

**BOARD OF EDUCATION  
BOROUGH OF NORTH HALEDON**

*Minutes*

*Public Meeting*

*October 19, 2016*

**CALL TO ORDER**

TIME: 7:30

Location: Memorial School

**FLAG SALUTE**

**ROLL CALL:** Present: Mr. Colli, Mrs. Lampe, Mrs. LaCognata, Mrs. Manning, Mr. Ten Kate, Mr. Valenti, and Mrs. DeNova,  
Absent: Dr. Badami and Mrs. Melone  
Others Present: Mr. Coffaro, Superintendent of Schools; Mr. Donow, Interim Business Administrator/Board Secretary; Ms. Lordi, Board of Education Attorney

**OPEN PUBLIC MEETING NOTICE**

In accordance with the provisions of the Open Public Meetings Act, the North Haledon Board of Education has issued notice of this meeting to be publicized by having the date, time and location of the meeting posted at the North Haledon Municipal Building and Memorial and High Mountain Schools and advertised in The Hawthorne Press, which has been designated as the Board's official newspaper, and mailed to The Star Ledger, alternate newspaper. Notice was also filed with the Borough Clerk and will be sent to those persons requesting that such notice be mailed to them.

**Superintendent's Report:**

- Blackboard Connect (App Presentation)
- Enrollment
- HIB Report for October
- QSAC
- K-Class size (update)
- Re-Registration (update)

**Business Administrator's Report:**

- The FY16 audit will submitted shortly; exit conference with the Finance Committee and Interim BA review in November; and auditor presentation at the December meeting.
- Salary adjustments for the new contract are being processed and final cost analysis being completed in the coming weeks. We continue to review the current budget and expenditures to ensure that expenditures are charged to the current accounts to facilitate
- Budget preparation for FY18 is on schedule as announced previously.
- The official October 15<sup>th</sup> enrollment numbers for the ASSA is being compiled, as well as the annual district transportation report.

**Committee Reports:**

Facilities: Mr. Valenti

The committee met on 10/12/16 and discussed pending HVAC repairs. An Indoor Air Quality issue which resulted in nothing outside the norm, and staffing issues for custodians.

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Curriculum: Mrs. LaCognata - no update beyond the agenda items

Finance: Mrs. DeNova - no update beyond the BA report

Personnel: Mrs. Lampe- no update

Policy: Mr. Valenti – Reviewed the updated policies on the agenda

Public Relations: Mrs. Manning – no update

Technology: Mrs. DeNova – no update

Negotiations: Mrs. Melone – the Board approved the Memorandum of Agreement with the NHEA at the 10/12/16 special meeting.

**Representative's Reports:**

Board of Recreation: Mrs. Manning

- Bowling registration is finalizing;
- Basketball registration is still open.
- Soccer-wear is available.
- The annual beefsteak fundraiser at the Brownstone will be on January 27<sup>th</sup>.

Borough Council: Mrs. LaCognata – The Council is meeting tonight (10/19) and again on 11/2.

Planning Board: Mrs. LaCognata – No report

PCSBA/NJSBA: Mrs. DeNova – no meetings this past month

P.C. Educational Service Commission: Mr. Coffaro – no update

**Accept Reports:**

BE IT RESOLVED, that Superintendent, Business Administrator, Committee and Representative reports be accepted.

Motion: Mrs. Lampe

Second: Mrs. Manning

Vote: Unanimous voice vote

**Petitions of Citizens**

Motion to open the floor: Mrs. Lampe

Second: Mrs. LaCognata

Vote: Unanimous voice vote

**Public Portion:**

- Mr. Griffo – agenda and actions for the 10/12 meeting (not on our web site) and info about LOA
- Mr. Mannino – question about the HVAC repairs and the funding; questioned the cost effectiveness of the proposed Blackboard Connect App.
- Ms. Primivera – questions about the reregistration process.
- Mrs. Mannino – questions about the reregistration process.

