

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

Agenda

Regular Meeting

February 24, 2016

CALL TO ORDER

TIME: 7:34

Location: Memorial School

Lisa Antropow led the flag salute.

Roll Call was done. The following members were present: Dr. Badami, Mrs. Contegiacomo, Mrs. DeNova, Mrs. Lampe, Mrs. LaCognata, Mrs. Melone, Mr. Ten Kate, Mr. Valenti, and Mrs. Lisa Antropow

Also present was Mr. Coffaro, Superintendent of Schools/Acting Board Secretary and Ms. Viola Lordi, attorney at no cost to the NH BOE

Lisa Antropow read the OPEN PUBLIC MEETING NOTICE. The following statement was read: In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building and Memorial and High Mountain Schools and mailed to The Hawthorne Press, on January 07, 2016, which has been designated as the Board's official newspaper and to The Star Ledger, alternate newspapers. Notice was also filed with the Borough Clerk and will be sent to those persons requesting that such notice be mailed to them.

Mr. Coffaro began his Superintendent's Report with the number of students enrolled in the North Haledon School District: Enrollment at Memorial School is at a total of 387 with 68 students in Kindergarten, 76 students in 1st grade, 66 students in 2nd grade, 82 students in 3rd grade and 76 students in 4th grade. Enrollment at High Mountain School is at a total of 289 with 73 students in 5th grade, 69 in 6th grade, 63 in 7th grade and 84 students in 8th grade. Including the 7 students in the New Beginnings program, the total students enrolled in district is 683. There are 45 incoming students enrolled in Kindergarten for the 2016/2017 school year. There was 1 HIB case and it is substantiating. Mr. Coffaro thanked the Nurminen family for their donation of two tables to the school district. There have been no candidates for the Business Administrator.

Mr. Coffaro will be showcasing particular programs at BOE meetings. Mr. Coffaro introduced Kristina Meyers who presented information on the MLST program. In the MLST program, Ms. Meyers works closely with classroom teachers and students and also infuses Orton-Gillingham into her program.

Mrs. Mazzola reported on professional development. High Mountain School teachers have had Google training and attended a webinar on Google Apps. At Memorial School, teachers met to discuss the new science curriculum and developed lab opportunities. The next PARCC Parent University meeting will be held at High Mountain School at 7pm to discuss the changes made to PARCC this year.

Sharon Cubicotti delivered the special education and reviewed the 2016/2017 projected number of students. There was a meeting held on February 19, 2016 to discuss the New Beginnings program. The current price per pupil is \$59,477 and the 2016/2017 projected cost per pupil is \$54,700. A possible credit of \$7000 was discussed and is being explored further. The discussion of a possible increase in rent/lease was also discussed.

Mr. Giancaspro reported on High Mountain School. All fire/safety drills were completed. Pennies for Patients is currently going on with special thanks to Mrs. Romeo and all the parent volunteers who helped to raise

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money for children with cancer. The 6th grade entered a national poetry contest and 28 students were chosen for their work. High Mountain School participated for the 20th time in the 28th Geography Bee. Two students per grade advanced to the School Bee. The 8th grade volleyball game will be held on Thursday, March 3 in Manchester Regional High School's gymnasium. Caps and gowns were distributed to students to be pressed and returned by March 4. Progress reports will be distributed shortly. The play, The Little Mermaid, will be held March 22 and 23. Parent notifications of possible year end failures will go out to parents towards the end of marking period 3. LEAD graduation will be held on March 15. Gifted and Talented participated in the STEM Challenge in Pompton Lakes, Quiz Bowl and Battle of the Books.

Mrs. Cubicotti delivered the report for Mrs. Tait. Memorial held its first celebration assembly highlighting the 3rd grade. March's assembly will continue highlighting 4th grade and students caught doing the right thing. Memorial students celebrated Be a Buddy, Not a Bully Day and the 100th day of school. The Move A Thin was a success thanks to the PTO and all the parent volunteers. The grade that raised the most money was Kindergarten. Jump Rope for Heart will take place this week. Talent Show practice is underway thanks to Mrs. Losardo and Ms. Cosgrave. The Science Fair is scheduled for March 21 thanks to Mrs. Nordyk and Mrs. Stipelkovich. The Art Show will be held May 16. Birthday celebrations will continue. March 24th is dress up day. Incredible Kid Day will be a new school spirit day. Parents will be encouraged to write letters of encouragement/inspiration to their child to be read at school. Students will dress in superhero attire.

Business Administrator's Report

Finance

Current budget accuracy.

Working on building 16-17 budget per county approval of mid-year budget review.

Communications

Letter RE: Outstanding Board of Education Invoices (Manchester Utilities Authority).

