

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON
August 27, 2014**

Minutes - Regular Meeting

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CALL TO ORDER

TIME: 7:36pm

Location: High Mountain School

Flag Salute

Roll Call

Present: Mrs. Antropow, Mr. Dudas, Mr. Gorga, Mrs. Koblick, Mrs. Melone,
Mr. Valenti, Mr. Jordan Mr. Coffaro, Mrs. Viola Lordi, Esq., Mrs. Mioli

Absent: Mrs. Contegiacomo, Mrs. Lampe

OPEN PUBLIC MEETING NOTICE

In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building and Memorial and High Mountain Schools and mailed to The Hawthorne Press on January 8, 2014 which have been designated as the Board's official newspapers Notice was also filed with the Borough Clerk and will be sent to those persons requesting that such notice be mailed to them.

Superintendent's Report

Mr. Coffaro reported that opening day is upon us. School years begins w new teacher orientation. District staff will report on September 2nd and students return on September 3rd. Remainder of the report will be discussed in closed session with the board.

Business Administrator's Report

Finance

Investment report as of May 30, 2014

Total Governmental Funds \$ 976,805.74

Communications - None

Committee Reports

Committee Reports

Facilities & Services: Mr. Gorga - None

Curriculum: Mrs. Antropow - None

Finance: Mrs. Antropow - None

Personnel: Mr. Gorga - None

Policy: Mrs. Melone - No report other than what is on the agenda, policy on sick leave is being revised.

Public Relations: Mrs. Koblick - None

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Technology: Mr. Dudas - None

Negotiations: None

Representative's Reports

Board of Recreation: Mr. Dudas - None

Borough Council: None

Planning Board: Mr. Gorga reported that the committee chairs met with the Mayor and council representatives regarding the proposed development.

PCSBA/NJSBA: Mrs. Melone - None

P.C. Educational Service Commission: - None

Accept Reports

Motion: Mrs. Antropow

Second: Mrs. Dudas

BE IT RESOLVED, that the Superintendent's, Business Administrator's, Committee and Representatives reports be accepted.

Vote: 7-0

Petition of Citizens

Mrs. House completed children's shopping for the school year. She asked if there was any way to go to binders. There is a waste of a lot of paper with use of composition books.

Mrs. Antropow commented that at HMS each student needs a "Do Now" notebook.

Mr. Coffaro stated the moving forward we will have to run through some things in order for him to get a read.

Mrs. Leslie Brook thanks the board for the summer music program. All went off very smoothly. There were approximately 30 students who participated in program. Student took to program like a fish to water.

Board thank Ms. Brooks for her efforts.

Motion to Close the Floor: Mrs. Antropow

Second: Mr. Dudas

Vote: 7-0

New Business

Finance:

The Finance Committee recommends the following motions for approval by the Board:

Motion: Mrs. Antropow

Second: Mr. Gorga

Vote: 7-0

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BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves motions
1) Approval of District Claims 2) Financial Reports 3) Budget Transfers 4) Approval of the August 2014 payroll 5) Approval of Passaic County Educational Services Commission Transportation Services Agreement 6) Approve Increase in 2014-2015 Lunch Prices 7) Approve Agreement with Emerald Health Care Services, Inc. - One on One Nursing Services 8) Approve Agreement for Professional Legal Services

1) Approval of District Claims

BE IT RESOLVED: That the attached list of claims, dated August 27, 2014, in the amount of \$453,426.84 be approved for payment immediately or as funds of this Board become available. This list includes the following payments per fund General Fund, \$200,447.33, Special Revenue Fund, \$4,000.00 Debt Service Fund \$248,979.51.

2) Approval of Financial Reports

BE IT RESOLVED: That the Board Secretary and Treasurer of School Monies reports for May 30, 2014 Included within the Secretary's report is the budgetary account status and pursuant to N.J.A.C. 6A:23A-16.10(c)3 which requires certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a), the Business Administrator so certifies, and be it further resolved: the Board hereby certifies that, after review of the Secretary's monthly financial report for May 30, 2014, to the best of its knowledge, no major accounts or funds have been over expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3) Approval of Budget Transfers

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves the attached list of budget transfers in the amount of \$75653.31 and authorizes the superintendent and business administrator/board secretary to make additional transfers that would be ratified at the next Board meeting as necessary to comply with State requirements in accordance with Policy 6422.

4) Approval of the August 2014 payroll

BE IT RESOLVED: The Board approves the August, 2014 payroll in the amount of \$99,221.27 having been duly audited by the business administrator and previously paid.

