

**BOARD OF EDUCATION
BOROUGH OF NORTH HALEDON**
Memorial Elementary School: 201 Squaw Brook Road North Haledon, New Jersey

Agenda

Regular Meeting of the Board of the Education

Wednesday, April 26, 2017

Call to Order by President Griffo

Time: 7:00 p.m.

Pledge of Allegiance

Roll Call

Board Member	Present	Absent
Dr. Chirag Badami		
Mr. Louis Colli		
Ms. Lucy DeNova		
Mr. Anthony Griffo, President		
Ms. Heather LaCognata		
Ms. Michele Manning		
Mr. Joseph Mannino		
Ms. Michelle Melone		
Mr. Peter Ten Kate, Vice President		

Also, Present: Superintendent of Schools, Mr. Nicholas. Coffaro
Business Administrator, Ms. Katine Slunt

Open Public Meeting Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. In accordance with the Open Meetings Law, the public notice of this meeting, which included time, date and location, was posted at the North Haledon Municipal Building, Memorial and High Mountain Schools, emailed to The Hawthorne Press, the Board's official newspaper, and e-mailed to The Record and Star Ledger, alternative newspapers, on January 10, 2017. The Notice was also filed with the Borough Clerk, posted on the District's website and sent to those requesting that such a notice be mailed to them.

**Public Hearing on the 2017-2018 School Budget
Presentation of 2017-2018 School Budget**

Business Administrator, Katine Slunt

Finance:

Motion:

Second:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby adopts the North Haledon School District Budget for the 2017-2018 School Year in the following amounts:

General Operating (Fund 10)	\$ 9,799,227.00
Special Revenue (Fund 20)	\$ 225,000.00
Debt Service (Fund 40)	\$ 1,452,400.00

BE IT FURTHER RESOLVED, the revenue required for this budget includes:

General Fund Tax Levy	\$ 9,239,219.00
Debt Service Tax Levy	\$ 1,452,400.00

Board Member	Yes	No	Abstain	Absent
Dr. Chirag Badami				
Mr. Louis Colli				
Ms. Lucy DeNova				
Ms. Heather LaCognata				
Ms. Michele Manning				
Mr. Joseph Mannino				
Ms. Michelle Melone				
Mr. Peter Ten Kate				
Mr. Anthony Griffo				

Approval of Minutes

Motion:

Second:

BE IT RESOLVED, that the Board of Education approves the minutes from the Regular and Executive Meetings held on February 22, 2017.

BE IT RESOLVED, that the Board of Education approves the minutes from the Regular Meetings held on March 8, 2017.

BE IT RESOLVED, that the Board of Education approves the minutes from the Regular and Executive Meetings held on March 22, 2017.

Board Member	Yes	No	Abstain	Absent
Mr. Louis Colli				
Ms. Lucy DeNova				
Ms. Heather LaCognata				
Ms. Michele Manning				
Mr. Joseph Mannino				
Ms. Michelle Melone				
Mr. Peter Ten Kate				
Dr. Chirag Badami				
Mr. Anthony Griffo				

Correspondence

Robert Davis, Interim Executive County Superintendent
 Randy George, Mayor of North Haledon

Approval of SEMI Waiver
 Municipal Services to the School District

Superintendent's Report

Business Administrator's Report

Committee Reports

Committee	Members	Reports
Facilities	Mr. Ten Kate Mr. Mannino Ms. Melone	
Curriculum	Dr. Badami Ms. LaCognata Ms. Melone	
Finance	Mr. Ten Kate Ms. DeNova Mr. Mannino	
Personnel	Mr. Ten Kate Ms. LaCognata Ms. Manning	

Policy	Dr. Badami Mr. Colli Ms. DeNova	
Public Relations	Ms. DeNova Mr. Colli Ms. Manning	
Technology	Ms. LaCognata Mr. Colli Ms. Melone	
Negotiations	Dr. Badami Ms. Manning Mr. Mannino	

Representative's Reports

Committee	Members	Reports
Board of Recreation	Ms. Manning	
Borough Council	Ms. LaCognata	
Planning Board	Ms. LaCognata	
P.C.S.B.A./N.J.S.B.A.	Ms. DeNova	
P.C..E.S.C.	Mr. Coffaro	