Letters (2) RE: Teacher request for their child/children to enroll in the North Haledon Schools (2- Kindergarten; 1- Grade 6).

Letter RE: Legal Matter

Letter RE: Homeless Student

Committee Reports:

Facilities: Mr. Valenti

Curriculum: Mrs. Melone

Finance: Mrs. DeNova

Personnel: Mrs. Lampe

Policy: Mr. Valenti

Public Relations: Mrs. Melone

Technology: Mrs. DeNova

Negotiations: Mrs. Contegiacomo

All committees were discussed at the work session meeting which was held Wednesday, February 17th, 2016.

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Representative's Reports:

Board of Recreation: Mrs. LaCognata- No report at this time.

Borough Council: Mrs. LaCognata

Planning Board: Mrs. LaCognata

PCSBA/NJSBA: Mrs. DeNova - No report at this time.

P.C. Educational Service Commission: Mr. Coffaro- No report at this time.

Accept Reports:

Motion: Renata Lampe

Second: Dorothy Contegiacomo

BE IT RESOLVED, that Superintendent's, Business Administrator's, Committee and Representatives reports be accepted.

Vote: 9-0

Petition of Citizens –

Motion to Open the floor: Renata Lampe

Second: Paul Valenti

Vote: 9-0

Randy George, 123 Oakwood Ave, was not happy about setting time limit for citizens to speak at the BOE meetings now. Mayor George spoke about the lawsuit that was won in North Haledon's favor regarding the water. The town gets to decide who gets water and we should receive retro from Manchester Utilities. We no longer get water from Haledon but we are getting water from Franklin Lakes now. Mayor George went on to say that he was upset that BOE meetings are scheduled as same night as council meetings. He stated that he wants to work with the BOE and that the Board is misunderstanding his intentions. He stated the bills go to the Superintendent to control the bills and that people request the Mayor to speak at these meetings. Mayor George stated that he does not want to take over the school board. He wants Nick to stay as Superintendent and wants to work with the BOE. The Mayor stated he just wants to know how it happened and wants transparency. He wishes the BOE would revisit their 3 minute policy and he has ideas to help the Board financially. The Mayor urged the BO to stop scheduling meetings the same nights as Council meetings. He is requesting dates to meet with the BOE.

George Pomianek, 64 Moccasin Rd, stated the the town is currently developing its budget and inquired about the sale to lease of textbooks. He questioned terms and interest rate.

Joe Mannino, 8 Cranberry Ct, wanted clarification on the homeless student. and asked that the BOE work out the communication issues with the Mayor and Council.

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Michael Gratale, NJPSA, agreed with Mayor regarding school ratables effect on property values. He stated his support for the jobs/duties of the principals.

Anthony Griffith, 10 Onyx Terrace, inquired about the budget transfers.

Dorothy Contegiacomo asked Mr. Coffaro what the plan was.

Mr. Coffaro clarified the Sale to Lease option and the possible option to meeting with Mayor and receive a one time gift from the town council. He also stated that if we do not get the resolutions passed, we will not have to make cuts and if we do they would be minimized.

Lisa Antropow stated she doesn't know how much to ask the town council for.

Peter Ten Kate stated he supported both resolutions and made reference to \$250,000.

The Mayor clarified amount and stated he never gave an amount and would like to get full amount but he has to go back to the Council.

Michelle Melone said the Mayor's information is conflicting and she is uneasy about the accepting anything from the Mayor and Council. She views the Mayor as a bully and not an ally.

Chirag Badami asked if we will be doing both and if both is better.

Lucy DeNove clarified that both resolutions will come from the taxpayer.

Dorothy Contegiacomo stated the we should have budget for 16/17 in place before making decisions.

Nick Coffaro stated that the budget needs to be completed by March 22.

Peter Ten Kate asked why the budget isn't in process.

Nick Coffaro stated the he can't because he's not a Business Administrator.

Peter Ten Kate asked that the BOE vote on Mayor's offer.

Nick Coffaro stated that the resolution for sale to lease has to be approved. It does have to be voted on again in another resolution to make it final.

Viola Lordi clarified the sale to lease resolution further.

Paul Valenti stated that these resolutions are short term options and that we need to know how much to ask the Mayor for.

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Michelle Melone stated that she was ok for sale to lease but not ok for Mayor's offer. She doesn't believe politics belong in the education field. She stated that she feels frustrated and doesn't feel like the Mayor came across as an ally.

Paul Valenti stated that he was ok with exploring the option with the Mayor but would like clarification.

Lisa Antropow stated that she knew Paul was concerned with going over the 2% cap if we accepted town's money.

Nick Coffaro stated the he spoke to Mr. Davis and Mr. Lurch and that we would not be going over the cap.

Michelle Melone confirmed.

Paul Valenti would like to know where it says it legally because he's concerned with verbage.