5) Approval of Passaic County Educational Services Commission Transportation Services Agreement

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves the Passaic County Educational Services Commission Transportation Services Agreement for the 2014-2015 for the following routes:

Route #	School(s)	Contractor	# of Students	Estimated Cost per Rte (incl surcharge)	Starting Date
116	The Children's Therapy Center	D&M Tours	1	\$1,194.72+47.79	7/8/14
134	Glenview Academy	A-1 Elegant Tours	2	\$5,850.00+234.00	7/7/14
157	PC CP Center	First Student	1	\$1,610.00+64.40	7/1/14

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187	Washington South	D&M Tours	1	\$783.54+31.34	7/1/14
201	Inclusive Learning Academy	SAMI Pedia	1	\$4,500+180.00	7/7/14
202	Martha B Day School	Town & Country	1	\$2,085.60+83.42	6/30/14

6) Approve Increase in 2014-2015 Lunch Prices

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves an increase of .15 to the 2014-2015 lunch prices so that the district may meet the requirements in Section 205 of the Healthy, Hunger-Free Act of 2010

Student Lunch: \$2.65
Staff Lunch: \$3.15

7) Approve Agreement with Emerald Health Care Services, Inc. - One on One Nursing Services

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves the agreement between the North Haledon Board of Education and Emerald Health Care Services, Inc for the period from September 1, 2014 until June 30, 2015 for one to one nurses at the following rates:

Registered Nurse - \$50/hour
Licensed Practical Nurse - \$38/hour

8) Approve Agreement for Professional Legal Services

BE IT RESOLVED that the Board of Education hereby approves the Agreement for Professional Legal Services between the Board and Wilentz, Goldman & Spitzer P.A. ("Firm"), retroactively, for the period from July 1, 2014 through June 30, 2015. The Board will pay the Firm an hourly rate of \$160 for all attorneys and \$95 for paralegals. The Board will also reimburse the Firm for costs such as computer research, UPS Overnight, messenger, long distance telephone calls, facsimile, photocopy, and the like.

BE IT FURTHER RESOLVED that notice of the award of the above described contract for legal services shall be provided as required by N.J.S.A. 18A:18A-5a(1).

BE IT FURTHER RESOLVED that this resolution and the Agreement shall be maintained on file and available for public inspection in the Board's office.

BE IT FURTHER RESOLVED that the Board President and the Business Administrator/Board Secretary, as the attesting witness, are hereby authorized to sign the Agreement.

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Personnel:

The Personnel Committee recommends the following motions for approval by the Board.

Motion: Mr. Gorga

Second: Mrs. Antropow

Vote: 7-0

BE IT RESOLVED: Upon the recommendation of the Superintendent. The Board hereby approves motions:

1) Approval of 2014-2015 Substitute Teachers 2) Approval of Administrators Contracts 3) Approval of Confidential Secretary Contract 4) Approval of Assistant to the Business Administrator Contract 5) Approval of Interim Supervisor of Buildings and Grounds Contract 6) Appointment of Part Time Art Teacher 7) Approval of Part Time Social Worker Contract 8) Approval of Part Time Occupational Therapist Contract 9) Job Descriptions 10) Resignation - Mrs. Lauren Young 11) Resignation - Vincenza Porporino 12) Submission of Superintendent Merit Goals 13) Revise appointment of Part Time Music Teacher- Cindy Yin 14) Movement on Guide- Dana Tinari 15) Movement on Guide- Judith Russo 16) Approval of 2014-2015 Aides Salaries 17) Change of Title - Mr. Bowe

Mrs. Antropow asked for clarification on resolution #13. Mrs. Mioli responded that it was as a result of the final schedule calling for an increase in music at MS.

Mrs. Koblick asked is there would be additional discussion on the job descriptions. Mr. Coffaro responded that there would be additional discussion in closed session.

1) Approval of 2014-2015 Substitute Teachers

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the 2014-2015 substitute list, as attached, at the approved daily rate of pay per day.

2) Approval of Administrators Contracts

Be it resolved that the Board of Education hereby approves the following Employment Contracts between the Board of Education and district administrators and annual salaries, for a term commencing retroactively on July 1, 2014 and expiring on June 30, 2015. The Board President and the Business Administrator/Board Secretary, as the attesting witness, are hereby authorized to execute the Employment Contract.