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**Motion to Close the Floor:**

Motion to close the floor: Mrs. Lampe  
Second: Mrs. Manning  
Vote: Unanimous voice vote

**NEW BUSINESS:**

**FINANCE:**

The Finance Committee recommends the following motions for approval by the Board:

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: 1) District Claims; 2) Approval of Transfer of Funds; 3) Acceptance of Monthly Financial Reports; 4) Cooperative Purchasing Agreement for Time & Materials**

Motion: Mrs. DeNova  
Second: Mrs. LaCognata  
Vote: 7 - 0

**1. Approval of District Claims**

BE IT RESOLVED, upon the recommendation of the Interim Business Administrator that the Board of Education the attached list of claims in the total amount of \$862,205.46 be approved for payment, as follows:

General Fund (10, 11, 12)	\$811,136.77
Special Revenue Fund	\$ 29,341.61
Debt Service Fund (40)	\$ -0-
Cafeteria Fund	\$ 21,727.08

**1. Approval of Transfer of Funds**

BE IT RESOLVED, upon the recommendation of the Superintendent and the Interim Business Administrator, that the Board of Education approve the transfer of funds in accordance with the attached list of adjustments for the month of September 2016.

**1. Acceptance of Monthly Financial Reports**

BE IT RESOLVED, upon the recommendation of the Superintendent and the Interim Business Administrator, that the Board of Education accepts the Board Secretary's and Treasurer's Reports for the month ending September 30, 2016 and has determined that they are in agreement; acknowledges receipt of the Secretary's certification that no budgetary line item account has obligations, payments or orders which exceed the amount appropriated or has been over expended in accordance with N.J.A.C.6A-16.10(c)3 and 4; and certifies that in accordance P.L.2004 Ch.73, no budgetary transfers cumulatively exceed 10% that would require the approval of the Commissioner of Education.

**1. Cooperative Purchasing Agreement for Time & Materials**

BE IT RESOLVED, upon the recommendation of the Interim Business Administrator, that the Board approve participation in the purchasing cooperative hosted by EdData Service, Inc. for the Time &

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Material/Maintenance bids for Skilled Trades, Compliance Services and Ancillary Items, in the amount of \$1,990.00 for the period September 29, 2016 through March 31, 2018.

**TECHNOLOGY:**

No resolutions for consideration

**PERSONNEL:**

The Personnel Committee recommends the following motions for approval by the Board.

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: 1. Amendment of the Approval of Salaries Paid from NCLB - Title I; 2. Maternity Leave- Mrs. Krista Losardo, Elementary Teacher; 3. October 2016-2017 Substitute List; 4. Volunteer- Elementary Art; 5. Appointment of Interim Principal at High Mountain School; 6. Appointment of Part-Time Instructional Aide; 7. Approval of Salaries for Non-Affiliated Employees; 8. Amendment of Salary Approved for 2016-17, 9. Approval of Stipend - Band Lessons; 10. Stipends for Lunch Monitoring; 11. Amend Salary for Long Term Sub (Maternity Leave Position); 12. Part-Time Custodian at Memorial School; 13. Approval of Maternity Leave Replacement Math Position; 14. Approval of Maternity Leave- Grade 1; 15. Approval of Maternity Leave- Grade 3.**

Motion: Mrs. Lampe

Second: Mr. TenKate

Vote: 7 - 0

**1. Amendment of the Approval of Salaries Paid from NCLB - Title I**

BE IT RESOLVED, upon the recommendation of the Superintendent that the annual salaries of the teachers listed below be split between the accounts noted, said split to include funds from the Title I grant, in accordance with the NCLB approved by the N.J. Department of Education.

	<u>Local Funds</u>	<u>Title I Funds</u>
J. Schneider	\$25,797.00 (50.2%)	\$25,557.00 (48.8%)
M. McLaughlin	\$40,710.00 (50.5%)	\$39,959.00 (50.5%)
R. Morgantini	\$37,030.50 (70.9%)	\$15,224.00 (29.1%)

**2. Maternity Leave- Mrs. Krista Losardo, Elementary Teacher**

BE IT RESOLVED, upon the recommendation of the Superintendent that the board hereby approves a maternity/child rearing leave of absence for teaching staff member Mrs. Krista Losardo for the period from December 5, 2016 through May 15, 2017 in accordance with Part Two, Article 3 of the collective negotiations agreement between the Board and the North Haledon Education Association. Mrs. Losardo shall utilize 25 sick leave days during this leave of absence. Mrs. Losardo's unpaid leave will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. 2601 et seq. and the New Jersey Family Leave Act, N.J.S.A 34:11B-1 et seq., as appropriate, and Mrs. Losardo's medical benefits shall continue during the FMLA/FLA, as appropriate, leave period. The Superintendent of Schools and Board's Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board.

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**3. October 2016-2017 Substitute Teacher List**

BE IT RESOLVED, upon the recommendation of the Superintendent approves the attached October Substitute Teaching list for 2016-2017.

