

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

Agenda

Public Meeting

April 27, 2016

Michelle Melone called the meeting to order at 7:34 pm at High Mountain School.

Mrs. Melone led the flag salute.

Mr. Coffaro did roll call. Dr. Badami, Mrs. Contegiacomo, Mrs. DeNova, Mrs. Lampe, Mrs. Lacognata, Mr. Ten Kate, Mr. Valenti, and Mrs. Melone. All were present except Mrs. Contegiacomo.

Others present were: Mr. Coffaro, Superintendent of Schools/Acting Board Secretary; Ms. Lordi, Board of Education Attorney

Mrs. Melone read the OPEN PUBLIC MEETING NOTICE:

In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building and Memorial and High Mountain Schools and mailed to The Hawthorne Press, on January 7, 2016, which has been designated as the Board's official newspaper and to The Star Ledger, alternate newspapers. Notice was also filed with the Borough Clerk and will be sent to those persons requesting that such notice be mailed to them.

Mr. Coffaro read the Superintendent's Report:

He gave the 16-17 County Approved Budget Presentation.

Mrs. Melone opened the meeting to the public to address any questions.

Lisa Antropow, 75 Belmont Ave, asked if Study Island would be used in the district and who would use it. (Mr. Coffaro replied that Study Island would be used next year in High Mountain School.

Mrs. Lampe motioned to close the floor to the public seeing that there were no further questions. Mrs. DeNove seconded the motion. It was moved 7-0.

Mr. Coffaro stated that there were now two BOE vacancies due to the resignation of Mrs. Contegiacomo. A Special Meeting date for the interviews for BOE vacant seats will be held on May 4, 2016 @ HMS for 6:00. Any additional candidates must submit letter of interest by May 3 to Mr. Coffaro. Mr. Coffaro thanked Mrs. Contegiacomo for her years of service to the NH BOE.

Mr. Coffaro reported on the current enrollment:

Memorial

High Mountain

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Kindergarten	76students	5th		73 students
1st	75 students	6th		69 students
2nd	68 students	7th		63 students
3rd	82 students	8th		84 students
4th	78 students	TOTAL IN DISTRICT:		682

There are currently 55 students registered for the 2016/2017 Kindergarten class.

There were 2 HIB cases. One was substantiated and one was unsubstantiated.

Mr. Coffaro thanked Delric Construction for the donation of the Lift Truck.

Mr. Coffaro thanked Mr. Valenti for his donation of 30 books from the North Haledon Library to add to our library/classroom libraries.

Communications:

There was a letter regarding back tuition from a student attending out of district.

There was an OPRA Request by the NHEA for closed session meeting minutes.

There was a letter for maternity leave.

There was a letter from the County Superintendent Approval of Mid-Year Budget Review and 16-17 School Budget)

There was a letter from Farissier v. Mountain Ridge County Club regarding a written request for records from a previous student.

There was a letter from Mrs. Dorothy Contegiacomo regarding her resignation from the BOE.

Committee Reports:

Facilities: Mr. Valenti - NO REPORT

Curriculum: Mrs. Melone discussed report cards and teacher feedback. We will be approving new curriculum. Discovery was presented and is completely online K-8. The PD for last day will be fro grant writing.

Finance: Mrs. DeNova - NO REPORT

Personnel: Mrs. Lampe- NO REPORT

Policy: Mr. Valenti reported that there will be new 1st readings in May.

Public Relations: Mrs. Melone said that there are now 2 vacant seats available.

Technology: Mrs. DeNova- NO REPORT

Negotiations: Mrs. Melone shared that the committee did meet and there will be another meeting on Monday and hopefully agreement will be met.

Representative's Reports:

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Board of Recreation: Mrs. Lacognata stated that sponsorships are still being sought. If anyone is interested please visit the North Haledon Rec website.

Borough Council: Mrs. Lacognata shared that the 2016 toen budget will be introduced on May 4 at 7:30 pm.

Planning Board: Mrs. Lacognata shared that the members of the planning board will meet April 28, 2016 at 7:30 pm to hear one application.

