

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

Minutes

Regular Meeting

June 24, 2015

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CALL TO ORDER

TIME: 7:49pm

Location: High Mountain School

Flag Salute

Roll Call

Mr. Gorga, Mr. Jordan, Mrs. Lampe, Mrs. Melone, Mr. Valenti,
Mrs. Contegiacomo- arrived 8:42PM, Mrs. DeNova and Mrs. Antropow

Absent:

Mrs. Koblick

Other Present:

Mr. Coffaro, Superintendent, Mrs. Viola Lordi, Esq., Mrs. Mioli, Bus. Admin/Bd.
Secr.

OPEN PUBLIC MEETING NOTICE

In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building and Memorial and High Mountain Schools and mailed to The Hawthorne Press, January 13, 2015, which has been designated as the Board's official newspaper and to The Star Ledger, alternate newspapers. Notice was also filed with the Borough Clerk and will be sent to those persons requesting that such notice be mailed to them.

Superintendent's Report

Monthly Enrollment:

Ktgn	89	5 th Grade	69
1st Grade	69	6 th Grade	61
2nd Grade	90	7 th Grade	87
3rd Grade	82	8 th Grade	75
4th Grade	73		
Total MS	414	Total HMS	292
Grade Total	706		

Mr. Coffaro reported for the month of June that there were 2 HIB cases under investigation. Both were determined to be unsubstantiated.

Mr. Coffaro congratulated 2015 8th grade graduates. It was good to see all, town council, board of education, staff. He thanked all for assisting.

Mr. Coffaro also reported on the following: kindergarten orientation, 5th grade clap out.

Annual summary: We all have goal, not about achieving the goal but going beyond. Decision will continue to be made with the best interest of our children in mind.

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Mr. Coffaro thank the Educational Foundation for their generous donation of \$22, 135.85. It is a partnership. The PTO was also thanked for their generous donation of over \$18,000.

We will continue with the action plan, maintaining school system, protecting our investment and planning for our future. Mr. Coffaro is excited to start his second year, thank all for their support, the dialog. The focus will be to continue to bridge the gaps.

Business Administrator's Report

Finance

Investment report as of March 31, 2015
Total Governmental Funds \$350,569.60

Investment report as of April 30, 2015
Total Governmental Funds \$ 316,128.32

Communications – as distributed

Committee Reports

Facilities: Mr. Gorga reported that the committee met and discussed HVAC issues at HMS & MS, loaner AC units, maintenance agreements, issue with graffiti on the south side of HMS, and a tree dedication.

Mrs. Antropow thanked Mr. Gorga for helping to facilitate the receipt of the loaner AC units.

Curriculum: Mrs. Melone reported the continues to be discussion regarding the criteria for students entering BSI, G&T and advanced math classes without PARCC test scores. Summer music classes will not take place this summer due to lack of interest, lengthy discussion on the MAP test.

Finance: Mr. Jordan – no report

Personnel: Mrs. Lampe met this evening covering a lot of material.

Policy: Mr. Valenti reported committee met this month and review the regulations for the homework policy. Dress codes was also discussed. No changes to policies on the agenda this evening.

Public Relations: Mrs. Lampe reported that due to the personnel committee running long PR was not able to meet. She apologized to Mr. Valenti and suggested that the committee meet after the regular boe meeting.

Technology: Mr. DeNova reported on the grant received from the educational foundation. A PTO wish list was provided. The parent portal is being looked at for the 15-16 school year. Email will be converted to gmail with training provided to the staff.

Negotiations: Mrs. Jordan reported that negotiations is ongoing. There is a meeting on June 29, 2015.

Representative's Reports

Board of Recreation: Mr. Gorga – no report

Borough Council: Mrs. Lampe – no report

Planning Board: Mr. Gorga– no report

PCSBA/NJSBA: Mrs. Melone– no report

P.C. Educational Service Commission: Mr. Coffaro– no report

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Accept Reports

Motion: Mrs. Lampe

Second: Mrs. Melone

BE IT RESOLVED, that Superintendent's, Business Administrator's, Committee and Representatives reports be accepted.

Vote: 7-0

Petition of Citizens –

Motion to Open the floor: Mr. Jordan

Second: Mr. Valenti

Vote: 7-0

Mrs. Taromina, NHEA President and Teacher, asked if a copy of the list of aides could be provided to the association. Mrs. Antropow responded that that item will be tabled this evening.

Mrs. Taromina, parent, and on behalf on her husband would like to thank for the board for allowing their son to attend the North Haledon schools. He had a wonderful experience. She also thanked the NHEF and PTO for their tireless effort and support to district.