Mayor asked to speak again. He questioned if politics was involved when the town plows the school lots, picks up school gargbage a and cuts the schools grass. He explained police involvement in school and offered once again to meet with the BOE.

Paul Valenti wanted to amend resolution #6 so it would change from "willing to explore" to "considering pursuing a one time". He also wanted to add resolution #7.

Lucy DeNova motioned and Peter Ten Kate seconded.

Sharon Cubicotti clarified the SEMI waiver.

Michelle Melone commented to Mayor's comments and stipulated that she does not feel Mayor is an ally.

Motion to Close the Floor: Renata Lampe
Second: Dorothy Contegiacomo
Vote: 9-0

New Business

Finance:

The Finance Committee recommends the following motions for approval by the Board:

Motion: Lucy DeNove
Second: Peter Ten Kate
Vote: All approved except Michelle Melone voted no to #6

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion:
(1) District Claims; (2) Budget Transfers 2015-16 Budget; 3) Accept Board Secretary and Treasurer**

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of School Monies Reports; 4) Approval of McManimon, Scotland and Baumann, LLC Roseland, NJ to provide legal services for Sale-Lease of Textbooks (attached); 5) Approval of Sale-Lease of Text Books; 6) Approval of exploring possible town contribution as one-time donation with no stipulations or re-payment

1) Approval of District Claims

BE IT RESOLVED, that the attached list of claims in the amount of \$2,145,900.24 be approved for payment immediately or as funds of this Board become available. This list includes the following payments per General Fund 10: \$32,497.11; Fund 11: \$945,382.32; Special Revenue Fund 20: \$15,065.19; Fund 40: \$1,132,156.25; and Food Service Fund 50: \$20,799.37.

2) Budget Transfers 2015-16 Budget

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves transfers for the 2015-2016 budget as per attached.

3) Acceptance of Board Secretary and Treasurer of School Monies Report

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves January 2016.

4) Approval of McManimon, Scotland and Baumann, LLC Roseland, NJ to provide legal services for Sale-Lease of Textbooks (attached).

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the legal services of McManimon, Scotland and Baumann, LLC Roseland, NJ to provide legal services for Sale-Lease of Textbooks.

5) Approval of Sale-Lease of Textbooks (attached)

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves participation in NJ Text Book Lease Program pursuant to Chapter 55, P.L. 1998 and the appointment of a Program Manager for the same.

6) Approval of exploring possible town contribution as one-time donation with no stipulations or re-payment.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves and authorizes board president and school superintendent to notify the mayor and council of the Borough of North Haledon that the Board of Education is willing to explore the one-time donation from the Borough to assist the Board of Education in satisfying its budgetary obligations on a going forward basis.

Technology:

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No Technology Motions for the Board's consideration this evening.

Personnel:

The Personnel Committee recommends the following motions for approval by the Board.

Motion: Renata Lampe

Second: Michelle Melone

Vote: 9-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: 1) Accept resignation letter of Emma Seuffert (K-8 Music/Instrumental Teacher); 2) Amend approval in prior resolution of Virginia Merlino as Consultant to Business Office; 3) Approval of February Substitute Agenda List; 4) Accept resignation of Mr. William Mullanaphy, Director of Facilities and Grounds; 5) Admission of a Child of a Non-Resident Teacher- Mrs. Roseanne Taormina; 6) Admission of Children of a Non-Resident Teacher- Mr. Robert Topolski.

1) Accept Resignation of Miss Emma Seuffert, K-8 Music/Instrumental Teacher.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the resignation of Emma Seuffert, K-8 Music/Instrumental Teacher effective February 29, 2016.

2) Approval of Virginia Merlino as Consultant to the Business Office.

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board hereby amends its prior resolution appointing Virginia Merlino as a Consultant to the Business Office, as follows: the effective date of Mrs. Merlino's appointment shall be, retroactively, January 12, 2016.

3) Approval of February Substitute Teacher list.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the February Substitute Teacher List.

4) Accept Resignation of Mr. William Mullanaphy, Director of Facilities and Grounds.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the resignation of William Mullanaphy, Director of Facilities and Grounds, effective April 30, 2016.

5) Admission of a Child from Non-Resident Teacher- Mrs. Roseanne Taormina.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the admission of a child of a non-resident teacher – Mrs. Roseanne Taormina – according to Article 10 of the NHEA Agreement. Admission includes one (1) Kindergarten Student for the 16-17 School Year.

6) Admission and Continuation of Children from Non-Resident Teacher- Mr. Robert Topolski.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the admission and continuation of the children of Mr. Robert Topolski according to Article 10 of the NHEA

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Agreement. Admission includes one (1) Kindergarten Student, and Continuation of one (1) Grade 6 student for the 16-17 School Year.

