex Facts to provide Third Party Administrative Services regarding Flexible Spending Account for 2016-2017 school year.**

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- 1) **Renewal of Section 125 Cafeteria Plan, retroactively, for the 2015-2016 school year.**

**BE IT RESOLVED, that, upon the recommendation of the Finance Committee, the Board hereby approves the renewal of the Section 125 Cafeteria Plan, with Premium Payment Component and Flexible Spending Account for Unreimbursed Medical Expenses, and authorizes and directs the proper officers of The North Haledon School District to execute and deliver to the Plan Administrator one or more copies of  
The Plan, retroactively, for the 2015-2016 school year.**

- 2) **Renewal of Section 125 Cafeteria Plan for 2016-2017 school year.**

**BE IT RESOLVED, that, upon the recommendation of the Finance Committee, the Board hereby approves the renewal of the Section 125 Cafeteria Plan, and authorizes and directs the proper officers of the North Haledon School District to execute and deliver to the Plan Administrator one or more copies of the Plan for the 2016-2017 school year.**

3) **Approval of Flexible Spending Account for Unreimbursed Medical Expenses, and appointment of FlexFacts to provide Third Party Administrative Services regarding Flexible Spending Account, retroactively, for 2015-2016 school year.**

**BE IT RESOLVED, that, upon the recommendation of the Finance Committee, the Board hereby approves (a) the Flexible Spending Account for Unreimbursed Medical Expenses and (b) the appointment of FlexFacts to provide Third Party Administrative services regarding the Flexible Spending Account for Unreimbursed Medical Expenses, retroactively, for the 2015-2016 school year.**

4) **Approval of Flexible Spending Accounts for Unreimbursed Medical Expenses, with \$500.00 carry-over component, and Dependent Care Expenses for 2016-2017 school year, and appointment of FlexFacts to provide Third Party Administrative Services regarding Flexible Spending Accounts for 2016-2017 school year.**

**BE IT RESOLVED, that, upon the recommendation of the Finance Committee, the Board hereby (a) approves the Flexible Spending Accounts for Unreimbursed Medical Expenses, with a \$500.00 carry-over component, and Dependent Care for the 2016-2017 school year, and (b) appoints FlexFacts to provide Third Party Administrative services regarding the Flexible Spending Accounts for Unreimbursed Medical Expenses and Dependent Care, for the 2016-2017 school year.**

**Old Business:**

**ADJOURNMENT**

Motion: Heather LaCognata

Second: Lucy DeNova

Time: 9:54 PM

Vote: 7-0