**4. Volunteer- Elementary Art**

BE IT RESOLVED, upon the recommendation of the Superintendent that the board approves Mrs. Tawnya Stojakovic as a volunteer for Elementary Art for the 2016-2017 School Year.

**5. Appointment of Interim Principal at High Mountain School, Mrs. Maria Corso**

BE IT RESOLVED, upon the recommendation of the Superintendent that the board approves Mrs. Maria Corso as Interim Principal at High Mountain School on or about December 2, 2016 to April 3, 2017 for 3-days per week at \$550.00 per day., including up to two (2) additional days for transition.

**6. Appointment of Part Time Instructional Aide**

BE IT RESOLVED, upon the recommendation of the Superintendent that the board approves Mrs. Maria Botinelli as Part Time Instructional Aide for the 2016-2017 School Year, effective October 13, 2016 at a rate of \$16.40 per hour, for 3.5 hours per day at 5 days per week, at a pro-rated annual salary of \$ 10,446.80.

**7. Approval of Salaries for Non-Affiliated Employees**

BE IT RESOLVED, upon the recommendation of the Superintendent that the salaries of the non-affiliated employees list below be established for the 2016-17 school year, effective September 1, 2016.

Clerical Support:

Deborah Huizing	Full Time	High Mountain/Superintendent's Office	\$57,400.00/yr
Marybeth Miller	Full Time	Business Office	\$48,200.00/yr

Non-Instructional Aides (Part Time)

Jennifer Olsen	3.0 hrs/day	\$10.25/hr	176 days	\$ 5,412.00
Joyce Portella	4.5 hrs/day	\$10.25/hr	182 days	\$ 8,394.75
Tawya Stojakovic	3.0 hrs/day	\$10.25/hr	176 days	\$ 5,412.00
Grace Vetere	3.5 hrs/day	\$10.25/hr	182 days	\$ 6,529.25

Part-Time Custodians

Diane Delvecchio	4.0 hrs/day	\$11.25/hr	200 days	\$ 9,000.00
Erasmus Colon	4.0 hrs/day	\$11.25/hr	200 days	\$ 9,000.00
Manuel Pinos-Vasquez	4.0 hrs/day	\$11.25/hr	200 days	\$ 9,000.00
Nezaet Tela	4.0 hrs/day	\$11.25/hr	200 days	\$ 9,000.00
Fikrije Zhaku	4.0 hrs/day	\$11.25/hr	200 days	\$ 9,000.00

Occupational Therapist

Andrea Finkelstein	FTE = 0.85	\$83,500.00/year
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**8. Amendment of Salary Approved for 2016-17**

BE IT RESOLVED, upon the recommendation of the Superintendent and Interim Business Administrator, that the Board approve the amendment of the salary for Annmarie Murphy, a part-time teacher (FTE = 0.43) to accurately reflect the part-time status. Corrected salary is BA guide, Step 2-3 x 0.43% = \$22,082.22).

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**9. Approval of Stipend - Band Lessons**

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board approve the payment of a stipend in the amount of \$45.00 per hour, in accordance with the collective bargaining agreement, to Ron Pokryska, for a total not to exceed 74 hours for band lessons during the 2016-17 school year.

**1.**

**Stipends for Lunch Monitoring**

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board approve the payment of stipends to members of the certified staff who cover lunch duty on a per diem basis, at the rate of \$15.50 for each one-half of an instructional period, in accordance with the terms of the collective bargaining agreement. The total number of staff members that receive this stipend shall be 10 per day at Memorial School and 4 per day High Mountain School.

**10. Amend Salary for Long Term Sub (Maternity Leave Position).**

BE IT RESOLVED, upon the recommendation of the Superintendent that the Board amends the salary for Long Term Substitute, Christopher Crowley, at a sub rate of \$100.00 per day for the first 20 days of service, then after initial 20 day period there will be movement to the salary guide on Step 1 for a salary of \$51,154.

**11. Part Time Custodian at Memorial School**

BE IT RESOLVED, upon the recommendation of the Superintendent that the Board approve Rosa Martinez to Part-Time day time custodian at Memorial School for 4 hours per day at 5 days per week, at a rate of \$11.00 per hour, effective October 20, 2016 through June 30, 2017.

**12. Approval of Maternity Leave Replacement Math Position**

BE IT RESOLVED, upon the recommendation of the Superintendent that the Board approve Mrs. Robin Talamini May to a Maternity Leave Math Position at High Mountain School, at a sub rate of \$100.00 per day for the first 20 days of service, then after initial 20 day period there will be movement to the salary guide on Step 1 for a salary of \$51,154, beginning on November 21, 2016 and ending June 30, 2017.