Petitions of Citizens

Motion to Open the Floor: _____
 All in Favor: _____ Oppose: _____

Seconded by: _____
 Abstain: _____

Motion to Close the Floor: _____
 All in Favor: _____ Oppose: _____

Seconded by: _____
 Abstain: _____

Regular Meeting Agenda

Finance:

Motion:

Second:

WHEREAS, the Finance Committee has reviewed in committee and recommends the following motions for Board approval,

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: 1) District Claims; 2) Acceptance of Monthly Financial Reports; 3) Approval of Transfer of Funds; 4) Approval of Professional & Other Service Providers, as noted below:

1: Approval of the District Claims

Resolve that upon the recommendation of the Business Administrator, the Board of Education approves the attached list of claims in the total amount of \$1,050,505.41 be approved for payment, as follows:

General Operating Fund	(Funds 11,12, & 13)	\$ 997,840.10	
Special Revenue Fund	(Fund 20)	\$ 14,566.37	
Capital Projects Fund	(Fund 30)	\$ 0.00	
Debt Service Fund	(Fund 40)	\$ 0.00	
Enterprise Fund	(Fund 60)	\$ 38,098.94	(Check # 2100 & 2101)

2: Acceptance of Monthly Financial Reports- March 31, 2017

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education accepts the Board Secretary's and Treasurer's Reports for the month ending March 31, 2017 and has determined that they are in agreement;

Furthermore, resolved that, the Board of Education acknowledges receipt of the Board Secretary's certification, as noted below:

Pursuant to N.J.A.C.6A-16.10(c)3 and 4, I certify that as of March 31, 2017, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the North Haledon School District Board of Education, pursuant to N.J.A.C. 18A 22-8 and 18A 22-8.1

Katine M. Slunt, Business Administrator/ Board Secretary

Furthermore resolve that pursuant to N.J.A.C. 6A 23A-16.10(c), the Board of Education certify that as of March 31, 2017, after the review of the Board Secretary's monthly financial report, appropriation section, and upon consultation with appropriate district officials, and to the best of our knowledge no major account fund has been over-expended in violation of N.J.A.C. 6A 23A-16.10(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that in accordance P.L.2004 Ch.73, no budgetary transfers cumulatively exceed 10% that would require the approval of the Commissioner of Education.

3: Approval of Transfer of Funds- March 31, 2017

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the transfer of funds in accordance with the attached list of adjustments for the month of March 31 2017. The Board also authorizes the Superintendent to make interim transfers and report them at the next Board Meeting.

4: Approval of the Professional and Other Service Providers for the 2016-2017 Fiscal Year

Resolve that upon the recommendation of the Superintendent and pursuant to PL 2015, Chapter 47, the Board of Education approves of the following contracts, effective September 7, 2016. Furthermore, the Board of Education acknowledges that these contracts are, have been and will continue to be in full compliance with all state and federal statutes and regulations, in particular New Jersey Title 18A:18. et. seq., NJAC 23 and the Federal Uniform Administrative Requirements 2CFR, Part 200.

Service Provider	Service Rendered	Previous Contracted	Estimated Cost
New Contract:			
Northern Regional Ed Svces	Transportation Contract	\$ 0.00	\$ 15,416.96

Board Member	Yes	No	Abstain	Absent
Ms. Lucy DeNova				
Ms. Heather LaCognata				
Ms. Michele Manning				
Mr. Joseph Mannino				
Ms. Michelle Melone				
Mr. Peter Ten Kate				
Dr. Chirag Badami				
Mr. Louis Colli				
Mr. Anthony Griffo				

Technology:

No Technology Actions Required.

Personnel:

Motion:

Second:

WHEREAS, the Personnel Committee has reviewed in committee and recommends the following motions for Board approval,

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: 1) Appointment of Non-Tenured Staff; 2) Appointment of Long Term Substitutes; 3) Appointment of Part-Time Custodians; 4) Approval of Volunteers; 5) Approval of Job Description; 6) Resignation of Staff, as noted below:

1: Appointment of the Tenured and Nontenured Staff for the 2017-2018 School Year

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the appointment of Tenured and Nontenured Staff, as noted in the attached listing, for the 2017-2018 School Year.

2: Appointment of the Long Term Substitute Teacher for the 2016-2017 School Year

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the appointment of Amanda Calderone as Long Term Substitute Teacher for a Maternity Leave of Absence, Grade 5, at \$225.00 per day, beginning April 24, 2017 and ending June 30, 2017.

3: Appointment of the Part-Time Custodians for the 2016-2017 School Year

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the appointment of Brian Doka as Part-Time Custodian at \$11.00 per hour, 5-days per week, beginning April 3, 2017 and ending June 30, 2017.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the appointment of Thomas Calderon as Part-Time Custodian at \$11.00 per hour, 5-days per week, beginning April 3, 2017 and ending June 30, 2017.

4: Approval of Volunteers the 2016-2017 School Year

Resolve that upon the recommendation of the Superintendent, the Board of Education approves retroactively the appointment of Jen Percelli as Library Volunteer at Memorial School on an as needed basis, beginning March 27, 2017 and ending June 30, 2017.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves retroactively the appointment of Caroline Ajami (high school student) to observe speech and special education instruction on a volunteer basis, 1-day per week, beginning March 27, 2017 and ending June 30, 2017.

5: Approval of Job Description: Administrative

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the job description for the administrative positions of Director of Curriculum, Instruction, Assessment and Student Services, as per attached.

6: Resignation of the Part-Time Custodians for the 2016-2017 School Year

Resolve that upon the recommendation of the Superintendent, the Board of Education accepts the resignation of Thomas Calderon as Part-Time Custodian, effective April 30, 2017.

Board Member	Yes	No	Abstain	Absent
Ms. Heather LaCognata				
Ms. Michele Manning				
Mr. Joseph Mannino				
Ms. Michelle Melone				
Mr. Peter Ten Kate				
Dr. Chirag Badami				
Mr. Louis Colli				
Ms. Lucy DeNova				
Mr. Anthony Griffo				

Policy:

Motion:

Second:

WHEREAS, the Policy Committee has reviewed in committee and recommends the following motions for Board approval, BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: 1)

Approval of Policies for First Reading, as noted below:

1: Approval of the Following Policies for First Reading

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Policy # 0000.02: Introduction.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Policy # 2415.06: Unsafe School Choice Options.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Policy # 2460: Special Education.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Resolution # 2460: Special Education.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Regulation # 2460.1: Special Education- Location, Identification and Referral.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Regulation # 2460.8: Special Education- Free and Appropriate Public Education.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Regulation # 2460.9: Special Education- Transition from Early Intervention Programs to PreSchool Programs.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Regulation # 2460.15: Special Education- In-Service Training Needs for Professional and Paraprofessional Staff.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Regulation # 2460.16: Special Education- Instructional Material to Blind or Print-Disabled Students.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Policy # 2464: Gifted and Talented Students.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Policy # 2467: Surrogate Parents and Foster Parents.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Policy # 2622: Student Assessment.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Policy # 3160: Physical Examination.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Regulation # 3160: Physical Examination.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Policy # 4160: Physical Examination.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Regulation # 4160: Physical Examination.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Policy # 5116: Education of Homeless Children.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Regulation # 5116: Education of Homeless Children.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Policy # 7446: School Security Program.

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the First Reading of Policy # 8350: Records Retention.

Board Member	Yes	No	Abstain	Absent
Ms. Michele Manning				
Mr. Joseph Mannino				
Ms. Michelle Melone				
Mr. Peter Ten Kate				
Dr. Chirag Badami				
Mr. Louis Colli				
Ms. Lucy DeNova				
Ms. Heather LaCognata				
Mr. Anthony Griffo				

Curriculum:

Motion:
Second:

~~WHEREAS, the Curriculum Committee has reviewed in committee and recommends the following motions for Board approval,~~

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: 1) Approval of Travel, Conferences, Workshops and Related Expenses; 2) Approval of Field Trips, as noted below.

1: Approval of Travel, Conferences, Workshops & Related Expenses for the 2016-2017 School Year:

Resolve that upon the recommendation of the Superintendent, that the Board of Education approves reimbursement and expenses previously approved by the Superintendent for the following staff development, training, workshops conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs and/or efficient operation of the district. The travel and expenses are justified and within the guidelines established by the New Jersey Department of Education accountability regulations.

Date	Participant	Workshop	Location	Fee	Other Cost
May 4, 2017	Marybeth Miller	CDK Users Meeting	Washington, N.J.	No Cost	No Cost

2: Approval of Field Trips

Resolve that upon the recommendation of the Superintendent, that the Board of Education approves the following field trips, as noted below:

Date	Grade	Location	Fee
June 13, 2014	Grade 3	Turtleback Zoo West Orange, New Jersey	No Cost

Board Member	Yes	No	Abstain	Absent
Mr. Joseph Mannino				
Ms. Michelle Melone				
Mr. Peter Ten Kate				
Dr. Chirag Badami				
Mr. Louis Colli				
Ms. Lucy DeNova				
Ms. Heather LaCognata				
Ms. Michele Manning				
Mr. Anthony Griffo				

Facilities & Services:

Motion:
Second:

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves motion: 1) Approval of District Facilities Use, as seen below:

1. Approval of District Facilities Use

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board hereby approves the following use of district facilities subject to non-conflicting events.

Organization	Date	Times	Location	Purpose
Kindergarten Carnival	May 15, 2017	6:30 to 7:30	Memorial School- Multi-Purpose Room	K Carnival
Girl Scout Troop 646	Spring 2017	3:00 to 5:00	High Mountain Courtyard	Beautification
Little Steps to Learning	June 22, 2017	6:30 to 8:00	Memorial School- Gym	Graduation

Board Member	Yes	No	Abstain	Absent
Ms. Michelle Melone				
Mr. Peter Ten Kate				
Dr. Chirag Badami				
Mr. Louis Colli				
Ms. Lucy DeNova				
Ms. Heather LaCognata				
Ms. Michele Manning				
Mr. Joseph Mannino				
Mr. Anthony Griffo				

Petitions of Citizens

Motion to Open the Floor: _____ Seconded by: _____
 All in Favor: _____ Oppose: _____ Abstain: _____

Motion to Close the Floor: _____ Seconded by: _____
 All in Favor: _____ Oppose: _____ Abstain: _____

Old Business

New Business

Executive Session

WHEREAS C231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private session under certain, limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session;

THEREFORE, BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION that:

1. The Board has determined that it is necessary to meet in Executive Session on April 26, 2017 at _____ p.m. to discuss:
 - **matters of pending litigation- MUA Settlement.**
2. The Board will make public the matter(s) discussed if and when confidentiality is no longer required.
3. The Board will take action pursuant to said discussion at a public meeting.

Motion: _____ Seconded by: _____
 All in Favor: _____ Oppose: _____ Abstain: _____

President Griffo reconvenes the meeting at _____ p.m.

Regular Meeting Agenda

Finance:

Motion:

Second:

WHEREAS, the Finance Committee has reviewed in committee and recommends the following motions for Board approval,

BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves motions: 1) Approval of the Agreement with the MUA, as noted below:

1: Approval of the Agreement with the Manchester Utilities Authority

Resolve that upon the recommendation of the Superintendent with the counsel of the Board Attorney, the Board of Education approves the agreement with the Manchester Utilities Authority, as per attached, and authorizes payment as part of the agreement for utility charges in arrears of \$ 29,853.73.

Board Member	Yes	No	Abstain	Absent
Mr. Peter Ten Kate				
Dr. Chirag Badami				
Mr. Louis Colli				
Ms. Lucy DeNova				
Ms. Heather LaCognata				
Ms. Michele Manning				
Mr. Joseph Mannino				
Ms. Michelle Melone				
Mr. Anthony Griffo				

Adjournment

Motion: _____

Seconded by: _____

All in Favor: _____

Oppose: _____

Abstain: _____

The meeting adjourned at _____ p.m.