Sharon Cubicotti - Supervisor of Child Study Team/LDTC - \$109,300
Giovanni Giancaspro - Building Principal - \$120,000
Melissa Tait - Building Principal - \$117,900

3) Approval of Confidential Secretary Contract

Be it resolved that the Board of Education hereby approves the following Employment Contracts between the Board of Education and Deborah Huizing, for a term commencing retroactively on July 1, 2014 and expiring on June 30, 2015. At an annual salary of \$53,000 and an additional \$200 per month for her work on the NJSMART project. The Board President and the Business Administrator/Board Secretary, as the attesting witness, are hereby authorized to execute the Employment Contract.

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4) Approval of Assistant to the Business Administrator Contract

Be it resolved that the Board of Education hereby approves the following Employment Contracts between the Board of Education and Marybeth Miller, for a term commencing retroactively on July 1, 2014 and expiring on June 30, 2015. At an annual salary of \$44,700 and an additional \$200 per month for her work on policies, regulations and payroll. The Board President and the Business Administrator/Board Secretary, as the attesting witness, are hereby authorized to execute the Employment Contract.

5) Approval of Interim Supervisor of Buildings and Grounds

Be it resolved that the Board of Education hereby approves the following Employment Contracts between the Board of Education and William Mullanaphy, Interim Supervisor of Building and Grounds, for a term commencing retroactively on July 1, 2014 and expiring on June 30, 2015. At an annual salary of \$58,650. The Board President and the Business Administrator/Board Secretary, as the attesting witness, are hereby authorized to execute the Employment Contract.

6) Appointment of Part Time Art Teacher

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the appointment of Maddelena Piscitelli as .43 FTE Art Teacher, for the 2014-2015 school year at MA Step 1 of the Salary guide and at an annual salary of \$23,591, without health benefits. This appointment is pending criminal history review.

7) Approval of Part Time Social Worker Contract

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approve the 2014-2015 employment contract for Audrey Dean, Social Worker at a salary of \$49,440, not to exceed 25 hours per week, contract dated September 2, 2014 to June 30, 2015

8) Approval of Part Time Occupational Therapist Contract

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approve the 2014-2015 employment contract for Andrea Finkelstein, Occupational Therapist, at a salary of \$81,532, not to exceed 29 hours per week, contract dated September 2, 2014 to June 30, 2015

9) Job Descriptions

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby adopt the following job descriptions:

Supervisor of Academic Affairs - Student and Personnel Services
Asst Principal for District Programming and Assessment
Clerical Aide

10) Resignation - Mrs. Lauren Young

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby accepts the resignation of Ms. Lauren Young, Classroom Aide, and effective August 12, 2014.

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11) Resignation - Vincenza Porporino

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby accepts the resignation of Ms. Vincenza Porporino, Classroom Aide, and effective August 25, 2014.

12) Submission of Superintendent Merit Goals

BE IT RESOLVED that the Board of Education approve the Superintendent of Schools merit goals for submission for approval from the Executive County Superintendent of Schools.

13) Revise appointment of Part Time Music Teacher- Cindy Yin

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves in increase in FTE for Cindy Yin from .5 FTE to .73 FTE Music Teacher, Grades K-4 for the 2014-2015 school year at BA Step 1 of the Salary guide and at a revised annual salary of \$37,313, without health benefits. This appointment is pending criminal history review.

14) Movement on Guide- Dana Tinari

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the advancement on the teachers' guide for Dana Tinari, from BA to MA effective September 1, 2013

15) Movement on Guide- Judith Russo

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the advancement on the teachers' guide for Judith Russo, from BA to MA effective September 1, 2013

16) Approval of 2014-2015 Aides Salaries

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the 2014-2015 hourly rates and maximum number of hours to be worked as per the attached Appendix A.

17) Change of Title - Mr. Bowe

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the change in title for Mr. Sean Bowe to be Asst. Principal for District Programming and Assessment.

Policy:

The Policy Committee recommends the following motions for approval by the Board.

Motion: Mrs. Melone

Second: Mrs. Antropow

Vote: 7-0

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves motions 1) Minutes 2) Policy - First Reading 3) **Repeal Policy 4431 Sick Leave and Bereavement Leave Non-Instructional Staff and Policy 4436 Personal Leave**

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1). Minutes

BE IT RESOLVED: The minutes listed below be approved as per copies distributed to each Board Member:

Regular Meeting - July 30, 2014
Closed Session - July 30, 2014

2) Policy - First Reading

Be it resolved, upon the recommendation of the Superintendent, the Board hereby approves the first reading of:

Policy 4431 Sick Leave Non-Instructional Staff

3) Repeal Policy 4432 Sick Leave and Bereavement Leave Non-Instructional Staff and Policy 4436 Personal Leave

Be it resolved, upon the recommendation of the Superintendent, the Board hereby repeals the following policies:

Policy 4432 Sick Leave and Bereavement Leave Non-Instructional Staff
Policy 4436 Personal Leave

Curriculum:

The Curriculum Committee recommends the following motions for approval by the Board

Motion: Mrs. Antropow

Second: Mr. Dudas

Vote: 7-0

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves motions:

1) Acceptance of Pets in Classroom Grants 2) Approval of Tuition Agreement with Passaic County Elks Inclusive Learning Academy

1) Acceptance of Pets in Classroom Grant

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby accepts the following Pets in the Classroom grants:

Grade 6 and 8 Science - Leopard Gecko
Memorial School - Fish Tank

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2) Approval of Tuition Agreement with Passaic County Elks Inclusive Learning Academy

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the tuition agreement with Passaic County Elks Inclusive Learning Academy for Student #8609156815 for July 2014 through June 2015 for a total tentative tuition charge of \$75,462.55.

Facilities & Services:

The Facilities & Services Committee recommends the following motions for approval by the Board.

Motion: Mr. Gorga

Second: Mrs. Antropow

Vote: 6-0, Mrs. Antropow abstained from approving the Request of Use of District Facilities by the High Mountain Community Theater.

Mr. Gorga asked if the janitorial fees have been worked out with the High Mountain Theater Group.

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves motions:

1). Use of District Facilities

1) Use of District Facilities

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the following use of district facilities subject to non-conflicting events:

Organization	Date	Times	Location	Purpose
North Haledon Bd of Health	10/21/2014	2PM-7:30PM	HMS - MPR	Annual Flu Clinic
Manchester Jr Falcons Football Assoc Inc.	9/3-11/14/14	6PM - 8:10PM	MS/HMS - GYM	INCLEMENT WEATHER ONLY Football Practice
High Mountain Community Theater	12/7,14,21/14	12 PM-5PM	HMS - AUD/GYM	Sunday performances
High Mountain Community Theater	12/6,12,13,19,20/14	5PM to 9:30PM	HMS AUD/GYM	Friday/Saturday performances
North Haledon Cub Scouts Pack 70	See Attached List	6:30PM-8:45PM	HMS-MPR & Classrooms	Monthly pack meetings, den meetings
Girl Scouts Junior Troop 646	See Attached List	3PM-4:45PM	MS-Science Lab or Library	Girl Scout Meeting

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION THAT:

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1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to seek attorney advise on issues pertaining to personnel
2. The matter discussed will be made public when confidentiality is no longer required.
3. Action May be taken.

PRIVATE SESSION

Motion: Mr. Gorga
Second: Mrs. Antropow
Time: 7:56PM
Vote: 7-0

Re-open Public Meeting

Motion: Mrs. Melone
Second: Mrs. Antropow
Time: 9:05PM
Vote: 7-0

Unfinished Business-

Finance:

The Finance Committee recommends the following motions for approval by the Board:

Motion: Mrs. Antropow
Second: Mr. Melone
Vote: 7-0

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves motion 1) Settlement Agreement

1) Settlement Agreement

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the previously-submitted agreement between the North Haledon Board of Education and R. T. and G. L. on Behalf of student #23547

Curriculum:

The Curriculum Committee recommends the following motions for approval by the Board:

Motion: Mrs. Melone
Second: Mr. Antropow
Vote: 7-0

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves motion 1) Special Education Tuition Student

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1) Special Education Tuition Student

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approves the acceptance of a special needs student from the Bloomingdale School District pursuant to board policy.

ADJOURNMENT


Motion: Mr. Gorga

Second: Mr. Dudas

Time: 9:10PM

Vote: 7-0

Respectfully Submitted,



Audrey Mioli, RSBA
Board Secretary

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Closed Session Minutes
August 27, 2014

The Board met in closed session at 7:40 PM.

Present were:

Mrs. Antropow, Mr. Dudas, Mr. Gorga, Mrs. Koblick, Mrs. Melone, Mr. Valenti, Mr. Jordan,
Mr. Coffaro, Mrs. Viola Lordi, Esq., and Mrs. Mioli, RSBA

The Board of Education entered into closed session to seek attorney advice on issues pertaining to personnel.

The Board returned to Public Session at 9:05PM.

Respectfully Submitted,



Audrey Mioli, RSBA
Board Secretary