Policy:

The Policy Committee recommends the following motions for approval by the Board.

Motion: Paul Valenti

Second: Chirag Badami

Vote: 9-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

1) Adopt Policy and Regulation Alert 207- Second Reading:

1240- Evaluation of Superintendent Policy & Regulation (M)

3221- Evaluation of Teachers- Policy & Regulation (M)

3222- Evaluation of Teaching Staff Members, excluding Teachers & Administrators- Policy & Regulation (M)

3223- Evaluation of Administrators, excluding Principals, Vice Principals, and Assistant Principals- Policy & Regulation (M)

3224- Evaluation of Principals, Vice-Principals, and Assistant Principals Policy & Regulation (M)

3431.1- Family Leave- Policy (M)

4431.1- Family Leave- Policy (M)

5337- Service Animals – Policy (New)

5516- Use of Electronic Communication and Recording Devices (ECRD)- Policy (M)

Curriculum:

The Curriculum Committee recommends the following motions for approval by the Board

Motion: Michelle Melone

Second: Chirag Badami

Vote: All but Dorothy Contegiacomo for the \$105 workshop for Kim Tanis.

Michelle Melone requested books/textbook lists.

Lisa Antropow thanked Mrs. Mazzola and all the teachers.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

1) Travel and Related Expenses; 2) Approval of Curricula; 3) Approval of Textbooks.

1) Travel and Related Expenses

Approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

***Kim Tanis elaborated on Bridging the Gap**

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Date	Participant	Workshop	Location	Fee*	Estimated Lodging & M&IE
May 20, 2016	Grade 4 (8 students)	Battle of the Books	Beatrice Gilmore School-Woodland Park	0-cost for (student fee of \$6.00 for lunch-optional)	District Bus
May 23, 2016	Grade 7 (63 students)	Trip to Manchester HS	Haledon, NJ	No Cost	MRHS will provide busing
May 24, 2016 to May 25, 2016	Grade 7 (63 students)	Annual Grade 7 Trip (Team Building)	Pine Forest-Greely, PA	Bus(2): First Student \$1,400 (\$350 each way); \$90 per child; Chaperones pay own way.	First Student Bus (2); Overnight
March 14, 2016	Kim Tanis	NJ-CEC Bridging the Gap	Ramapo College, NJ	\$105	None

2) Approval of Curricula

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board hereby approves the Curricula for the Academic Subjects and Special Area Subjects previously made available for review by the board.

3) Approval of Textbooks

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board hereby approves the Text Books identified on the following lists previously submitted to the Board: Book Room Guided Reading Leveled Sets, High Mountain School Text Book Inventory List, and Memorial School Text Book Inventory List.

Facilities & Services:

The Facilities & Services Committee recommends the following motions for approval by the Board.

Motion: Paul Valenti

Second: Dorothy Contegiacomo

Vote: 9-0

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BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

1) Approval of District Facilities Use.

- 1. BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby retroactively approves the following use of district facilities subject to non-conflicting events:

Organization	Date	Times	Location	Purpose
LEAD	Tuesday, March 15, 2016	6:30pm-9:00pm	HMS- Gym & All-Purpose Room	LEAD Graduation & Ceremony
Little Ivy Academy	March 1, 8, 15, 22, 29. April 5, 12, 19, 26(rain date) May 3(rain date)	2:50-4:20	Memorial School- Classrooms	Theme based, hands-on learning (enrichment labs- STEAM)

Old/New Business:

Ms. Lorda Noonan will be helping with musical performance at HMS without pay. Ms. Noonan is appointed as a volunteer to assist with the HMS musical, The Little Mermaid.

Renata Lamape motioned.

Dorothy Contegiacom seconded.

ADJORN TO CLOSED SESSION:

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION THAT:

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1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting for purposes of :

Receive attorney advice regarding-
HIB Investigation

2. The matters discussed will be made public when the need for confidentiality no longer exists.
3. Action may be taken.

PRIVATE SESSION

Motion: Renata Lampe Second: Dorothy Contegiacomo
Time: 9:29 Vote: 9-0

Re-open Public Meeting

Motion: Renate Lampe Second: Dorothy Contegiacomo
Time: 10:54 Vote: 9-0

Unfinished Business-

- 1.) Be it resolved that the Board of Education hereby approves the Gifted and Talented Kindergarten-1st Grade field trip to Madame Toussard's Wax Museum.
- 2.) Be it resolved that the Board of Education hereby approves the 1st grade trip to Montclair State University on a date to be approved by the Superintendent.

Motion: Dorothy Contegiacomo
Second: Renata Lampe

ADJOURNMENT

Motion: Dorothy Contegiacomo Second: Renata Lampe
Time: 11:14 Vote: 9-