PCSBA/NJSBA: Mrs. DeNova No REPORT

P.C. Educational Service Commission: Mr. Coffaro NO REPORT

Accept Reports:

Motion: Mrs. Lampe

Second: Mr. Badami

BE IT RESOLVED, that Superintendent's, Business Administrator's, Committee and Representatives reports be accepted.

Vote: 7-0

Petition of Citizens

Motion to open the floor: Mrs. Lampe

Second: Mr. Badami

Vote: 7-0

Margaret Peschel, current Kindergarten teacher, asked for the re-instatement of co-workers salaries and if Mr. Petrelli would be asked to return for questioning.

Lisa Antropow, 75 Belmont Ave, as a class parent would like to know if the 6th grade could use the All Purpose Room at High Mountain School on May 25th from 3-5 pm. (YES)

Anthony Griffo, 10 Onyx Terrace, asked about #3 under finance and also about the Manchester Unility bill. (Just for counsel and the bill is still pending.

Mrs. Fondacaro, 18 Squawbrook Road, stated she has been employed by the district for 6 years and to please keep aides in mind when negotiating.

Motion to Close the Floor: Mrs. Lampe

Second: Mr. Badami

Vote: 7-0

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New Business

- Current School Year Calendar (Graduation Date)
- 16-17 School Calendar

Mrs. Melone motioned to table the school calendars for attorney advice. Mrs. DeNova motioned it and Mrs. Lampe seconded it.

Finance:

The Finance Committee recommends the following motions for approval by the Board:

Motion: Mrs. DeNova

Second: Mr. Ten Kate

Vote: 7-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby adopts the North Haledon School District Budget for the 2016-2017 School Year in the following amounts:

GENERAL EXPENSE BUDGET	\$9,494,447.00
SPECIAL REVENUE BUDGET	\$185,000.00
DEBT SERVICE BUDGET	\$1,445,950.00

BE IT FURTHER RESOLVED, the revenue required for this budget includes

GENERAL FUND TAX LEVY	\$9,058,058.00
DEBT SERVICE TAX LEVY	\$1,377,527.00

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: (1) District Claims; (2) Accept Board Secretary and Treasurer of School Monies Reports; 3) Accept Budget Adjustments added for March and April as per attached.

1) Approval of District Claims

BE IT RESOLVED, that the attached list of claims in the amount of \$938,490.12 be approved for payment immediately or as funds of this Board become available. This list includes the following payments per General Fund 10: \$31,840.04; Fund 11: \$826,719.77; Special Revenue Fund 20 \$46,592.10; Fund 50: \$33,338.21.

2) Acceptance of Acting Board Secretary and Treasurer of School Monies Reports

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the March 2016 Acting Board Secretary and Treasurer of School Monies Reports.

3) Accept Budget Adjustments Added for March and April

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the transfers for March in the amount of \$82,770 and for April \$7000.

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Technology:

No Technology Motions for the Board's consideration this evening.

Personnel:

The Personnel Committee recommends the following motions for approval by the Board.

Motion: Mrs. Lampe

Second: Mr. Badami

Vote: 7-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: 1) Approval of Mrs. Dena Allen, School Nurse; 2) Approval of Martin Mariani, Full-Time Custodian; 3) Approval of Extended Maternity Leave, Mrs. Dana Tinari; 4) Approval of Resignation-Dorothy Contegiacomo.

1) Approval of School Nurse.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Mrs. Dena Allen as School Nurse at a salary of \$51,114 (BA Step 1), with effective start date of May 10, 2016.

2) Approval of Full Time Custodian.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Mr. Martin Mariani as Full Time Custodian at a salary of \$40,040 (Step 1), with effective start date of May 2, 2016.

3) Approval of Extended Maternity Leave, Mrs. Dana Tinari.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the extended maternity leave for Mrs. Dana Tinari for the 2016-2017 school year, pursuant to Part 2, Article 3 (Leaves) of the collective bargaining agreement.

4) Approval of the Resignation of Dorothy Contegiacomo

BE IT RESOLVED that the North Haledon Board of Education hereby acknowledges the resignation of Board of Education member Dororthy Contegiacomo effective today, Wednesday 4/27/16.