**14. Approval of Maternity Leave- Grade 1**

BE IT RESOLVED, upon the recommendation of the Superintendent that the board hereby approves a maternity/child rearing leave of absence for teaching staff member Mrs. Jennifer Cleri for the period from March 13, 2017 through June 30, 2017 in accordance with Part Two, Article 3 of the collective negotiations agreement between the Board and the North Haledon Education Association. Mrs. Cleri shall utilize 20 sick leave days during this leave of absence. Mrs. Cleri's unpaid leave will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. 2601 et seq. and the New Jersey Family Leave Act, N.J.S.A 34:11B-1 et seq., as appropriate, and Mrs. Cleri's medical benefits shall continue during the FMLA/FLA, as appropriate, leave period. The Superintendent of Schools and Board's Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board.

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**15. Approval of Maternity Leave- Grade 3**

BE IT RESOLVED, upon the recommendation of the Superintendent that the board hereby approves a maternity/child rearing leave of absence for teaching staff member Mrs. Raina Cioletti for the period from January 3, 2017 through June 30, 2018 in accordance with Part Two, Article 3 of the collective negotiations agreement between the Board and the North Haledon Education Association. Mrs. Cioletti shall utilize 34 sick leave days during this leave of absence. Mrs. Cioletti's unpaid leave will be counted against her entitlement to unpaid leave pursuant to the Family and Medical Leave Act of 1993, 29 U.S.C. 2601 et seq. and the New Jersey Family Leave Act, N.J.S.A 34:11B-1 et seq., as appropriate, and Mrs. Cioletti's medical benefits shall continue during the FMLA/FLA, as appropriate, leave period. The Superintendent of Schools and Board's Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board.

**POLICY:**

The Policy Committee recommends the following motions for approval by the Board

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: 1. Approval of Board Minutes; 2. Second Reading - Policies & Regulations; 3. First Reading- Policies & Regulations.**

Motion: Mr. Valenti

Second: Mrs. Lampe

Vote: 7 - 0

**1. Approval of Board Minutes**

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the minutes listed below as per copies distributed to each board member.

September 14, 2016 - Special Workshop

September 21, 2016 - Public Meeting

September 21, 2016 - Executive Session

**1. Second Reading - Policies & Regulations**

P 1140- Affirmative Action Program (M) Revised

P 1523- Comprehensive Equity Plan (M) Revised

P 1530- Equal Employment Opportunities (M) Revised

R 1530- Equal Opportunity Complaint Procedures (M) Revised

P 1550- Affirmative Action Program for Employment and Contract Practices (M) Revised

P&R 2200- Curriculum Content (M) Revised

P 2260- Affirmative Action Program for School and Classroom Practices (M) Revised

P&R 2411- Guidance Counseling (M) Revised

P&R 2423- Bilingual and ESL Education (M) Revised

P 2610- Educational Program Evaluation (M) Revised

P 2622- Student Assessment (M) Revised

P 5750- Equal Education Opportunity (M) Revised

P 5755- Equity in Educational Programs and Services (M) Revised

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**1. First Reading- Policies & Regulations**

- P 1220- Employment of Chief School Administrator (M) (Revised)
- P 1310- Employment of School Business Administrator/Board Secretary (Revised)
- P 2414- Programs and Services for Students in High Poverty and in High Need School Districts (M) (Revised)
- P 3111- Creating Positions (Revised)
- P 3124- Employment Contract (Revised)
- P 3125- Employment of Teaching Staff Members (M) (Revised)
- P 3125.2- Employment of Substitute Teachers (Revised)
- P&R 3126- District Mentoring Program (Revised)
- P 3141- Resignation (Revised)
- P&R 3144- Certification of Tenure Charges (Revised)
- P 3159- Teaching Staff Member/School District Reporting Responsibilities (Revised)
- P 3231- Outside Employment as Athletic Coach (Revised)
- P 3240- Professional Development for Teachers and School Leaders (M) (Revised)
- R 3240- Professional Development for Teachers and School Leaders (M) (Revised)
- P&R 3244- In-Service Training (M) (Abolished)
- P 4159- Support Staff Member/School District Reporting Responsibilities (Revised)
- P 5305- Health Services Personnel (Revised)
- R 5330- Administration of Medication (M) (Revised)
- P 5350- Student Suicide Prevention (Revised)
- R 5350- Student Suicide (Revised)
- P 9541- Student Teachers/Interns (Revised)