Mr. Joe Menino spoke about the check that was presented and the PTO donation. Is it typical that the board of education ask for these kinds of things at the end of the fiscal year. Mrs. Mioli, Business Administrator, responded that it is. Here in North Haledon the foundation offer the grant program at the end of year. She spoke from experience that both a PTO and foundation would offer.

There was continued discussion on the PTO donation and where the money was going.

Mr. Coffaro indicated that he is ultimately responsible for the budget, we don't normally want to go to outside organizations for help. The PTO came to us, typically this has not happened here. The goal is to move forward and build to a point where we are not in the same situation.

Mrs. Janelle Feather, President of the NHEF, stated that the purpose if the educational foundation it to raise funds to provide educational grant and enhance the students educational experience. There are guidelines and grants are reviewed.

Mrs. Heather Davidson attended the PTO meeting where the wish list was approved. If the \$18,000 did not come? Would the bulbs and ink not come? Parents would like a little assurance that this will not happen again.

Mrs. Mioli explained that there were no mistakes made, we have many areas of the budget which need to be prioritized and many unfunded mandates.

Mr. Coffaro hope to provide informational session, which would include budget talks.

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Ms. Lauren Primavera expressed her opinion on having a cushion and meeting once a month for updates.

Mrs. Jennifer Perselli expressed her concern over the cuts; staffing, BSI, bussing. She felt that the board should have notified the public of the elimination of bussing. Mr. Coffaro explained that the BSI program has not been cut, scheduling has allowed for the reduction in salaries not program. Moving forward communication will be timelier.

Mrs. Primavera suggested that there be money raised for additional riser so that all students can be seen at graduation.

Ms. Allison Winkler commented on the traffic control coming out of High Mountain School. She asked if she need to reach out to the police or council regarding her concerns. Mr. Coffaro will also reach out to the Mayor.

Motion to Close the Floor: Mrs. Lampe

Second: Mrs. Contegiacomo

Vote: 8-0

New Business

Finance:

The Finance Committee recommends the following motions for approval by the Board:

Motion: Mr. Jordan

Second: Mrs. Lampe

Mr. Gorga asked about the tuition rates at the New Beginnings tuition rates. Mrs. Lordi explained that the lease has been reviewed. Mr. Golum reviewed the lease and Mrs. Antropow and Mr. Coffaro. Mr. Gorga asked about the terms of the lease, July 1, 2015-June 30, 2016.

Vote: 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions 1). District Claims; 2) Financial Reports; 3) Budget Transfers; 4) June 2015 payroll; 5) Tuition Contract – New Beginnings; 6) Tuition Contract – Glenview Academy; 7) Tuition Contract – New Beginnings at Memorial School 8) Approval to Transfer Monies to the Maintenance Reserve Account; 9) Approval to Transfer Monies to the Capital Reserve Account; 10) Schedule of 2015-2016 Tax Payments; 11) Accept the FY 2016 NCLB Allocation and authorize submission of the FY 2016 Grant Application; 12) Accept the FY 2016 IDEA Basic and Pre-School Allocations and authorize submission of the FY 2016 Grant Application; 13) Payment of Additional Bills and Claims; 14) Payment of Unused Leave to Mrs. Audrey Mioli

1). Approval of District Claims

BE IT RESOLVED, that the attached list of claims in the amount of \$547781.89 be approved for payment immediately or as funds of this Board become available. This list includes the following payments per fund \$487,232.00 General Fund, \$38,593.94 Special Revenue Fund, \$21,955.95 Cafeteria Fund.

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2). Approval of Financial Reports

BE IT RESOLVED, that the Board Secretary and Treasurer of School Monies reports for March and April 2015 be received as per copies distributed to each member and their totals spread in the minutes. Included within the Secretary's report is the budgetary account status and pursuant to N.J.A.C. 6A:23A-16.10(c)3 which requires certification from the Business Administrator that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a), the Business Administrator so certifies, and be it further resolved: the Board hereby certifies that, after review of the Secretary's monthly financial report for March and April 2015, to the best of its knowledge, no major accounts or funds have been over expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3). Approval of Budget Transfers

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the attached list of April budget transfers in the amount of \$187,471.85 and authorizes the Superintendent and business administrator/board secretary to make additional transfers that would be ratified at the next Board meeting as necessary to comply with State requirements in accordance with Policy 6422.

4) Approval of the June 2015 payroll

BE IT RESOLVED, the Board approves the May 2015 payroll in the amount of \$686,762.48 having been duly audited by the business administrator and previously paid.

