

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

Minutes

Public Meeting

July 20, 2016

CALL TO ORDER

TIME: 7:30

Location: Memorial School

Flag Salute

Roll Call

Dr. Badami, Mr. Colli, Mrs. LaCognata, Mrs. Lampe, Mrs. Manning,
Mr. Ten Kate, Mr. Valenti, Mrs. DeNova, and Mrs. Melone.

Other Present:

Mr. Coffaro, Superintendent of Schools/Acting Board Secretary; Ms. Lordi, Board
of Education Attorney

OPEN PUBLIC MEETING NOTICE

In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building and Memorial and High Mountain Schools and mailed to The Hawthorne Press, which has been designated as the Board's official newspaper, and to The Star Ledger, alternate newspaper. Notice was also filed with the Borough Clerk and will be sent to those persons requesting that such notice be mailed to them.

Superintendent's Report:

Recognition of Interim BA, Mr. Michael Donow. He will begin in August.
Buildings and Grounds – Work is progressing despite the depleted staff. Thank you to the custodial staff for their hard work. Looking to find a way to provide them with help.

Committee Reports:

Facilities: Mr. Valenti – No Report

Curriculum: Mrs. LaCognata – Science curriculum being sent to teachers this week along with info on accessing the tech book. Once the calendar is approved, professional development will be scheduled. 3 hours of web based PD is also available to teachers. Content standards are changing and new curriculum will need to be developed for ELA and Math.

Finance: Mrs. DeNova – No Report

Personnel: Mrs. Lampe – Interviewed new guidance counselor.

Policy: Mr. Valenti – Over 50 policy changes coming down the pike.

Public Relations: Mrs. Manning – No Report

Technology: Mrs. DeNova – Met with Blackbaud and got demo of app and it's features. Could take months to get up and running.

Negotiations: Mrs. Melone – Cleaning up language in contract with teachers. Meeting with admins to work on contract.

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

Minutes

Public Meeting

July 20, 2016

Representative's Reports:

Board of Recreation: Mrs. Manning – No Report

Borough Council: Mrs. LaCognata – No Report

Planning Board: Mrs. LaCognata – No Report

PCSBA/NJSBA: Mrs. DeNova – No Report

P.C. Educational Service Commission: Mr. Coffaro – No Report

Accept Reports:

Motion: Mrs. Lampe

Second: Dr. Badami

BE IT RESOLVED, that Superintendent's, Committee and Representatives reports be accepted.

Vote:

Petitions of Citizens

Motion to open the floor: Mrs. Lampe

Second: Mrs. DeNova

Vote: Yes, 8-0

Ms. Kazinski – What is the revision to the calendar?

Mr. Coffaro – Drop in student and teacher days. New teacher orientation added. Teachers will have PD on Sept. 6 to fit in PD on new science curriculum. School will be in session on Columbus Day and closed on May 26, 2017. November 30th is evening parent conferences. No school on December 1st to allow for daytime parent conferences. Last day is June 22nd, inclusive of snow days.

Ms. Nemanen – Is 6th grade fully staffed? Did any teachers change grades or leave?

Mr. Coffaro – 6th grade is fully staffed.

Motion to Close the Floor: Mrs. Lampe

Second: Mrs. LaCognata

Vote: Yes, 8-0

New Business- No new business.

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

Minutes

Public Meeting

July 20, 2016

Finance:

The Finance Committee recommends the following motions for approval by the Board:

Motion: Mrs. DeNova

Second: Mrs. Lampe

Vote: Yes, 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: 1) District Claims; 2) Accept June 2016 Board Secretary and Treasurer of School Monies Reports; 3) Accept the FY 2017 IDEA Allocation and authorize submission of the FY 2017 Grant Application; 4) Appointment of School Auditor; 5) Establishment of Flex Spending Bank Account.

1. Approval of District Claims

BE IT RESOLVED, that the attached list of claims in the amount of \$359,928.02 be approved for payment immediately or as funds of this Board become available. This list includes the following payments per General Fund: \$303,471.98; Special Revenue Fund: \$44,280.15; and Cafeteria Fund 50: \$12,175.89.

2. Acceptance of Acting Board Secretary and Treasurer of School Monies Reports

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the June 2016 Acting Board Secretary and Treasurer of School Monies Reports.

3. Accept the FY 2017 IDEA Basic and Pre School Allocation and authorize submission of the FY 2017 Grant Application.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby accepts the following FY 2017 IDEA Grant Allocations:

IDEA Basic- \$141, 623

IDEA Pre School- \$8,003

4. Appointment of School Auditor.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby appoints Lerch, Vinci & Higgins, LLP as school auditor as Lerch, Vinci & Higgins has the experience and expertise to provide auditing services, and Lerch, Vinci & Higgins has provided auditing services to the satisfaction of the Board, so be it resolved that Lerch, Vinci & Higgins be approved by the North Haledon Board of Education as the auditing firm for the 2015-2016 school audit to be completed prior to December 1, 2016 at a professional fee of \$15,900 for the audit, plus additional fees of \$5300 (MD&A), and \$1200 (financial reporting for pensions), and for any added requirements of the Department of Education. Be it further resolved that this appointment is made without advertising for bids because the services rendered are professional services as defined by the statute and not subject to competitive bidding.