**CURRICULUM:**

The Curriculum Committee recommends the following motions for approval by the Board:

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motions: 1. Student Field Trips; 2. Gifted and Talented Passaic County Consortium Events 2016-2017; 3. Book Author Visitation; 4. Officer Phil Program; 5. Renewal of Subscription- Razz Kids; 6. Professional Services Agreements - Related Services.**

Motion: Mrs. LaCognata

Second: Mrs. Manning

Vote: 7 - 0

**1. Student Field Trips**

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board approve the following field trips for the 2016-17 school year.

DATE	PARTICIPANT	WORKSHOP	LOCATION	FEE	OTHER COSTS
TBD	Kindergarten Classes	Learn About The Library	Town Library	None	NA



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TBD	Kindergarten Classes	Community Worker's Responsibility	Town Fire House	None	NA
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**2. Gifted and Talented Passaic County Consortium Events 2016-2017**

BE IT RESOLVED, upon the recommendation of the Superintendent that the Board approves the following G&T Passaic County Consortium Events for 2016-2017:

<b>Date</b>	<b>Grade &amp; Event</b>	<b>Location</b>	<b>Chaperone</b>
November 2nd	Grade 8 Logic Problem Solving	Prospect Park	Klein
November 29th	Grade 6 Technology Day	Wanaque	Taormina
December 8th	Grade 7 Quiz Bowl	Pompton Lakes Lakeside Middle School	Van De Veire
January 23rd	Grade 8 S.T.E.M.	Pompton Lakes	Taormina
March 3rd	Grade 5 Battle of the Books	Hawthorne Jefferson School	Haggerty
March 15th	Grade 6 Battle of the Books	Hawthorne Lincoln M.S.	Rough
March 16th	Grade 7&8 Battle of the Books	Hawthorne Lincoln M.S.	Russo
May 11th/12th	Grade 5 Arts Symposium	Hawthorne Roosevelt School	Taormina/Lally
May 23rd	Grade 4 Battle of the Books	Woodland Park Beatrice Gilmore	Stipelkovich
May 25th	Grade 6 CSI	Haledon	Taormina
June 1st	Grade 5 Spelling	Little Falls	Haggerty

**3. Book Author Visitation**

BE IT RESOLVED, upon the recommendation of the Superintendent that the Board approves book author, Mr. Matthew Cody, for a visitation with our 3rd and 4th grade students on November 18, 2016 at no cost to the board.

**4. Officer Phil Program**

BE IT RESOLVED, upon the recommendation of the Superintendent that the Board approves the Officer Phil Program Assembly on November 17, 2016 at Memorial School at no cost to the school.

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**5. Renewal of Subscription- Razz Kids**

BE IT RESOLVED, upon the recommendation of the Superintendent that the Board approves renewal of Razz Kids subscription for the 2016-2017 at a cost of \$99.95.

**6. Professional Services Agreements - Related Services (NOTE: Added last item in list)**

BE IT RESOLVED, upon the recommendation of the Superintendent, that the Board approve the renewal the following list of Professional Services agreements for related services for special needs students in accordance with their IEPs.

Jim Harvey	Physical Therapy	2 hrs/wk - 42 weeks @	\$110.00/hr	\$ 9,240.00
Sara Friedman	Physical Therapy	18hrs/wk - 42 weeks @	\$ 65.00/hr	\$49,140.00
Care Finders	Nursing Services	6.5hrs/day - 200 days		
	Rates = \$38.00/hr for LPN; \$50.00/hr for RN	Estimated annual cost =		\$57,200.00
No. Jersey Outreach	Therapeutic & Training Services	6 hours @	\$125.00/hr	\$ 750.00
Bergen County Special Services School District	Audiological Services	10 hours @	\$188.00/hr	\$ 1,880.00

**FACILITIES & SERVICES:**

The Facilities & Services Committee recommends the following motions for approval by the Board.

**BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: 1. Approval of District Facilities Use; 2. NJ Quality Single Accountability Continuum (NJQSAC) Statement of Assurance- School Year 2016-2017; 3. Annual Comprehensive Maintenance Plan and M-1 Report; 4. Approval of Professional Services Agreement - Environment Consultants; 5. Approval of Maintenance Contract - Fire Alarm;**

Motion: Mr. Valenti  
Second: Mr. TenKate  
Vote: 7 - 0

**1. Approval of District Facilities Use**

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the following use of district facilities subject to non-conflicting events.