5) Tuition Contract – New Beginnings

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves tuition contract for the 2015-2016 school year, commencing July 6, 2015 for the following private school for the disabled:

STUDENT ID	SCHOOL	TUITION RATE
5648226461	New Beginnings	\$65,748.90

6) Tuition Contract – Glenview Academy

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves tuition contract for the 2015-2016 school year, commencing July 6, 2015 for the following private school for the disabled:

STUDENT ID	SCHOOL	TUITION RATE
4881700913	Glenview Academy	\$63,367.50
5647878042	Glenview Academy	\$63,367.50

7) Tuition Contract – New Beginnings at Memorial School

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves tuition contract for the 2015-2016 school year, commencing July 6, 2015 for the following private school for the disabled:

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STUDENT ID	SCHOOL	TUITION RATE
5055148855	New Beginnings at Memorial School	\$59,477.02
3972907864	New Beginnings at Memorial School	\$59,477.02
1565158325	New Beginnings at Memorial School	\$59,477.02
3286388523	New Beginnings at Memorial School	\$59,477.02
8280903685	New Beginnings at Memorial School	\$59,477.02
3273361181	New Beginnings at Memorial School	\$59,477.02

8) Approval to Transfer Monies to the Maintenance Reserve Account

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves a resolution authorizing the School Business Administrator to transfer monies into the Maintenance Reserve Account in an amount up to and not to exceed \$75,000 in school year 2014-2015.

9) Approval to Transfer Monies to the Capital Reserve Account

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves a resolution authorizing the School Business Administrator to transfer monies into the Capital Reserve Account in an amount up to and not to exceed \$50,000 in school year 2014-2015.

10) Schedule of Tax Payments-FY2016

BE IT RESOLVED: Upon the recommendation of the Superintendent the Board hereby approves the attached **schedule of tax payments** for the 2015-2016 school year and authorizes the Board Secretary to submit the schedule to the Mayor and Council of the Borough of North Haledon

11) Accept the FY 2016 NCLB Allocation and authorize submission of the FY 2016 Grant Application

BE IT RESOLVED: Upon the recommendation of the Superintendent the Board accepts the following FY 2016 NCLB grant allocations:

Title I Part A Basic - \$70,648
Title II Part A -\$17,419
Title III - \$473

BE IT FURTHER RESOLVED: Upon the recommendation of the Superintendent the Board authorize the Business Administrator to submit the FY 2016 grant application upon its completion.

12) Accept the FY 2016 IDEA Basic and Pre-School Allocations and authorize submission of the FY 2016 Grant Application

BE IT RESOLVED: Upon the recommendation of the Superintendent the Board accepts the following FY 2016 IDEA grant allocations:

IDEA Basic - \$181,882
IDEA Pre-School -\$8,342

BE IT FURTHER RESOLVED: Upon the recommendation of the Superintendent the Board authorize the Business Administrator to submit the FY 2016 grant application upon its completion.

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13) Payment of Additional Bills and Claims

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the payment of additional bills and claims which shall come due before June 30, 2014 and such bills shall be presented to the Board at the next meeting.

14) Payment of Unused Leave to Mrs. Audrey Mioli

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the payment of unused leave to Mrs. Audrey Mioli, Business Administrator.

BE IT FURTHER RESOLVED, that payment shall not exceed 40 accumulated unused vacation days and paid at the per diem rate, calculated at 1/260 the business administrators final salary and payable within thirty days after the business administrators last day of employment. Payment shall not exceed \$8498.85.

Personnel:

The Personnel Committee recommends the following motions for approval by the Board.

Motion: Mrs. Lampe

Second: Mr. Gorga

Mrs. Lampe to all the retirees and resignations, thank you, you did a good job and we approve the resolutions with regret.

Mrs. Antropow acknowledged Mrs. Rizzo's 23 years of services to the North Haledon School district. She also acknowledges the other retirees and thanked them all for their years of service.