Policy:

The Policy Committee recommends the following motions for approval by the Board

Motion: Mr. Valenti

Second: Mr. Badami

Vote: 7-0

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BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: 1) Approval of Board Minutes; 2) Policy Alert- First Reading.

1) Approval of Board Minutes

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes listed below as per copies distributed to each board member.

- Work Session Meeting- February 17, 2016
- Public Meeting- February 24, 2016
- Public Meeting- March 17, 2016
- Work Session Meeting- April 13, 2016

2) Policy Alert - First Reading

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the First Reading of Policy Alert (Strauss-Esmay).

- P 0167 Public Participation in Board Meetings (Revised)
- P 0168 Recording Board Meetings (Revised)
- P 2422 Health and Physical Education (Revised)
- P 2425 Physical Education (Abolished)
- P 2431 Athletic Competition (M) (Revised)
- R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- P&R 5111 Eligibility of Resident/Non-Resident Students (M) (Revised)
- P&R 5310 Health Services (M) (Revised)
- P&R 5330.01 Administration of Medical Marijuana (M) (New)
- P 5460 High School Graduation (M) (Revised)
- P&R 8462 Reporting Potentially Missing or Abused Children (M) (Revised)
- P 8550 Outstanding Food Service Charges (Revised)

Curriculum:

The Curriculum Committee recommends the following motions for approval by the Board

- Motion: Mr. Badami
- Second: Mr. Ten Kate
- Vote: 7-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

1) Travel and Related Expenses;

1) Travel and Related Expenses

Approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant's duties and are critical to the instructional needs of the district and/or further

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the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Fee*	Estimated Lodging & M&IE
Friday, May 6, 2016	Mrs. Marybeth Miller	CDK- Accounting & Personnel Programming	Washington, NJ	No Charge	NA
Monday, June 13, 2016	Grade 5	American Museum of Natural History	Central Park West, NYC	\$1,929.50 (inc. bus & adm.) Not charged to BOE.	NA
Thursday, May 19, 2016 (rain date: Wednesday May 25, 2016)	PMD K-4	Bergen County Zoological Park	Paramus, NJ	\$204 (no charge to BOE)	NA

Facilities & Services:

The Facilities & Services Committee recommends the following motions for approval by the Board.

- Motion: Mr. Valenti
- Second: Mrs. DeNova
- Vote: 7-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

1) Approval of District Facilities Use.

- 1. BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board hereby retroactively approves the following use of district facilities subject to non-conflicting events:

Organization	Date	Times	Location	Purpose
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HMS Class of 2007	Friday, May 13, 2016	4:00-6:00	HMS Courtyard	Reception to pay tribute to classmate-10 year anniversary.
Jenn's Junction	June 9, 2016	3:30-7:00	Memorial- Gym and Cafeteria	PreK Graduation Ceremony

****Addition 6th Grade Class Parents will use the High Mountain School All Purpose Room on May 25th from 3-5 pm for pickup of fundraiser (summer bulbs/flowers)**

Old/New Business:

Mr. Ten Kate would like work session meeting to be considered. (There will be no wrk session scheduled in May due to the soecial meeting held on May 4th.

Mr. Ten Kate would also like to revisit the idea of exploring a gift from the town. (Mr. Coffaro will reach out to the mayor.)

ADJORN TO CLOSED SESSION:

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in closed or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such a closed or private session.

NOW THEREFORE BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION THAT:

1. It does hereby determine that it is necessary to meet in Closed Session prior to adjournment of this meeting to:
 - a) To discuss personnel matters and negotiations with North Haleodn Education Association
 - b) To receive attorney advice regarding (i) the Manchester Utilities Authorit matter regarding water bills; (ii) the pending arbitration matter with the North Haledon Education Association and (iii) a pending OPRA request
 - c) to receive attorney advice regarding school calendar
2. The matters discussed will be made public when the need for confidentiality no longer exists.
3. Action may be taken.

PRIVATE SESSION

Motion: Mrs. Lampe Second:
Time: Vote:

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Re-open Public Meeting

Motion:

Second:

Time:

Vote:

Unfinished Business

ADJOURNMENT

Motion:

Second:

Time:

Vote: