

BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON
Memorial Elementary School: 201 Squaw Brook Road North Haledon, New Jersey

Minutes

Regular Meeting of the Board of the Education
2017

Wednesday, March 22,

Seventeen members of the public were present. President Griffo called the meeting to order at 7:00 p.m. with the Flag Salute and Roll Call.

Roll Call Present: Ms. L. DeNova, Mr. A. Griffo, Ms. H. LaCognata, Ms. M. Manning, Mr. J. Mannino, Ms. M. Melone,
and Mr. P. Ten Kate.

Absent: Dr. C. Badami

Also present were the Superintendent of Schools, Mr. N. Coffaro and Board Secretary, Ms. K. Slunt.

Open Public Meeting Notice

President Griffo read the Open Public Meeting Notice, noted below:

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Meetings Law, the public notice of this meeting, which included time, date and location, was posted at the North Haledon Municipal Building, Memorial and High Mountain Schools, e-mailed to the Hawthorne Press, the Board's official newspaper, and e-mailed to The Record and Star Ledger, alternative newspapers, on January 10, 2017. The Notice was also filed with the Borough Clerk, posted on the District's website and sent to those requesting that such a notice be mailed to them.

Presentation

President Griffo indicated that Board will be investigating its professional services this year. The first professional services to be reviewed is Legal Services. President Griffo introduced the three attorneys being considered:

Anthony Sciarrillo, from Sciarrillo Cornell, spoke to the Board regarding the services to be provided and the firm's expertise. Ms. DeNova, Ms. Mannino and President Griffo questioned the credentials of Mr. Sciarrillo and the firm.

Rodney Hara, from Fogarty and Hara, spoke to the Board regarding the service to be provided and the firm's expertise. Ms. DeNova and President Griffo questioned the credentials of Mr. Hara and the firm.

Viola Lordi, from Wilentz, spoke to the Board regarding the service to be provided and the firm's expertise. Ms. DeNova, Ms. Manning, Mr. Marnio, Ms. Melone and President Griffo questioned the credentials of Ms. Lordi and the firm.

Petitions of Citizens

President Griffo opened the floor for public comment.

One member of the public, Mr. R. Melone, spoke regarding the attorney selection and the presence of the Board attorney at the Board's meetings.

One member of the public, Mr. J. Franati, spoke regarding the agenda and attorney selection.

President Griffo closed the floor to public comment.

Superintendent's Report

Mr. Coffaro discussed his Superintendent's report, highlighting the current enrollment, that there were no H.I.B. incidents in March 2017, his meeting with the Manchester Regional High School District's Superintendent and multiple student achievements. Mr. Coffaro introduced Ms. Sharron Cubicciotti, who discussed the current and proposed Special Education costs for the 2017-2018 School Year.

Business Administrator's Report

Ms. Slunt had no report at this time.

Committee Reports

Committee	Members	Reports
Facilities	Mr. Ten Kate Mr. Mannino Ms. Melone	The Committee had no report.
Curriculum	Dr. Badami Ms. LaCognata Ms. Melone	The Committee had no report.
Finance	Mr. Ten Kate Ms. DeNova Mr. Mannino	The Committee had no report.
Personnel	Mr. Ten Kate Ms. LaCognata Ms. Manning	The Committee had no report.
Policy	Dr. Badami Mr. DeNova	The Committee had no report.
Public Relations	Ms. DeNova Ms. Manning	The Committee had no report.
Technology	Ms. LaCognata Ms. Melone	The Committee had no report.
Negotiations	Dr. Badami Ms. Manning Mr. Mannino	The Committee had no report.

Representative's Reports

Committee	Members	Reports
Board of Recreation	Ms. Manning	The Representative had no report.
Borough Council	Ms. LaCognata	The Representative reported that the Council presented their Annual Budget with a small increase.
Planning Board	Ms. LaCognata	The Representative had no report.
PCSBA/NJSBA	Ms. DeNova	The Representative had no report. The next meeting is scheduled for March 30, 2017.
P.C..E.S.C.	Mr. Coffaro	The Representative had no report.

Finance:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: 1 District Claims; 2 Approval of Transfer of Funds; 3. Acceptance of Monthly Financial Reports; 4. Approval of Extension Contract - Business Services; 5. Acceptance of Carryover Grant Funds - Title I and Title II; 6. Approval of Volunteer, as seen below:

1. Approval of District Claims

BE IT RESOLVED, upon the recommendation of the Interim Business Administrator that the Board of Education the attached list of claims in the total amount of \$914,675.54 for check #s 7428 to 7468 be approved for payment, as follows:

General Fund (10, 11, 12)	\$	881,424.32	
Special Revenue Fund (20)	\$	28,468.22	
Debt Service Fund (40)	\$	0.00	
Cafeteria Fund (60)	\$	4,783.00	(Check # 2099)

2. Approval of Transfer of Funds

BE IT RESOLVED, upon the recommendation of the Superintendent and the Interim Business Administrator, that the Board of Education approve the transfer of funds in accordance with the attached list of adjustments for the month of February 2017.

3. Acceptance of Monthly Financial Reports

BE IT RESOLVED, upon the recommendation of the Superintendent and the Interim Business Administrator, that the Board of Education accepts the Board Secretary's and Treasurer's Reports for the month ending February 28, 2017 and has determined that they are in agreement; acknowledges receipt of the Secretary's certification that no budgetary line item account has obligations, payments or orders which exceed the amount appropriated or has been over expended in accordance with N.J.A.C.6A-16.10(c)3 and 4; and certifies that in accordance P.L.2004 Ch.73, no budgetary transfers cumulatively exceed 10% that would require the approval of the Commissioner of Education.

4. Approval of Extension Contract - Business Services

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board approve an extension of the current agreement with the Northern Region Education Services Commission for Business Office Services for coverage during the continued medical leave of the business office staff member, in the amount of \$28.50 per hour, not to exceed an average of 29 hours per week.

5. Acceptance of Carryover Grant Funds - Title I and Title II

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board approve the acceptance of carryover funds for federal grants as follows:

Title I	\$ 2.00	New total: \$101,735.00
Title II	\$ 17,419.00	New total: \$ 33,706.00

6. Approval of Volunteer

BE IT RESOLVED, that the Board of Education approves the participation of George VanDyk as a citizen volunteer assisting the Board's Finance Committee review of business office operations related to the deficit during the 2014-15 and into the 2015-16 fiscal years.

The Board questioned the payment of bills. Ms. DeNova, Mr. Ten Kate and Ms Melone discussed a conflict of interest on the payment of a vendor who provided maintenance services.

Motion: Ms. Manning
Second: Mr. Mannino
Ms. Melone voted no on Check # 7455.
Ms. Melone abstained on Checks # 7454 & 7462.
The motion passed.

Technology:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: 1. Renewal of Shared Services Contract for 2017-2018 - Technology Support, as seen below:

1. Renewal of Shared Services Contract for 2017-2018 - Technology Support

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board approve the renewal of its shared services agreement with the Northern Region Education Services Commission for Technology Support for the term July 1, 2017 through June 30, 2018 at the annual amount of \$77,004.00, in accordance with the terms of the agreement which shall remain on file in the Business Office.

No additional comments were made..

Motion: Mr. Colli
Second: Ms. LaCognata **Vote 8-0**
The motion passed.

Personnel:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions:

1) Approval of Substitute List, as seen below:

1: Approval of Substitute List

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board of Education approves the attached list of additional substitute teachers for the 2016-17, as certified by the Northern Regional Educational Services Commission, the district's substitute coordinators.

No additional comments were made.

Motion: Ms. Manning
Second: Ms. LaCognata **Vote 8-0**
The motion passed.

Policy:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions:

1) Approval of Board Minutes; 2) Second Reading- Policy Alert 210, as seen below:

1. Approval of Board Minutes

A motion was made by Ms. Melone, seconded by Ms. LaCognata to table the following minutes. The motion passed, all voting in favor of the motion.

Regular Meeting	February 22, 2017
Executive Session #1	February 22, 2017
Executive Session #2	February 22, 2017

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves the minutes listed below as per copies distributed to each board member.

Workshop Session February 08, 2017
Executive Session February 08, 2017

The Board discussed the format of the minutes. Ms. Melone requested more detail for the February 22, 2017 Minutes. Ms. Slunt responded.

Motion: Ms. DeNova
Second: Ms. Manning Vote 8-0
The motion passed.

2. Second Reading- Policy Alert 210

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education approves the Second Reading of Policy Alert 210:

P&R 1510 Americans with Disabilities Act (Revised)
P 2415.30 Title I- Educational Stability for Children in Foster Care (New)
P&R 2418 Section 504 of the Rehabilitation Act of 1973- Students (New)
P&R 5116 Education of Homeless Children (Revised)
P 5330.04 Administering an Opioid Antidote (New)
P&R 8330 Student Records (Revised)

The Board discussed the policies. Mr. Mannino and President Griffo questioned the approval process for Board policies. Mr. Coffaro responded.

Motion: Ms. DeNova
Second: Ms. Manning Vote 8-0
The motion passed.

Curriculum:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions:

1) Amendment to Conference Approval Previously Adopted; 2) Field Trip- Grade 2, as seen below:

1: Amendment to Conference Approval Previously Adopted

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board amend its approval on February 22, 2017 for Carrie Rohlf to attend a conference “Helping the Struggling Learner,” on March 13, 2017, correcting the registration fee from \$115.00 to \$125.00. The correction is required due to a typographical error on the agenda.

2: Field Trip- Grade 2

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board of Education approves the Grade 2 Field Trip to Tenafly Nature Center in May 2017 at no cost to the Board.

No additional comments were made.

Motion: Ms. Manning
Second: Mr. Mannino Vote:8-0
The motion passed.

Facilities & Services:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: 1. Approval of District Facilities Use; 2. Approval of Contract - HVAC Controls; Memorial School; 3. Approval of Contracts - HVAC Preventative Maintenance, as seen below:

1. Approval of District Facilities Use

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the following use of district facilities subject to non-conflicting events.

Organization	Date	Times	Location	Purpose
Jenn's Junction	June 8, 2017	3:30 to 7:00	Memorial School- Aud/Gym Cafe/Kitchen	Pre-K Graduation

2. Approval of Contract - HVAC Controls; Memorial School

BE IT RESOLVED, upon the recommendation of the Superintendent and Interim Business Administrator, that the Board approve a contract renewal with Automated Logic, the low quote, for the labor for preventative maintenance on the control system for the Memorial School HVAC system, at a rate of \$196.00 per hour for an estimated eight (8) hours totalling \$1,568.00, for the period of April 1 through June 30, 2017. This resolution replaces Facility # 3 approved at the Feb. 22, 2017 meeting, reducing the time frame and cost of the service.

No additional comments were made.

Motion: Mr. Colli
Second: Ms. Manning **Vote:8-0**
The motion passed.

A motion was made by Mr. Mannino, seconded by Mr. Colli to table the following resolution. The motion passed, all voting in favor of the motion.

3. Approval of Contracts - HVAC Preventative Maintenance

BE IT RESOLVED, upon the recommendation of the Superintendent and Interim Business Administrator, that the Board approve a contract with Reiner Heating - Air Conditioning, the low quote, for preventative maintenance work on the HVAC system for the Memorial School, at a cost of \$2,750.00 and High Mountain School, at a cost of \$3,200.00. for the period April 1 through June 30, 2017, and further, approve additional repair rates at \$114.00 per hour and a 10% discount on parts..

The Board questioned services rendered. Ms. Melone, Ms. Manning and Ms. DeNova questioned the vendor selection.. The Board Attorney will investigate the possible conflict of interest.

Old Business

Communication with the Administration: Ms. Melone discussed the need for direct communication with the Administration. The Board discussed the communication guidelines. Mr. Colli, Ms. Manning, Ms. Mannino, Mr. Ten Kate and President Griffo commented.

Negotiations with the Administrators: Ms. DeNova questioned the status of negotiations with the Administrators. President Griffo responded.

Executive Session

WHEREAS C231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain, limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

THEREFORE, BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION that:

1. The Board has determined that it is necessary to meet in Executive Session on March 22, 2017 at 9:07 p.m. to discuss **matters of pending litigation: MUA Agreement and matters falling within attorney-client privilege: Attorney Selection.**
2. The Board will make public the matter(s) discussed if and when confidentiality is no longer required.
3. The Board will take action pursuant to said discussion at a public meeting.

Motion: Ms. Manning
Second: Mr. Mannino **Vote: 8-0**

The motion passed.

President Griffo reconvenes the meeting at 10:35 p.m. All members of the Board were still present.

Adjournment

A motion was made by Ms. Manning seconded by Ms. LaCognata to adjourn the meeting. The motion passed, all voting in favor of the motion. The meeting adjourned at 10:35 p.m.

Respectfully Submitted,

Katine Slunt
Board Secretary