Vote: 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

1) Extended School Year – Appointments; 2) Compliance Officers; 3) Approval of Summer Custodial Hours; 4) Substitute Custodian; 5) Retirement of Mrs. Christie Rizzo; 6) Resignation of Mr. Eric Zullo 7) Appointment of the Aides for the 2015-2016 School Year - TABLED; 8) Appointment of the Evening Custodians for the 2015-2016 School Year; 9) Resignation of Ms. Maddelena Piscitelli; 10) Resignation of Mrs. Pamela Frey; 11) Amendment to the 2015-2016 Non-Tenured Staff List; 12) 2015 -2016 Longevity for Ms. Cristina Rough 13) Appoint Mrs. Roseanne Morgantini Reading Support Program Teacher 14) Approve Maternity Leave Replacement – Ms. Jennifer Stessel 15) Approve Part Time Secretary – Ms. Janice Galliano 16) Appoint Ms. Jessica Carrillo- Math Literacy Skills Teacher

1) Extended School Year - Appointments

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves the following staff for the extended school year (ESY) program July 6 - July 31, 2015 (20 days), at salaries not to exceed as listed.

Preschool Disabilities:

Classroom Teacher:

Sharon Governale

(\$45/hr, 3.5hr/day, 20 days) \$3150

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Classroom Aides:

Cheryl D'Andrea Instructional Aide (\$16.00/hr, 4.5hr/day, 20 days) \$1440

Multiple Disabilities Class 1:

Classroom Teacher

Anita Kocevski (\$45/hr, 3.5hr/day, 20 days) \$3150

One to One Aides:

Lydia Mejkian (\$19.50/hr, 3.5hr/day, 20 days) \$1365

Angelita Lauricella Instructional Aide (\$19.50/hr, 4.5hr/day, 20 days) \$1755

Multiple Disabilities Class 2

Classroom Teacher

Alexandra Madura (\$45/hr, 3.5hr/day, 20 days) \$3150

One to One Aide

Jeanne Fondacaro (\$16.00/hr, 3.5hr/day, 20 days) \$1120

Additional ESY Staff:

Jessica Van Dyke Speech Language Therapist (\$45/hr, Approx 64/hrs total) \$2880

Andrea Finkelstein Occupational Therapy (\$68/hr, Approx 33/hrs total) \$2244.00

Sara Friedman Physical Therapy (\$65/hr Approx 33/hrs total) \$2145.00

Additional NB Transportation Aide:

Angelita Lauricella Instructional Aide (\$19.50/hr, 1 hr/day, 30 days) \$585

2) Compliance Officers

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the following Compliance Officers for the 2015-2016 School Year.

Anti-Bullying Coordinator – Memorial School
Anti-Bullying Coordinator – High Mountain School
504 Compliance Coordinator - Memorial School
504 Compliance Coordinator - High Mountain School
Anti-Bullying Specialist
Affirmative Action Officer
AHERA
Integrated Pest Management Compliance Officer
Right-to-Know
Indoor Air Quality Control Designated Person
Blood borne Pathogens

Building Principal
Building Principal
Jane Ann Linde
Lori Romeo
Stephen Miller
Giovanni Giancaspro
Billy Mullanaphy
Billy Mullanaphy
Billy Mullanaphy
Billy Mullanaphy
Lori Romeo

3) Approval of Summer Custodial Hours

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves the following 10 month custodians to work up to and not to exceed an additional 160 hours in July and August, 2015 at the following rates:

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Mugni Zhaku \$11.10/hour

Fikrije Zhaku \$11.00/hour

4) Substitute Custodian

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Christopher Waanders as substitute custodian for the 2015-2016 school year at an hourly rate of \$11.00 on an as needed basis at the discretion of the Supervisor of Buildings and Grounds or School Business Administrator

5) Retirement of Mrs. Christie Rizzo

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the retirement of Mrs. Christie Rizzo, Teacher, effective June 30, 2015.

6) Resignation of Mr. Eric Zullo

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby accepts the resignation of Mr. Eric Zullo, Teacher, effective June 30, 2015.

7) Appointment of the Aides for the 2015-2016 School Year - TABLED

8) Appointment of the Evening Custodians for the 2015-2016 School Year

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the evening custodians for the 2015-2016 school year, September 1, 2015 through June 30, 2016 as per the attached list.

9) Resignation of Ms. Maddelena Piscitelli

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby accepts the resignation of Ms. Maddelena Piscitelli, Art Teacher, effective June 30, 2015.

10) Resignation of Mrs. Pamela Frey

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby accepts the resignation of Mrs. Pamela Frey, part time office secretary, effective June 24, 2015.

11) Revised 2015-2016 Non-Tenured Staff List

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the Revised Non Tenured Staff Appointments for the 2015-2016 school year as per the attached list.

12) 2015 -2016 Longevity for Ms. Cristina Rough

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves longevity for Mrs. Cristina Rough in the amount of \$1,600.