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

Minutes

Public Meeting

July 20, 2016

Mr. Ten Kate – Are the auditor fees the same as last year?
Mr. Coffaro – No. Fees were a little over \$19,000 last year.
Mr. Ten Kate – It went up?
Mr. Coffaro – Yes.

5. Establishment of Flex Spending Bank Account.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the establishment of flex spending bank account for the sole purpose of handling these transactions.

Technology:

No Technology Motions for the Board's consideration this evening.

Personnel:

The Personnel Committee recommends the following motions for approval by the Board.

Motion: Mrs. Lampe
Second: Dr. Badami
Vote: Yes, 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: 1) Appointment of K-8 School Counselor; 2) Accept Resignation Letter, Mrs. Louise Nordyk; 3) Appointment of Middle School Teacher of Math.

1) Appointment of K-8 School Counselor.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby appoints Miss Jennie Rosen as K-8 School Counselor for the 2016-2017 school year, at MA Step 7 with salary to be determined.

2) Accept Resignation Letter, Mrs. Louise Nordyk.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby accepts the resignation letter of Mrs. Louise Nordyk, Enrichment/BSI Teacher at Memorial School, effective June 30, 2016.

3) Appointment of Middle School Teacher of Math.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby appoints Ms. Jennifer Perez as Middle School Teacher of Math for the 2016-2017 school year, at MA Step 6 with salary to be determined.

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

***Minutes
Policy:***

Public Meeting

July 20, 2016

The Policy Committee recommends the following motions for approval by the Board

Motion: Mr. Valenti
Second: Dr. Badami
Vote: Yes, 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: 1) Approval of Board Minutes; 2) First Reading- Part 2 of Alert 208.

1) Approval of Board Minutes

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes listed below as per copies distributed to each board member.

May 25, 2016- Public Meeting.

June 29, 2016- Public Meeting. – Minutes to be amended per Michelle Manning.

2) First Reading- Part 2 of Alert 208.

Policy

0167- Public Participation in Board Meetings.

2422- Health Education.

2431- Athletic Competition (M).

Regulation

2431.2- Medical Examination Prior to Participation on School-Sponsored Interscholastic or Intramural Team or Squad (M).

Abolish Policy (incorporated into P2422 above)

2425- Physical Education

Curriculum:

The Curriculum Committee recommends the following motions for approval by the Board

Motion: Mrs. LaCognata
Second: Mrs. Manning
Vote: Yes, 8-0

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: 1) Approval of Stronge Evaluation Model; 2) Revision to 2016-2017 School Calendar.

1. Approval of Stronge Evaluation Model.

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

Minutes

Public Meeting

July 20, 2016

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves Stronge Evaluation Model as it pertains to the evaluation of teachers/administration for the 2016-2017 school year.

2. Revision to 2016-2017 School Calendar.

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves revision to the 2016-2017 school calendar from 184 to 182 student days (plus 3 snow days) with the last day of school occurring on June 22, 2017.

Mr. Ten Kate questioned the reasoning for taking off May 26th instead of Columbus Day, noting that he is no fan of Christopher Columbus.

Mr. Coffaro thought everyone would enjoy the longer weekend.

Facilities & Services:

No Facility & Services Motions for the Board's consideration this evening.

Old/New Business: Introduction of Interim BA, Mr. Michael Donow. He spoke about his background and position. He is looking to find and train someone looking to get into the field. Mr. Coffaro recognized the new Math teacher, Ms. Perez.

ADJORN TO CLOSED SESSION:

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in closed or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such a closed or private session.

NOW THEREFORE BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION THAT:

1. It does hereby determine that it is necessary to meet in Closed Session prior to adjournment of this meeting:
 - (a) To discuss personnel matters and negotiations with North Haledon Education Association.
 - (b) To receive attorney advice.
2. The matters discussed will be made public when the need for confidentiality no longer exists.
3. Action may be taken.

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**

Minutes

Public Meeting

July 20, 2016

PRIVATE SESSION

Motion: Mrs. Lampe
Time: 8:16 PM

Second: Mrs. LaCognata
Vote: Yes, 8-0

Re-open Public Meeting

Motion: Mrs. Denova
Time: 9:05 PM

Second: Mrs. Lampe
Vote: Yes, 8-0

Unfinished Business - None

ADJOURNMENT

Motion: Mrs. Denova
Time: 9:06 PM

Second: Mrs. Lampe
Vote: Yes, 8-0

Submitted by,



Nicholas Coffaro
Acting Board Secretary