Organization	Date	Times	Location	Purpose
HMS Newspaper Club	2016 10/25, 11/1,8,15, 22,29, 12/6,13,20 2017 01/3,,10,17,24,31 02/7,14,28 03/7,14,21,28	03:05 pm - 04:05 pm	HMS Computer Lab	PTO sponsored Newspaper Club

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Gifted and Talented-Passaic County Consortium Grade 7	February 3, 2017	10:00am-1:00pm	HMS Gym	Geography Bee
8th Grade Committee	2016: 11/7, 12/5 2017 1/9, 2/6, 3/6, 4/3, 5/1, and 6/5	06:45 pm - 08:45 pm	HMS Library	Committee meetings/discussion
Girl Scouts of Northern NJ	Oct. 10, 24, Nov. 7, 21 Dec. 5, 19 Jan. 16, 30 Feb. 13, 27 March 13, 27 April 3, 24 May 8, 22 June 5, 19	3:00pm-5:00pm	HMS Health Room Rm. 103	G.S. Cadette Meetings (Troop 94251)
NHEF	April 8, 2016	7:00am-1:00pm	HMS Kitchen and All Purpose Room	Pancake Breakfast
NHEF	December 17, 2016	7:00am-1:00pm	HMS Kitchen and All Purpose Room	Pancake Breakfast
New Beginnings	10/12/2016	5:30 pm - 08/:30 pm	Memorial Room 114	Back to School night (Approved by Supt. prior to meeting)
North Haledon Rec.	Nov. 1, 2016 thru March 18, 2017 – Saturdays	Saturdays 9:00am – 4:00 pm and 5:15pm– 9:00 pm	Memorial- Gym HMS- Gym	Basketball Practice and Games

**2. Approval of NJ Quality Single Accountability Continuum (NJQSAC) Statement of Assurance – School Year 2016-2017.**

BE IT RESOLVED, upon the recommendation of the Superintendent that the board accepts the NJQSAC Statement of Assurance for the 2016-2017 School Year for submission to New Jersey Department of Education.

**3. Approval of Annual Comprehensive Maintenance Plan and M1 Report**

BE IT RESOLVED, upon the recommendation of the Superintendent and the Interim Business Administrator, that the Board approve the annual M1 Report and Comprehensive Maintenance Plan for submission to the Executive County Superintendent of Schools.

**4. Approval of Professional Services Agreement - Environment Consultants**

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BE IT RESOLVED, upon the recommendation of the Superintendent and Interim Business Administrator, that the board approve the renewal of a professional services agreement with New Wave Consultants, Inc. of Wayne, New Jersey to provide mandatory environmental safety services and oversight, for the period July 1, 2016 through June 30, 2017, at a fee of \$2,250.00.

**5. Approval of Maintenance Contract - Fire Alarm**

BE IT RESOLVED, upon the recommendation of the Superintendent and the Interim Business Administrator, that the board approve the renewal of maintenance contract with Associated Fire Protection of Paterson, New Jersey for the Protection plus Inspection and Testing of the fire alarm panels in the district schools for the 20162017 school year, in the amount of \$4,000.00. Additional fees for labor and materials are charged for repairs or damage on an individual basis.

**Old/New Business**

Mr. TenKate requested further information for the ductless splits to be installed for the server room. Mr. TenKate noted that the town is redoing the North Haledon calendar for the year. Consensus is to approve a tentative schedule

**ADJOURN TO EXECUTIVE SESSION:**

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in closed or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such a closed or private session.

NOW THEREFORE BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION THAT:

1. It does hereby determine that it is necessary to meet in Closed Session prior to adjournment of this meeting:
  - (a) To discuss a personnel matter
  - (b) TO discuss a student enrollment issue
  - (c) To discuss pending litigation and to receive attorney advice.
  
1. The matters discussed will be made public when the need for confidentiality no longer exists.
  
1. Action may be taken in public following the closed session.

Executive Session:

Motion: Mrs. Lampe  
Second: Mrs. Manning  
Time: 8:57 pm  
Vote: 7 - 0

**ADJOURNMENT**

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Motion: Mrs. Lampe  
Second: Mrs. Manning  
Time: 8:57 pm  
Vote: 7 - 0

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Respectfully submitted,

Michael J. Donow, RSBA  
Interim Business Administrator/  
Board Secretary