13) Appoint Mrs. Roseanne Morgantini Reading Support Program Teacher

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the appointment of Mrs. Roseanne Morgantini as Reading Support Program Teacher for the 2015-2016 school year, no additional compensation.

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14) Approve Maternity Leave Replacement – Ms. Jennifer Stessel

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Ms. Jennifer Stessel as a maternity leave replacement for the 2015-2016 school year at BA Step 1 - \$51,114

15) Approve Part Time Secretary – Ms. Janice Galliano

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Ms. Janice Galliano as a part time secretary for the 2015-2016 school year, 194 days, 4 hours per day at a rate of \$15 per hour, effective July 13, 2015.

16) Appoint Ms. Jessica Carrillo- Math Literacy Skills Teacher

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the appointment of Ms. Jessica Carrillo as Math Literacy Skills Teacher for the 2015-2016 school year, BA Step 2 - \$51,114.

Policy:

The Policy Committee recommends the following motions for approval by the Board.

Motion: Mr. Valenti

Second: Mrs. Melone

Vote: 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions 1) Minutes; 2) Policy – Second Reading

1) Minutes

BE IT RESOLVED that the minutes listed below be approved as per copies distributed to each Board Member:

May 14, 2015 – Special Meeting and Closed Session

May 27, 2015 - Regular and Closed Session

2) Policy – Second Reading

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the second reading of:

Policy 0134 Board Self Evaluation

Policy 0152 Board Officers

Policy 2622 Student Assessment

Policy 3212 Attendance

Policy 4212 Attendance

Policy & Reg. 3218 Substance Abuse

Policy & Reg. 4218 Substance Abuse

Policy 2330 Homework

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Curriculum:

The Curriculum Committee recommends the following motions for approval by the Board

Motion: Mrs. Melone

Second: Mr. Gorga

Mrs. Melone asked Mr. Coffaro to elaborate on item #3. There was discussion regarding Discovery Education. It is a renewal for on-line educational videos

Vote: 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

1) Travel and Related Expenses; 2) Field Trip and Event Destinations; 3) Approval of Discovery Education Agreement; 4) Approve the NJ Department of Education District Mentoring Plan Statement of Assurances

1) Travel and Related Expenses

Approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified:

Date	Participant	Workshop	Location	Fee*	Estimated Lodging & M&IE
July 27-31, 2015	Michele Mazzola	PRISM Summer Institute	Montclair State Univ	\$450	Per OMB Rate
July 31, 2015	Billy Mullanaphy	Fundamentals of Boiler Operation Maintenance	Hanover Marriott, Whippany, NJ	\$50	Per OMB Rate

2) Field Trip and Event Destinations

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the following 15-16 Field Trip and Event destination(s):

Buehler Challenger and Science Center

3) Approval of Discovery Education Agreement

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves the subscriber agreement with Discovery Education, Inc. for Middle/Elementary Streaming License at the cost of \$3200.00 for the 2015-2016 school year.

4) Approve the NJ Department of Education District Mentoring Plan Statement of Assurances

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves the New Jersey Department of Education District Mentoring Plan Statement of Assurances.

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Facilities & Services:

The Facilities & Services Committee recommends the following motions for approval by the Board.

Motion: Mr. Gorga

Second: Mrs. Contegiacomo

Mr. Gorga explained School Dude. It is a maintenance tracking system.

Vote: 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

1) Use of Facilities; 2) Agreement with Armando’s Cleaning Co., LLC; 3) PCESC – Shared Services Agreement for Technology Support Services 4) Morris County ESC – 2015-2016 Professional Support Services; 5) Agreement for Lease of Classroom and Provision of Ancillary Services for New Beginnings at Memorial Elementary School in North Haledon - TABLED; 6) Addendum to the 2014-2015 Bergen County Special Services School District Contract for Services 7) Discarding of Instructional Materials 8) Accept quote for School Dude 9) Accept the Second Grade Goes Green Donation

1) Use of District Facilities

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby retroactively approves the following use of district facilities subject to non-conflicting events:

Organization	Date	Times	Location	Purpose
Girl Scout Troop 4251	June 16, 2015	6:45PM – 8:30PM	HMS – MPR	Fly Up Ceremony
New Beginnings @ MS	June 17, 2015	6PM-8PM	MS-MPR	End of Yr Art Show
North Haledon PTO	June 22, 2015	7PM-8PM	MS-Auditorium/Gym	Emergency Budget Meeting
North Haledon Bd of Health	Oct 13, 2015	2PM-8PM	HMS—MPR	Annual Flu Clinic
Girl Scout Troop 5594	2015-2016 Meeting Dates	3:30PM-5:30PM	MS-Art Room	Girl Scout Meetings
Girl Scout Troop 95996/96011	2015-2016 Meeting Dates	3:00PM-4:15PM	MS-Gym, MPR, Library	Girl Scout Meetings
North Haledon PTO	10/5,11/2,12/7 (2015), 01/4 snow date, 01/11, 2/1, snow date 2/8, 3/7, 4/4, 5/2 and 6/6 (2016)	6:30PM-9PM	HMS-Aud/Gym, MPR	Meet & Greet/PTO Meetings/Committee Tea

2) Agreement with Armando’s Cleaning Co., LLC

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves an agreement with **Armando’s Cleaning Co., LLC** to provide the following services:

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2015 Summer Cleaning Services for Memorial School for a fee of \$13,806

3) PCESC – Shared Services Agreement for Technology Support Services

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves an agreement with **Passaic County Educational Services Commission** to provide technology services, including an On-Site Technician at an annual cost of 74,460.

4) Morris County ESC – 2015-2016 Professional Support Services

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves an agreement with **Morris County Educational Services Commission** to provide professional support services.

5) 2015-2016 Agreement for Lease of Classroom and Provision of Ancillary Services for New Beginnings at Memorial Elementary School in North Haledon - TABLED

6) Addendum to the 2014-2015 Bergen County Special Services School District Contract for Services

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves an additional five hours be added to the 2014-2015 annual contract for services.

7) Discarding of Instructional Materials

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the discarding of instructional materials – as attached.

8) Accept quote for School Dude

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby accepts the quote from School Dude, maintenance management system, in the amount of \$2,225.

BE IT FURTHER RESOLVED that the first years fee is reimbursed by New Jersey School Boards Insurance Group.

9) Accept the Second Grade Goes Green Donation

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby accepts the donation of a tree from the second grade students of Memorial School.

Old/New Business:

The Board President recommends the following motions for approval by the Board.

Motion: Mrs. Antropow

Second: Mr. Gorga

VOTE: 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent. The Board hereby approves motions:

1) Wire Transfer Authorization

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- 2) Bank Depositories and Petty Cash Accounts
- 3) Student Activity Account
- 4) Official Newspapers
- 5) School Auditor
- 6) School Attorney
- 7) State Contracts
- 8) Cooperative Pricing System
- 9) Educational Data Systems, Inc.
- 10) Tax Shelters
- 11) Brown & Brown Benefit Advisors
- 12) Passaic County Educational Services Commission Membership
- 13) Coordinated Transportation Agreement
- 14) Policy Manual
- 15) Strauss Esmay – Policy Consultants
- 16) Real Time Information Technology Agreement
- 17) Balken Risk Management Services, LLC and the New Jersey School Boards Insurance Group

1) Wire Transfer Authorization

BE IT RESOLVED, that the Business Administrator/Board Secretary of this Board of Education is hereby authorized to enter into a funds transfer agreement with Lakeland Bank for the transfer of funds by wire, from accounts of this Board at the Lakeland Bank to any other account of this Board with the Lakeland Bank.

2) Bank Depositories and Petty Cash Accounts

BE IT RESOLVED: The banks listed below are hereby designated as depositories for the funds of this Board and that the individuals designated as authorized signatures have the authority to transact financial business of this Board within the accounts listed below. The Board reserves the right to amend this list of bank depositories and to delete any bank authorized signature or add any bank signature at the sole discretion of the Board.

<u>NAME OF BANK</u>	<u>ACCOUNT NAME & NUMBER</u>	<u>AUTHORIZED SIGNATURES</u>
Lakeland Bank	General Account # 645400629	Pres./V/ Pres, BA, Treas.
Lakeland Bank	Payroll Account # 645400726	Treasurer of School Monies
Lakeland Bank	Payroll Agency Account # 645400610	BA & Treasurer
Lakeland Bank	Bd. Office Petty Cash #645400653	BA
Lakeland Bank	Student Activity #645400661	HMS Prin. & Sect.
Lakeland Bank	Cafeteria #645400637	Pres./V- Pres, BA,
Lakeland Bank	Unemployment #645400645	Pres./V- Pres, BA,
Lakeland Bank	Flexible Spending Account #TBD	Pres./V- Pres, BA,
Lakeland Bank	Wire Authority	BA

AND BE IT FURTHER RESOLVED that the Board Secretary be authorized to establish the following impress petty cash fund accounts for the period from July 1st through June 30th during the 2015-2016 school year in accordance with N.J.S.A. 18A:4-15 and :19-13 and Title 6 of the N.J.A.C. 6:20-210 and North Haledon Board of Education Policy #6620.

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Board Office	\$200
High Mountain School	\$200
Memorial School	\$200

AND BE IT FURTHER RESOLVED to establish a maximum single Petty Cash expenditure amount of \$50.00 not to be exceeded without prior approval of the Board Secretary.

3) Student Activity Account

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the establishment of the **Student Activity Account** as outlined in Board Policy No. 6660 for the 2015-2016 school year.

4) Official Newspapers

BE IT RESOLVED, that the Hawthorne Press and the Record are hereby designated as the official newspapers of the North Haledon Board of Education and be it further resolved: The Gazette and Star Ledger, be designated as alternate newspaper.

5) Appointment of Auditor

BE IT RESOLVED, that Lerch, Vinci & Higgins, has the experience and expertise to provide **auditing services** and Lerch, Vinci & Higgins has provided auditing Services to the satisfaction of the Board, so be it resolved that Lerch, Vinci & Higgins be approved by the North Haledon Board of Education as the auditing firm for the 2014-2015 school audit to be completed prior to November 30, 2015 at the professional fees as listed plus additional charges as per the terms and conditions of the agreement, for any added requirements of the Department of Education. Be it further resolved that this appointment is made without advertising for bids because the services rendered are professional services as defined by the statute and not subject to competitive bidding.

**Audit Services \$15,600
Preparation of the Management's Discussion and Analysis (MD&A) \$5,200
Secondary Market Disclosure Documents \$500
Other Standard Billing Rates – Partners – Not to exceed \$170/hour**

6) Appointment of Attorney

BE IT RESOLVED, that the Board of Education hereby appoints Wilentz, Goldman & Spitzer P.A. as Board Attorney and approves the Agreement for Professional legal services between the Board and Wilentz, Goldman & Spitzer for the period from July 1, 2015 through June 30, 2016. The Board shall pay the firm an hourly rate of \$160.00. The Board will also reimburse the Firm for costs such as computer research, UPS Overnight, messenger, long distance telephone calls, facsimile, photocopy, and the like.

BE IT FURTHER RESOLVED that notice of the award of the above described contract for legal services shall be provided as required by N.J.S.A. 18A:18A-5a(1).

BE IT FURTHER RESOLVED that this resolution and the Agreement shall be maintained on file and available for public inspection in the Board's office.

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7) State Contracts

BE IT FURTHER RESOLVED that the Board President and the Business Administrator/Board Secretary, as the attesting witness, are hereby authorized to sign the Agreement. **WHEREAS, N.J.S.A. 18A:18A-10** provides in relevant part that, “A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property,” and

WHEREAS, the North Haledon School District has the need on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the North Haledon Board of Education (sometimes “Board”) desires to authorize its purchasing agent for the 2015-2016 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE, BE IT RESOLVED, that the North Haledon Board of Education does hereby authorize the Board’s purchasing agent to make purchases of goods and services pursuant to contracts entered into on behalf of the State by the Division of Purchase and Property. The Board’s purchasing agent shall make known to the Board the vendor(s) and State Contract Number(s) utilized to purchase goods and/or services.

BE IT FURTHER RESOLVED that the North Haledon Board of Education shall ratify all purchases made by the Board’s purchasing agent pursuant to state contracts by resolution to be adopted by the Board.

8) Cooperative Pricing System

WHEREAS N.J.S.A. 40A:11-11 (5) authorizes contracting units to enter into Cooperative Pricing Agreements; and

WHEREAS the **Educational Services Commission** of Morris County as the “Lead Agency”, has offered voluntary participation in a Cooperate Pricing System known as the “Educational Cooperative Pricing System” for the purchase of work, materials and supplies;

WHEREAS, the North Haledon School District with the County of Passaic, New Jersey, desires to participate in the Educational Cooperative Pricing System.

9) Educational Data Services, Inc.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the agreement with the Educational Data Services, Inc. who shall advertise and receive bids from vendors for school supplies, equipment and other related goods and services for participating members of the said Cooperative Pricing System at the agreed upon pricing.

New Jersey Cooperative

through June 30, 2016

\$1,950.00

10) Tax Shelters

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the following tax shelter annuity companies for the 2015-2016 school year:

AXA Equitable Equi-Vest

Oppenheimer Funds

AIG – Valic

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11) Brown & Brown Benefit Advisors

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the appointment of **Brown & Brown Benefit Advisors** as the broker of record for the district Medical, Prescription and Dental insurance benefits for the 2015-2016 school year.

12) Passaic County Educational Services Commission

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the District's Membership in the **Passaic County Educational Services Commission** for the 2015-2016 school year.

13) Coordinated Transportation Agreement

Approval to continue Coordinated Transportation Agreement with the **Passaic County Educational Services Commission** for the 2015-2016 school year.

14) Policy Manual

BE IT RESOLVED, upon the recommendation of the Superintendent, that all written policies, by-laws and rules/regulations in the official **Policy Manual** of the North Haledon School District be readopted for the 2015-2016 School Year, unless modified upon the recommendation of the Interim Superintendent.

15) Strauss Esmay – Policy Consultants

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the continuation of the agreement with **Strauss Esmay** for the 2015-2016 school year at following fees:

Policy Alert and Support System	\$2,445
Annual DISTRICT Maintenance Fee	\$1,595
1 Extra DISTRICT Online User	\$95
PUBLICACCESS Online Annual Fee	\$395
PUBLICACCESS Online Annual Fee-Regulations	<u>\$100</u>
Total Annual Fee	\$4,630

16) Real Time Information Technology Agreement

BE IT RESOLVED: Upon the recommendation of the Superintendent, the Board hereby approves the renewal agreement with RealTime Information Technology for scheduling, grading, discipline, health office information and medical records along with IEP and 504 plans as well as student and staff attendance at the following costs for the 2015-2016 school year.

Student Information Basic System	\$7,615.00
Special Education Mgmt/IEP Writer/504 Student Manager	<u>\$3,300.00</u>
Total Annual Fee	\$10,915.00

17) Balken Risk Management Services, LLC and the Pooled Insurance Program of New Jersey

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BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the appointment of Balken Risk Management Services, LLC and the School Board Insurance Group as agents of record for the 2015-2016 school year in accordance with NJSA 18A:18A-5 (the awarding of contracts for professional services) and P.L. 1999, c.440.

ADJORN TO CLOSED SESSION:

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting for purposes of :
 - a. Receiving attorney advice on matters pertaining to personnel.
 - b. Receiving attorney advice on a contract matter.
2. The matters discussed will be made public when the need for confidentiality no longer exists.
3. Action may be taken.

PRIVATE SESSION

Motion: Mrs. Antropow
Time: 9:10PM

Second: Mrs. Contegiacomo
Vote: 8-0

Re-open Public Meeting

Motion: Mrs. Melone
Time: 12:05am

Second: Mrs. Contegiacomo
Vote: 8-0

Unfinished Business-

FACILITIES:

The Facilities & Services Committee recommends the following motions for approval by the Board.

Motion: Mr. Gorga
Second: Mrs. Contegiacomo
Vote: 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions:

- 5) **2015-2016 Agreement for Lease of Classroom and Provision of Ancillary Services for New Beginnings at Memorial Elementary School in North Haledon**

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BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves an agreement for Lease of Classroom and Provision of Ancillary Services for New Beginnings at Memorial Elementary School in North Haledon for the 2015-2016 school year.

PERSONNEL:

**The Personnel Committee recommends the following motions for approval by the Board.
Appointment of Ms. Kristin Walz; Denial of Leave Request – Ms. Erica zisa**

Motion: Mrs. Lampe
Second: Mr. Gorga
Vote: 8-0

Appointment of Ms. Kristin Walz

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the appointment of Ms. Kristen Walz for the 2015-2016 school year, BA Step 4 - \$51,514.

Denial of Leave Request – Ms. Erica Zisa

BE IT RESOLVED, upon the recommendation of the Superintendent, the board hereby denies the request of employee, Erica Zisa, for an unpaid leave of absence for the 2015-2016 school year.

The Personnel Committee recommends the following motions for approval by the Board – as read by the Board Attorney.

Appointment of Interim Business Administrator

Motion: Mrs. Lampe
Second: Mr. Gorga
Vote: 8-0

Appointment of Interim Business Administrator

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the appointment of Christine Werner to the position of Interim Business Administrator/Interim Board Secretary at a per diem rate of \$384.62 with (1) an eight (8) hour work day which shall include a one-hour lunch, five days per week and (2) in addition, attendance at evening committee, negotiations and Board of Education meetings , for the period from July 1, 2015 through July 31, 2015.

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ADJOURNMENT

Motion: Mrs. Melone
Time: 12:10am

Second: Mrs. Contegiacomo
Vote: 8-0

Respectfully Submitted,

Audrey Mioli, RSBA